

NEVADA FUNERAL AND CEMETERY SERVICES BOARD

AGENDA AND NOTICE OF PUBLIC MEETING

Thursday, June 12, 2014, at 9:00a.m.

Meeting Location:

Legislative Building
401 South Carson Street, Room 3137
Carson City, Nevada 89701

Please Note: The Board may 1) address agenda items out of sequence to accommodate persons appearing before the Board or to aid the efficiency or effectiveness of the meeting; 2) combine items for consideration by the public body; and 3) pull or remove items from the agenda at any time. The Board may convene in closed session to consider the character, alleged misconduct, professional competence or physical or mental health of a person. (NRS 241.030)

Public comment is welcomed by the Board, but at the discretion of the chair, may be limited to five minutes per person. A public comment time will be available before any action items are heard by the public body and then once again prior to adjournment of the meeting. The Chair may allow additional time to be given a speaker as time allows and in his/her sole discretion. Once all items on the agenda are completed the meeting will adjourn. Prior to the commencement and conclusions of a contested case or a quasi judicial proceeding that may affect the due process rights of an individual the board may refuse to consider public comment.

Action by the Committee on an item may be to approve, deny, amend, or table.

1. Call to order, roll call, establish quorum

2. Public comment

<p>Note: No vote may be taken upon a matter raised under this item of the agenda until the matter itself has been specifically included on an agenda as an item upon which action may be taken. (NRS 241.020)</p>
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3. Discussion, recommendation, and possible action regarding review and approval of May 6, 2014 meeting minutes (For possible action)

4. Discussion, recommendation, and possible action to issue a Funeral Establishment Permit to Janus Nevada, Inc. DBA Sonoma Funeral Home located at 47 West First Street, Winnemucca, Nevada 89445 and to tie Jamie McIntosh's Funeral Director license #230 to the establishment (For possible action)
5. Discussion, recommendation, and possible action to issue an Apprentice Embalmer Certificate to Monica Kay Giese (For possible action)
6. Discussion, recommendation, and possible action regarding request from The Hardy Consulting Group LLC for the Board to issue an annual list of funeral establishments and distribute the list (For possible action)
7. Discussion, recommendation, and possible action regarding request from the Governor's Office to send a letter to all licensed funeral directors regarding Assembly Bill 124 (For possible action)
8. Discussion, recommendation, and possible action regarding request from Diane Shaffer for back pay (For possible action)
9. Discussion, recommendation, and possible action regarding hiring/contracting with an Investigator/Inspector. This item may include discussion of qualifications, draft solicitation, and timeline (For possible action)
10. Discussion, recommendation, and possible action regarding creation of a legislative subcommittee to review existing laws and suggest changes (For possible action)
11. Discussion, recommendation, and possible action regarding approval to proceed with GL Simple for online licensing (For possible action)
12. Discussion, recommendation, and possible action regarding Board approval of furniture and equipment purchases for the new Board office location in Reno (For possible action)
13. Discussion, recommendation, and possible action regarding compensatory time off and vacation time structure for incoming Executive Director (For possible action)
14. Discussion, recommendation, and possible action regarding Board policies and procedures (For possible action)
15. Discussion, recommendation, and possible action regarding approval of FY2015 Board budget (For possible action)
16. Discussion, recommendation, and possible action regarding approval of audit services for the Board (For possible action)

17. **Report from Board Treasurer**
 - **Status of Board funds**
 - **Status of regulatory fee collection to date**
18. **Report from Executive Director, Jennifer Kandt**
19. **Report from Senior Deputy Attorney General**
20. **Board member comments**
21. **Discussion regarding future agenda items and future meeting dates**
22. **Public comment**

Note: No vote may be taken upon a matter raised under this item of the agenda until the matter itself has been specifically included on an agenda as an item upon which action may be taken. (NRS 241.020)

23. Adjournment (For possible action)

Anyone desiring additional information including meeting materials may contact Jennifer Kandt at 775-232-1751. Meeting materials are also available for download from the Board website at <http://funeral.nv.gov>

The Board is pleased to make reasonable accommodations for members of the public who are disabled and wish to attend the meeting. If special arrangements for the meeting are necessary, please notify Jennifer Kandt at 775-232-1751, no later than 48 hours prior to the meeting. Requests for special arrangements made after this time frame cannot be guaranteed.

This agenda has been sent to all members of the Board and other interested persons who have requested an agenda from the Board. Persons who wish to continue to receive an agenda and notice of meetings must request so in writing every six months.

**THIS MEETING HAS BEEN PROPERLY NOTICED AND POSTED
IN THE FOLLOWING LOCATIONS:**

Reno City Hall One E. First Street Reno, NV 89501	Office of the Attorney General 100 N Carson Street Carson City, NV 89701	Grant Sawyer State Office Building 555 E. Washington Ave. Las Vegas, NV 89101
	Legislative Building 401 S Carson Street Carson City, NV 89701	