

# NEVADA FUNERAL AND CEMETERY SERVICES BOARD

## **AGENDA AND NOTICE OF PUBLIC MEETING**

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***Tuesday, December 15, 2015, at 9:00a.m.***

**Video-Conference Locations:**

Division of Employment Training and Rehabilitation  
3405 S. Maryland Parkway, Main Conference Room  
Las Vegas, Nevada

and

Division of Employment Training and Rehabilitation  
1325 Corporate Blvd., Main Conference Room  
Reno, Nevada

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**Please Note:** The Board may 1) address agenda items out of sequence to accommodate persons appearing before the Board or to aid the efficiency or effectiveness of the meeting; 2) combine items for consideration by the public body; and 3) pull or remove items from the agenda at any time. The Board may convene in closed session to consider the character, alleged misconduct, professional competence or physical or mental health of a person. (NRS 241.030)

Public comment is welcomed by the Board, but at the discretion of the chair, may be limited to three minutes per person. A public comment time will be available before any action items are heard by the public body and then once again prior to adjournment of the meeting. The Chair may allow additional time to be given a speaker as time allows and in his/her sole discretion. Once all items on the agenda are completed the meeting will adjourn. Prior to the commencement and conclusions of a contested case or a quasi judicial proceeding that may affect the due process rights of an individual the board may refuse to consider public comment.

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***Action by the Board on an item may be to approve, deny, amend, or table.***

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**1. Call to order, roll call, introduce new members, establish quorum**

**2. Public comment**

<p><b>Note:</b> No vote may be taken upon a matter raised under this item of the agenda until the matter itself has been specifically included on an agenda as an item upon which action may be taken. (NRS 241.020)</p>
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**3. Discussion, recommendation, and possible action regarding the Audit Report prepared by Kohn & Co. (For possible action)**

**4. REGULATION WORKSHOP** – Workshop to solicit public comment on LCB File Number R067-15 and additional changes to Chapters 451, 452 and 642 of Nevada Administrative Code. The regulation sets forth requirements of locations in regards to

identity and dignity of human remains; procedures for obtaining approval of continuing education; interpretation of good moral character; requirements for managing a location; recusal requirements for Board members; procedures for violation notices; disclosures for the statement of goods and services; requirements for embalmers, funeral directors, and funeral arrangers; and providing other matters thereto.

5. **Discussion, recommendation, and possible action regarding proposed changes to Chapters 451, 452, and 642 of Nevada Administrative Code (For possible action)**
6. **Discussion, recommendation, and possible action regarding review and approval of minutes of meetings (For possible action)**
  - a. October 13, 2015
7. **Discussion, recommendation, and possible action regarding Consent Decrees for case number FB15-04 (For possible action)**
  - a. Pahump Family Mortuary, Establishment Permit No. EST56
  - b. Timothy M. Wilmeth, Funeral Director License No. FD827

**Funeral Arranger Applicants**

8. **Discussion, recommendation, and possible action regarding granting the following Funeral Arranger Licenses (For possible action)**
  - a. Jordan Lawrence Amos
  - b. Nicholas Ryan Baumert
  - c. Kayla Blevins
  - d. Matthew Charles Bruce
  - e. Emerald Calbert
  - f. John Carman
  - g. Richard W. Castle
  - h. Kenneth Ceballos
  - i. Craig Robert Coleman
  - j. Raymond L. Giddens, Jr.
  - k. Gregory Eugene Hamand
  - l. Nova Miranda Jaramillo
  - m. Debra Marie Lawrence
  - n. William Alexis Luque
  - o. Shadow Blake Montalto
  - p. Kathy Colleen Moore
  - q. Heather Marie Musgrave
  - r. Kathy Nempavlaki
  - s. Jarred T. Noel
  - t. Lawrence Max Ocon
  - u. Mercedes Quinn Quartucci
  - v. Benjamin V. Rebman
  - w. Lisa Starkebaum
  - x. Amanda Brook Timmerman
  - y. Robin Craig Wiest
  - z. Timothy A. Zrelak
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  - aa. Abraham P. Espinosa
  - bb. Duane Elmer Hammers
  - cc. Karla Morales

dd. Robert J. Torres

### **Funeral Director Applicants**

**9. Discussion, recommendation, and possible action regarding granting the following Funeral Director Licenses (For possible action)**

- a. Kelly Ann Browder
- b. Dara Michele Carno
- c. Stacy Jane Cotty
- d. Jared Albert Croegaert
- e. Aaron Robert Forgey
- f. Darryl L. Foster
- g. Rachel Mae Franklin
- h. Monica Giese
- i. Jenna Autumn Gundogan
- j. Osama O. Haikal
- k. Richard Hansen
- l. Darren Kent Hill
- m. Michael D. Hukill
- n. Marielle Jeanne Landry
- o. Philip R. Mayfield
- p. Shannon Elizabeth Nordyke
- q. Elena Ivanova Pastrana
- r. Matthew Brian Phillips
- s. Jeremy Clare Poster
- t. Edward Rudolph Rodriguez, Jr.
- u. Ivette Maria Rodriguez
- v. Lennette Smith
- w. Leah Michelle Sussman
- x. Christine A. Sweeney
- y. Naomi Celeste Valdez
- z. Phil Steven Webb
- aa. Ted Williams

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- bb. Harold Dwight Cole
- cc. Thomas Wilson Cropp
- dd. Blanca Edith Garcia Gomez
- ee. Shane Scott Meloy

### **Apprentice Embalmer Applicants**

**10. Discussion, recommendation, and possible action regarding granting a Certificate of Registration for Apprentice Embalmer (For possible action)**

- a. Benjamin Vaughn Rebman

### **Embalmer Applicants**

**11. Discussion, recommendation, and possible action regarding granting an Embalmer License (For possible action)**

- a. Christopher Robert Folger

12. **Discussion, recommendation, and possible action regarding request for approval of new Managing Funeral Director for the following (For possible action)**
  - a. Jennifer DiCamillo FD859 – Davis Funeral Home EST28
  - b. Jennifer DiCamillo FD859 – Davis Funeral Home-S.Eastern – EST26
  - c. Jennifer DiCamillo FD859 – Las Vegas Cremations EST103
  - d. Celena Leal DiLullo FD862 – Palm Eastern Mortuary EST27
  - e. David F. Holt FD849 – Palm Cheyenne Mortuary EST54
  - f. Phillip R. Mayfield FD-Pending – Thomas & Jones Funeral Home EST38
  - g. Phillip R. Mayfield FD-Pending – Affordable Cremation & Burial EST55
  - h. Georgina Narro FD850 – Palm Downtown Mortuary EST17
  - i. Tracy Lynn short-Bullerick FD826 – Palm South Jones Mortuary EST37
  - j. Michael Anthony Toth FD858 – Palm Northwest Mortuary EST80
13. **Discussion, recommendation, and possible action regarding request for approval of Funeral Establishment Name Change (For possible action)**
  - a. Current: Funeral Smith EST89; Proposed: Star Mortuary and Crematory
14. **Discussion, recommendation, and possible action regarding granting a Funeral Establishment Permit (For possible action)**
  - a. Palm Southwest Mortuary
  - b. Serenity Funeral Home, LLC
15. **Discussion, recommendation, and possible action regarding granting a Cemetery Certificate of Authority (For possible action)**
  - a. Sierra Memorial Gardens Cemetery
16. **Discussion, recommendation, and possible action regarding Approval Process for Licensees (For possible action)**
17. **Discussion, recommendation, and possible action regarding Appointing a New Secretary to the Board (For possible action)**
18. **Discussion, recommendation, and possible action regarding revised FY2016 Budget (For possible action)**
19. **Financial Reports**
  - a. Regulatory Fee Collection
  - b. FY2016 Budget vs. Actuals
20. **Overview of current complaint status**
21. **Report from Executive Director, Jennifer Kandt**
22. **Report from Senior Deputy Attorney General**
23. **Board member comments**
24. **Discussion regarding future agenda items and future meeting dates**

**25. Public comment**

**Note:** No vote may be taken upon a matter raised under this item of the agenda until the matter itself has been specifically included on an agenda as an item upon which action may be taken. (NRS 241.020)

**26. Adjournment (For possible action)**

Anyone desiring additional information including meeting materials may contact Jennifer Kandt at 775-825-5535. Meeting materials are also available for download from the Board website at <http://funeral.nv.gov> or can be picked up at the following location: 501 Hammill Lane, Reno, NV. The Board is pleased to make reasonable accommodations for members of the public who are disabled and wish to attend the meeting. If special arrangements for the meeting are necessary, please notify Jennifer Kandt at 775-825-5535, no later than 48 hours prior to the meeting. Requests for special arrangements made after this time frame cannot be guaranteed. This agenda has been sent to all members of the Board and other interested persons who have requested an agenda from the Board. Persons who wish to continue to receive an agenda and notice of meetings must request so in writing every six months.

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THIS MEETING HAS BEEN PROPERLY NOTICED AND POSTED  
IN THE FOLLOWING LOCATIONS:

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Reno City Hall One E. First Street Reno, NV 89501	Office of the Attorney General 100 N Carson Street Carson City, NV 89701	Grant Sawyer State Office Building 555 E. Washington Ave. Las Vegas, NV 89101
Division of Employment Training and Rehabilitation 3405 S. Maryland Parkway Las Vegas, Nevada	Funeral Board Office 501 Hammill Lane Reno, NV 89511	Division of Employment Training and Rehabilitation 1325 Corporate Blvd., Reno, Nevada