

# NEVADA FUNERAL AND CEMETERY SERVICES BOARD

## **AGENDA AND NOTICE OF PUBLIC MEETING**

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***Tuesday, March 15, 2016, at 9:00a.m.***

Video-Conference Locations:

Division of Employment Training and Rehabilitation  
3405 S. Maryland Parkway, Main Conference Room  
Las Vegas, Nevada

and

Division of Employment Training and Rehabilitation  
1325 Corporate Blvd., Main Conference Room  
Reno, Nevada

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**Please Note:** The Board may 1) address agenda items out of sequence to accommodate persons appearing before the Board or to aid the efficiency or effectiveness of the meeting; 2) combine items for consideration by the public body; and 3) pull or remove items from the agenda at any time. The Board may convene in closed session to consider the character, alleged misconduct, professional competence or physical or mental health of a person. (NRS 241.030)

Public comment is welcomed by the Board, but at the discretion of the chair, may be limited to three minutes per person. A public comment time will be available before any action items are heard by the public body and then once again prior to adjournment of the meeting. The Chair may allow additional time to be given a speaker as time allows and in his/her sole discretion. Once all items on the agenda are completed the meeting will adjourn. Prior to the commencement and conclusions of a contested case or a quasi judicial proceeding that may affect the due process rights of an individual the board may refuse to consider public comment.

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***Action by the Board on an item may be to approve, deny, amend, or table.***

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**1. Call to order, roll call, introduce new members, establish quorum**

**2. Public comment**

<p><b>Note:</b> No vote may be taken upon a matter raised under this item of the agenda until the matter itself has been specifically included on an agenda as an item upon which action may be taken. (NRS 241.020)</p>
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**3. REGULATION WORKSHOP** – Workshop to solicit public comment on LCB File Number R067-15 and additional changes to Chapters 451, 452 and 642 of Nevada Administrative Code. The regulation sets forth requirements of locations in regards to identity and dignity of human remains; procedures for obtaining approval of continuing education; interpretation of good moral character; requirements for managing a location; recusal requirements for Board members; procedures for violation notices; disclosures for the statement of goods and services; requirements for embalmers, funeral directors, and funeral arrangers; and providing other matters thereto.

4. **Discussion, recommendation, and possible action regarding proposed changes to Chapters 451, 452, and 642 of Nevada Administrative Code (For possible action)**
5. **Discussion, recommendation, and possible action regarding review and approval of minutes of meetings (For possible action)**
  - a. December 15, 2015
6. **Discussion, recommendation, and possible action regarding Consent Decrees for case numbers FB15-12 and FB15-13 (For possible action)**
  - a. Valley Cremation and Burial, Crematory License No. CRE71 – FB15-12
  - b. Valley Memorial Funeral Home, Establishment Permit No. EST71 – FB15-13
  - c. Frank Zimmerman, Funeral Director License No. FD15 – FB15-13
7. **Discussion, recommendation, and possible action regarding granting the following Funeral Arranger License (For possible action) (Closed session may be held to consider character, alleged misconduct, professional competence, and physical and mental health pursuant to NRS 241.030)**
  - a. Karla Morales
8. **Discussion, recommendation, and possible action regarding granting the following Embalmer Licenses (For possible action)**
  - a. Dale Allen Deckard
  - b. James Clark Graff
  - c. Matthew Richard Hoyle
  - d. Phuong-Giao Le
  - e. Bryan Burbank Randall
  - f. Douglas Lee Ray
  - g. Coby Jones Zobell
9. **Discussion, recommendation, and possible action regarding request for approval of new Managing Funeral Director for the following (For possible action)**
  - a. Timothy Paul Fanelli – FitzHenry's Carson Valley Funeral Home EST58 and FitzHenry's Funeral Home EST36
  - b. James A. Lee FD69 – Pahump Family Mortuary EST56
  - c. Jaye MacPherson FD202 – Neptune Society – Las Vegas DC64L
  - d. Paul Noell FD903 – Mountain View Mortuary EST3
  - e. Nathan R. Stiffler FD857 – Bunker's Mortuary EST10
10. **Discussion, recommendation, and possible action regarding granting a Direct Cremation Facility Permit to Sunrise Cremation Society – 401 Max Ct., Henderson, NV. (For possible action)**
11. **Discussion, recommendation, and possible action regarding authority for Executive Director to select licensing software (For possible action)**
12. **Discussion, recommendation, and possible action regarding continuing education (For possible action)**
  - a. Dealing Effectively with Grief and Loss – One (1) Unit
  - b. Funeral Professional Series – Five (5) Units
13. **Discussion, recommendation, and possible action regarding review of the following crematory operator certification course (For possible action)**
  - a. Thermtec
  - b. Matthews Cremation

14. **Discussion, recommendation, and possible action regarding revised FY2016 Budget (For possible action)**
15. **Financial Reports**
  - a. Regulatory Fee Collection
  - b. FY2016 Budget vs. Actuals
16. **Overview of current complaint status**
17. **Report from Executive Director, Jennifer Kandt**
18. **Report from Senior Deputy Attorney General**
19. **Board member comments**
20. **Discussion regarding future agenda items and future meeting dates**  
 Tuesday, June 7, 2016  
 Tuesday, September 20, 2016  
 Tuesday, December 13, 2016
21. **Public comment**

**Note:** No vote may be taken upon a matter raised under this item of the agenda until the matter itself has been specifically included on an agenda as an item upon which action may be taken. (NRS 241.020)

**22. Adjournment (For possible action)**

Anyone desiring additional information including meeting materials may contact Jennifer Kandt at 775-825-5535. Meeting materials are also available for download from the Board website at <http://funeral.nv.gov> or can be picked up at the following location: 3740 Lakeside Drive, Suite 201, Reno, NV 89509.

The Board is pleased to make reasonable accommodations for members of the public who are disabled and wish to attend the meeting. If special arrangements for the meeting are necessary, please notify Jennifer Kandt at 775-825-5535, no later than 48 hours prior to the meeting. Requests for special arrangements made after this time frame cannot be guaranteed.

This agenda has been sent to all members of the Board and other interested persons who have requested an agenda from the Board. Persons who wish to continue to receive an agenda and notice of meetings must request so in writing every six months.

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THIS MEETING HAS BEEN PROPERLY NOTICED AND POSTED  
IN THE FOLLOWING LOCATIONS:

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Reno City Hall One E. First Street Reno, NV 89501	Office of the Attorney General 100 N Carson Street Carson City, NV 89701	Grant Sawyer State Office Building 555 E. Washington Ave. Las Vegas, NV 89101
Division of Employment Training and Rehabilitation 3405 S. Maryland Parkway Las Vegas, Nevada	Funeral Board Office 3740 Lakeside Drive, Suite 201 Reno, NV 89509	Division of Employment Training and Rehabilitation 1325 Corporate Blvd., Reno, Nevada