

NEVADA FUNERAL AND CEMETERY SERVICES BOARD

AGENDA AND NOTICE OF PUBLIC MEETING

Tuesday, June 14, 2016, at 9:00a.m.

Legislative Building
401 South Carson Street, Room 3138
Carson City, Nevada

Please Note: The Board may 1) address agenda items out of sequence to accommodate persons appearing before the Board or to aid the efficiency or effectiveness of the meeting; 2) combine items for consideration by the public body; and 3) pull or remove items from the agenda at any time. The Board may convene in closed session to consider the character, alleged misconduct, professional competence or physical or mental health of a person. (NRS 241.030)

Public comment is welcomed by the Board, but at the discretion of the chair, may be limited to three minutes per person. A public comment time will be available before any action items are heard by the public body and then once again prior to adjournment of the meeting. The Chair may allow additional time to be given a speaker as time allows and in his/her sole discretion. Once all items on the agenda are completed the meeting will adjourn. Prior to the commencement and conclusions of a contested case or a quasi judicial proceeding that may affect the due process rights of an individual the board may refuse to consider public comment.

Action by the Board on an item may be to approve, deny, amend, or table.

1. Call to order, roll call, introduce new member, establish quorum

2. Public comment

Note: No vote may be taken upon a matter raised under this item of the agenda until the matter itself has been specifically included on an agenda as an item upon which action may be taken. (NRS 241.020)

3. Discussion, recommendation, and possible action regarding proposed changes to Chapters 451 and 642 of Nevada Administrative Code (For possible action)

4. Discussion, recommendation, and possible action regarding possible legislative changes to NRS 642 and NRS 451 to allow time period for crematory certification training and arranger testing (For possible action)

5. Discussion, recommendation, and possible action regarding Board position on changes to NAC 440, file number R066-16 (For possible action)

6. Introduction of new Board Inspector/Investigator

7. Discussion, recommendation, and possible action regarding review and approval of minutes of meetings (For possible action)

a. March 15, 2016

8. **Discussion, recommendation, and possible action regarding Consent Decree for case number FB16-03 (For possible action)**
 - a. Bunkers Memory Gardens Cemetery – CEM30
9. **Discussion, recommendation, and possible action regarding granting the following Funeral Arranger Licenses (For possible action)**
 - a. Natisha Nicole DeGourville
 - b. Harrison Cody Billian
10. **Discussion, recommendation, and possible action regarding granting the following Embalmer Licenses (For possible action)**
 - a. Darren Kent Hill
11. **Discussion, recommendation, and possible action regarding granting the following Apprentice Embalmer Certificate of Registration (For possible action)**
 - a. David Alan Penkala
12. **Discussion, recommendation, and possible action regarding request for approval of new Managing Funeral Director for the following (For possible action)**
 - a. Walter W. Hartley FD626 – Pahump Family Mortuary EST56
 - b. Allen James Kopp FD772 – Davis Funeral Home-S. Eastern EST26
 - c. Timothy Lawson FD909 – Las Vegas Cremations EST103
 - d. Douglas Lee Ray FD910 – Davis Funeral Home-S. Rainbow EST28
13. **Discussion, recommendation, and possible action regarding granting a Direct Cremation Facility Permit to Simple Cremation, Inc., 1016 N. Rock Blvd., Unit 104, Sparks, Nevada (For possible action)**
14. **Discussion, recommendation, and possible action regarding granting a Crematory License to Autumn Cremation Services, 5660 Morgan Mill Road, Carson City, Nevada (For possible action)**
15. **Discussion, recommendation, and possible action regarding granting a Funeral Establishment Permit to Clark County Funeral Services, 2041 W. Bonanza Road, Las Vegas, Nevada (For possible action)**
16. **Discussion, recommendation, and possible action regarding request from Gerald Hitchcock to approve containers for “green” burials and cremations (For possible action)**
17. **Discussion, recommendation, and possible action regarding request for approval of audit services contract with Kohn and Company (For possible action)**
18. **Discussion, recommendation, and possible action regarding revisions to Employment Policies and Procedures including changes to employee benefit programs (For possible action)**
19. **Discussion, recommendation and possible action regarding annual review of Executive Director performance and salary (For possible action)**
20. **Discussion, recommendation, and possible action regarding approval of FY2017 Budget (For possible action)**
21. **Financial Reports**
 - a. Regulatory Fee Collection
 - b. FY2016 Budget vs. Actuals

22. **Overview of current complaint status**
23. **Report from Executive Director, Jennifer Kandt**
24. **Report from Senior Deputy Attorney General**
25. **Board member comments**
26. **Discussion regarding future agenda items and future meeting dates**
 Tuesday, September 20, 2016
 Tuesday, December 13, 2016
27. **Public comment**

Note: No vote may be taken upon a matter raised under this item of the agenda until the matter itself has been specifically included on an agenda as an item upon which action may be taken. (NRS 241.020)

28. Adjournment (For possible action)

Anyone desiring additional information including meeting materials may contact Jennifer Kandt at 775-825-5535. Meeting materials are also available for download from the Board website at <http://funeral.nv.gov> or can be picked up at the following location: 3740 Lakeside Drive, Suite 201, Reno, NV 89509.

The Board is pleased to make reasonable accommodations for members of the public who are disabled and wish to attend the meeting. If special arrangements for the meeting are necessary, please notify Jennifer Kandt at 775-825-5535, no later than 48 hours prior to the meeting. Requests for special arrangements made after this time frame cannot be guaranteed.

This agenda has been sent to all members of the Board and other interested persons who have requested an agenda from the Board. Persons who wish to continue to receive an agenda and notice of meetings must request so in writing every six months.

THIS MEETING HAS BEEN PROPERLY NOTICED AND POSTED
 IN THE FOLLOWING LOCATIONS:

Reno City Hall One E. First Street Reno, NV 89501	Office of the Attorney General 100 N Carson Street Carson City, NV 89701	Grant Sawyer State Office Building 555 E. Washington Ave. Las Vegas, NV 89101
Legislative Building 401 South Carson Street Carson City, Nevada	Funeral Board Office 3740 Lakeside Drive, Suite 201 Reno, NV 89509	