

# NEVADA FUNERAL AND CEMETERY SERVICES BOARD

## AGENDA AND NOTICE OF PUBLIC MEETING

***Tuesday, September 20, 2016, at 9:00a.m.***

Video Conference Locations

Legislative Building  
401 South Carson Street, Room 3138  
Carson City, Nevada

and

Grant Sawyer Building  
555 E. Washington Avenue, Room 4412  
Las Vegas, Nevada

**Please Note:** The Board may 1) address agenda items out of sequence to accommodate persons appearing before the Board or to aid the efficiency or effectiveness of the meeting; 2) combine items for consideration by the public body; and 3) pull or remove items from the agenda at any time. The Board may convene in closed session to consider the character, alleged misconduct, professional competence or physical or mental health of a person. (NRS 241.030)

Public comment is welcomed by the Board, but at the discretion of the chair, may be limited to three minutes per person. A public comment time will be available before any action items are heard by the public body and then once again prior to adjournment of the meeting. The Chair may allow additional time to be given a speaker as time allows and in his/her sole discretion. Once all items on the agenda are completed the meeting will adjourn. Prior to the commencement and conclusions of a contested case or a quasi judicial proceeding that may affect the due process rights of an individual the board may refuse to consider public comment.

***Action by the Board on an item may be to approve, deny, amend, or table.***

**1. Call to order, roll call, introduce new member, establish quorum**

**2. Public comment**

**Note:** No vote may be taken upon a matter raised under this item of the agenda until the matter itself has been specifically included on an agenda as an item upon which action may be taken. (NRS 241.020)

**3. Public hearing on proposed regulations. The Board will receive and hear all public comment regarding LCB file number R067-15 for changes to Chapters 451 and 642 of Nevada Administrative Code. Public comment may be made in person or submitted in writing.**

**4. Consideration of public comment and possible adoption of LCB file number R067-15. The Board will consider fully all public comment received regarding the proposed regulatory changes under agenda item 3. This agenda item may involve**

**the Board proposing changes to the regulation after consideration of all public comments and determine whether to adopt the regulation. (For possible action)**

5. **Discussion, recommendation, and possible action regarding review and approval of minutes of meetings (For possible action)**
  - a. June 14, 2016
6. **Discussion, recommendation, and possible action regarding granting the following Apprentice Embalmer Certificate of Registration and Funeral Arranger License to David Alan Penkala (For possible action)**
7. **Discussion, recommendation, and possible action regarding granting the following Funeral Arranger Licenses (For possible action)**
  - a. Jason Thomas Pulsifer
8. **Discussion, recommendation, and possible action regarding request for approval of new Managing Funeral Director for the following (For possible action)**
  - a. Christie D. Wilde FD917 – FitzHenry’s Funeral Home EST36
  - b. Christie D. Wilde FD917 – FitzHenry’s Carson Valley Funeral Home EST58
9. **Discussion, recommendation, and possible action regarding granting an establishment name change (For possible action)**
  - a. Kraft-Sussman Funeral Services – Proposed new name: Kraft-Sussman Funeral and Cremation Services
10. **Discussion, recommendation, and possible action regarding granting a Funeral Establishment Permit to BBBO, LLC, dba La Paloma Funeral Services, 437 Stoker Avenue, Reno, Nevada (For possible action)**
11. **Discussion, recommendation, and possible action regarding granting a Funeral Establishment Permit to Clark County Funeral Services, 2041 W. Bonanza Road, Las Vegas, Nevada (For possible action)**
12. **Discussion, recommendation, and possible action regarding request from Gerald Hitchcock to approve a continuing education credit (For possible action)**
  - a. NFDA Policy Board Meeting, Las Vegas, Nevada – July 8, 2016-July 9, 2016
13. **Discussion, recommendation, and possible action regarding decline of unaccompanied Veteran burial services and discussion of NRS 642.0197 regarding duties of a funeral director to report unclaimed human remains to the Department of Veterans Services (For possible action)**
14. **Discussion, recommendation, and possible actions regarding options for printed licenses and certificates through online renewal system (For possible action)**
15. **Financial Reports**
  - a. Regulatory Fee Collection
  - b. FY2016 Financial Reports
  - c. FY2017 Financial Reports
16. **Overview of current complaint status**
17. **Report from Executive Director, Jennifer Kandt**
18. **Report from Senior Deputy Attorney General**

**19. Board member comments**

**20. Discussion regarding future agenda items and future meeting dates**

Tuesday, December 13, 2016

**21. Public comment**

**Note:** No vote may be taken upon a matter raised under this item of the agenda until the matter itself has been specifically included on an agenda as an item upon which action may be taken. (NRS 241.020)

**22. Adjournment (For possible action)**

Anyone desiring additional information including meeting materials may contact Jennifer Kandt at 775-825-5535. Meeting materials are also available for download from the Board website at <http://funeral.nv.gov> or can be picked up at the following location: 3740 Lakeside Drive, Suite 201, Reno, NV 89509.

The Board is pleased to make reasonable accommodations for members of the public who are disabled and wish to attend the meeting. If special arrangements for the meeting are necessary, please notify Jennifer Kandt at 775-825-5535, no later than 48 hours prior to the meeting. Requests for special arrangements made after this time frame cannot be guaranteed.

This agenda has been sent to all members of the Board and other interested persons who have requested an agenda from the Board. Persons who wish to continue to receive an agenda and notice of meetings must request so in writing every six months.

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THIS MEETING HAS BEEN PROPERLY NOTICED AND POSTED  
IN THE FOLLOWING LOCATIONS:

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Reno City Hall One E. First Street Reno, NV 89501	Office of the Attorney General 100 N Carson Street Carson City, NV 89701	Grant Sawyer State Office Building 555 E. Washington Ave. Las Vegas, NV 89101
Legislative Building 401 South Carson Street Carson City, Nevada	Funeral Board Office 3740 Lakeside Drive, Suite 201 Reno, NV 89509	