

NEVADA FUNERAL AND CEMETERY SERVICES BOARD

AGENDA AND NOTICE OF PUBLIC MEETING

Tuesday, December 13, 2016, at 9:00a.m.

Video-Conference Locations:

Division of Employment Training and Rehabilitation
3405 S. Maryland Parkway, Main Conference Room
Las Vegas, Nevada
and
Division of Employment Training and Rehabilitation
1325 Corporate Blvd., Main Conference Room
Reno, Nevada

Please Note: The Board may 1) address agenda items out of sequence to accommodate persons appearing before the Board or to aid the efficiency or effectiveness of the meeting; 2) combine items for consideration by the public body; and 3) pull or remove items from the agenda at any time. The Board may convene in closed session to consider the character, alleged misconduct, professional competence or physical or mental health of a person. (NRS 241.030)

Public comment is welcomed by the Board, but at the discretion of the chair, may be limited to three minutes per person. A public comment time will be available before any action items are heard by the public body and then once again prior to adjournment of the meeting. The Chair may allow additional time to be given a speaker as time allows and in his/her sole discretion. Once all items on the agenda are completed the meeting will adjourn. Prior to the commencement and conclusions of a contested case or a quasi judicial proceeding that may affect the due process rights of an individual the board may refuse to consider public comment.

Action by the Board on an item may be to approve, deny, amend, or table.

1. Call to order, roll call, establish quorum.

2. Public comment

<p>Note: No vote may be taken upon a matter raised under this item of the agenda until the matter itself has been specifically included on an agenda as an item upon which action may be taken. (NRS 241.020)</p>
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3. Discussion, recommendation, and possible action regarding review and approval of minutes of meetings (For possible action)

a. September 20, 2016

4. Discussion, recommendation, and possible action regarding Consent Decrees for case number FB16-05 (For possible action)

a. Bunker's Eden Vale Mortuary – EST10

b. Nathan Stiffler – FD857

5. **Discussion, recommendation, and possible action regarding Consent Decree for case number FB16-06 (For possible action)**
 - a. Davis Funeral Home - Eastern – EST26
6. **Discussion, recommendation, and possible action regarding Consent Decrees for case number FB16-07 (For possible action)**
 - a. Desert Memorial – EST46
 - b. Christopher Walters – FD64
7. **Discussion, recommendation, and possible action regarding Consent Decrees for case number FB16-08 (For possible action)**
 - a. La Paloma Funeral Services – EST79
 - b. Ryan R. Bowen – FD810
8. **Discussion, recommendation, and possible action regarding Consent Decrees for case number FB16-09 (For possible action)**
 - a. FitzHenry's Funeral Home – EST36
 - b. James Smolenski – FD708
9. **Discussion, recommendation, and possible action regarding the following Funeral Arranger License (For possible action):**
 - a. Tracy Ann Myers
10. **Discussion, recommendation, and possible action regarding request for approval of new Managing Funeral Director for the following locations (For possible action):**
 - a. Lawrence A. Neubauer FD27 – Thomas and Jones Affordable Funeral Home EST38
 - b. Lawrence A. Neubauer FD27 – Affordable Cremation & Burial EST55
11. **Discussion, recommendation, and possible action regarding granting the following Funeral Establishment Permit (For possible action):**
 - a. Truckee Meadows Cremation and Burial Services, LLC
12. **Discussion, recommendation, and possible action regarding granting the following Crematory License (For possible action):**
 - a. Truckee Meadows Cremation and Burial Services, LLC
13. **Discussion, recommendation, and possible action regarding request for legislative change to allow for alkaline hydrolysis as a form of cremation (For possible action)**
14. **Discussion, recommendation, and possible action regarding updates to Operating Policies and Procedures Manual (For possible action)**
15. **Discussion, recommendation, and possible action regarding updates to Personnel Policies and Procedures Manual (For possible action)**
16. **Discussion regarding general cemetery licensing issues**
17. **Financial Reports**
 - a. Regulatory Fee Collection
 - b. Financial Reports

18. **Overview of current complaint status**
19. **Report from Executive Director, Jennifer Kandt**
20. **Report from Senior Deputy Attorney General**
21. **Board member comments**
22. **Discussion regarding future agenda items and future meeting dates**
 Tuesday, March 21, 2017
 Tuesday, June 6, 2017
 Tuesday, September 19, 2017
 Tuesday, December 12, 2017

23. Public comment

Note: No vote may be taken upon a matter raised under this item of the agenda until the matter itself has been specifically included on an agenda as an item upon which action may be taken. (NRS 241.020)

24. Adjournment (For possible action)

Anyone desiring additional information including meeting materials may contact Jennifer Kandt at 775-825-5535. Meeting materials are also available for download from the Board website at <http://funeral.nv.gov> or can be picked up at the following location: 3740 Lakeside Drive, Suite 201, Reno, NV 89509.

The Board is pleased to make reasonable accommodations for members of the public who are disabled and wish to attend the meeting. If special arrangements for the meeting are necessary, please notify Jennifer Kandt at 775-825-5535, no later than 48 hours prior to the meeting. Requests for special arrangements made after this time frame cannot be guaranteed.

This agenda has been sent to all members of the Board and other interested persons who have requested an agenda from the Board. Persons who wish to continue to receive an agenda and notice of meetings must request so in writing every six months.

THIS MEETING HAS BEEN PROPERLY NOTICED AND POSTED
IN THE FOLLOWING LOCATIONS:

Reno City Hall One E. First Street Reno, NV 89501	Office of the Attorney General 100 N Carson Street Carson City, NV 89701	Grant Sawyer State Office Building 555 E. Washington Ave. Las Vegas, NV 89101
Division of Employment Training and Rehabilitation 3405 S. Maryland Parkway Las Vegas, Nevada	Funeral Board Office 3740 Lakeside Drive, Suite 201 Reno, NV 89509	Division of Employment Training and Rehabilitation 1325 Corporate Blvd., Reno, Nevada