

NEVADA FUNERAL AND CEMETERY SERVICES BOARD

AGENDA AND NOTICE OF PUBLIC MEETING

Tuesday, June 13, 2017, at 9:00 a.m.

Video Conference Locations

Nevada Gaming Control Board
1919 College Parkway, Suite 100
Carson City, Nevada 89706

And

Nevada Gaming Control Board
Grant Sawyer Building
555 East Washington Avenue, Suite 2450
Las Vegas, NV 89101

Please Note: The Board may 1) address agenda items out of sequence to accommodate persons appearing before the Board or to aid the efficiency or effectiveness of the meeting; 2) combine items for consideration by the public body; and 3) pull or remove items from the agenda at any time. The Board may convene in closed session to consider the character, alleged misconduct, professional competence or physical or mental health of a person. (NRS 241.030)

Public comment is welcomed by the Board, but at the discretion of the chair, may be limited to three minutes per person. A public comment time will be available before any action items are heard by the public body and then once again prior to adjournment of the meeting. The Chair may allow additional time to be given a speaker as time allows and in his/her sole discretion. Once all items on the agenda are completed the meeting will adjourn. Prior to the commencement and conclusions of a contested case or a quasi judicial proceeding that may affect the due process rights of an individual the board may refuse to consider public comment.

Action by the Board on an item may be to approve, deny, amend, or table.

1. Call to order, roll call, establish quorum.

2. Public comment

<p>Note: No vote may be taken upon a matter raised under this item of the agenda until the matter itself has been specifically included on an agenda as an item upon which action may be taken. (NRS 241.020)</p>
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3. Discussion, recommendation, and possible action regarding review and approval of minutes of meetings (For possible action)

- a. March 21, 2017
- b. April 19, 2017
- c. May 8-9, 2017
- d. May 24, 2017

4. **Discussion, recommendation, and possible action regarding the following Funeral Arranger Licenses (For possible action):**
 - a. Steven Reamus Schwerdtfeger
5. **Discussion, recommendation, and possible action regarding the following Apprentice Embalmer Certificate of Registration (For possible action):**
 - a. Darcy Dolores Rose
6. **Discussion, recommendation, and possible action regarding the following Embalmer Licenses (For possible action):**
 - a. Lisa Marie Kent
 - b. Jessica Zuniga Garza
7. **Discussion, recommendation, and possible action regarding request for approval of new Managing Funeral Director for the following locations (For possible action):**
 - a. Christopher M. Grant FD920 – McDermott’s Funeral & Cremation Services EST110
 - b. Candy Leon Grey FD864 – Serenity Funeral Home EST104
 - c. Sheila Winn FD926 – Pahrump Family Mortuary EST56
 - d. Dustin Olson FD779 – BBBO, LLC dba La Paloma Funeral Services EST88
8. **Discussion, recommendation, and possible action regarding Continuing Education Approvals (For possible action):**
 - a. Cross Contamination Awareness and Infectious Disease Control - All Cleaned Up LLC
 - b. Pending Investigation Records Training – Office of Vital Records
 - c. Matt McAuliffe – Western Nevada College (General Microbiology - 4 semester units)
 - d. Matt McAuliffe – University of Nevada Reno (BCH 400 – Introductory Biochemistry – 4 semester units)
 - e. Matt McAuliffe – University of Nevada Reno (CHEM341 – Organic Chemistry for Scientists and Professionals – 3 semester units)
 - f. Matt McAuliffe – Western Nevada College (Human Anatomy and Physiology I, 4 semester units); and Human Anatomy and Physiology II – 4 semester units)
 - g. Gerald Hitchcock – NFDA Policy Board Meeting (7 hours of continuing education)
9. **Discussion, recommendation, and possible action regarding approval of FY2018 Budget (For possible action):**
10. **Financial Reports**
 - a. Regulatory Fee Collection
 - b. Financial Reports
11. **Overview of current complaint status**
12. **Discussion, recommendation and possible action regarding annual review of Executive Director performance and salary (For possible action)**
13. **Report from Executive Director, Jennifer Kandt**
14. **Board member comments**

15. Discussion regarding future agenda items and future meeting dates

Tuesday, September 19, 2017

Tuesday, December 12, 2017

16. Public comment

Note: No vote may be taken upon a matter raised under this item of the agenda until the matter itself has been specifically included on an agenda as an item upon which action may be taken. (NRS 241.020)

17. Adjournment (For possible action)

Anyone desiring additional information including meeting materials may contact Jennifer Kandt at 775-825-5535. Meeting materials are also available for download from the Board website at <http://funeral.nv.gov> or can be picked up at the following location: 3740 Lakeside Drive, Suite 201, Reno, NV 89509.

The Board is pleased to make reasonable accommodations for members of the public who are disabled and wish to attend the meeting. If special arrangements for the meeting are necessary, please notify Jennifer Kandt at 775-825-5535, no later than 48 hours prior to the meeting. Requests for special arrangements made after this time frame cannot be guaranteed.

This agenda has been sent to all members of the Board and other interested persons who have requested an agenda from the Board. Persons who wish to continue to receive an agenda and notice of meetings must request so in writing every six months.

THIS MEETING HAS BEEN PROPERLY NOTICED AND POSTED
IN THE FOLLOWING LOCATIONS:

Reno City Hall One E. First Street Reno, NV 89501	Funeral Board Office 3740 Lakeside Drive, Suite 201 Reno, NV 89509	Office of the Attorney General 100 N Carson Street Carson City, NV 89701
	Grant Sawyer State Office Building 555 E. Washington Ave. Las Vegas, NV 89101	