

# NEVADA FUNERAL AND CEMETERY SERVICES BOARD

## AGENDA AND NOTICE OF PUBLIC MEETING

***Tuesday, October 02, 2018, at 10:00 a.m.***

Video Conference Locations

Legislative Building  
401 South Carson Street, Room 3138  
Carson City, Nevada  
and  
Grant Sawyer Building  
555 E. Washington Avenue, Room 4401  
Las Vegas, Nevada

**Please Note:** The Board may 1) address agenda items out of sequence to accommodate persons appearing before the Board or to aid the efficiency or effectiveness of the meeting; 2) combine items for consideration by the public body; and 3) pull or remove items from the agenda at any time. The Board may convene in closed session to consider the character, alleged misconduct, professional competence or physical or mental health of a person. (NRS 241.030)

Public comment is welcomed by the Board, but at the discretion of the chair, may be limited to three minutes per person. A public comment time will be available before any action items are heard by the public body and then once again prior to adjournment of the meeting. The Chair may allow additional time to be given a speaker as time allows and in his/her sole discretion. Once all items on the agenda are completed the meeting will adjourn. Prior to the commencement and conclusions of a contested case or a quasi judicial proceeding that may affect the due process rights of an individual the board may refuse to consider public comment.

***Action by the Board on an item may be to approve, deny, amend, or table.***

**1. Call to order, roll call, establish quorum.**

**2. Public comment**

**Note:** No vote may be taken upon a matter raised under this item of the agenda until the matter itself has been specifically included on an agenda as an item upon which action may be taken. (NRS 241.020)

**3. Discussion, recommendation, and possible action regarding review and approval of minutes of meetings (For possible action)**

a. June 5, 2018

**4. Discussion, recommendation, and possible action regarding Settlement Agreement pertaining to legal fees for case number FB17-01 (CV17-01565); BBBO, LLC dba LA PALOMA FUNERAL SERVICES Establishment Permit Nos. EST 88 and EST 107; Crematory License No. CRE 88; SHAUN BOWEN, Funeral Director License FD201; DUSTIN OLSON, Funeral Director License No. FD779 (For possible action)**

**5. Public hearing on proposed regulations. The Board will receive and hear all public comment regarding LCB file number R086-18 for changes to Chapters 451, 452 and 642 of Nevada Administrative Code. Public comment may be made in person or submitted in writing.**

6. **Consideration of public comment and possible adoption of LCB file number R086-18. The Board will consider fully all public comment received regarding the proposed regulatory changes under agenda item 3. This agenda item may involve the Board proposing changes to the regulation after consideration of all public comments and determine whether to adopt the regulation. (For possible action)**
7. **Discussion, recommendation, and possible action regarding Consent Decrees for case number FB17-22 (For possible action):**
  - a. FitzHenry's Carson Valley Funeral Home EST58
  - b. Christie D. Wilde FD917
8. **Discussion, recommendation, and possible action regarding the following Embalmer Licenses (For possible action):**
  - a. Dewey Ellis, Jr.
  - b. Kelsi Chantel Evans
  - c. Sheridan Hailey Ojers
9. **Discussion, recommendation, and possible action regarding request for approval of new direct cremation facility; Simple Cremation, 3468 E. Sahara Avenue, Suite 150, Las Vegas and for request for approval of new managing funeral director for Ryan R. Bowen FD810 (For possible action)**
10. **Discussion, recommendation, and possible action regarding request for approval of new managing funeral director for the following locations (For possible action):**
  - a. Nathan Stiffler FD857 – Bunker's Eden Vale Mortuary EST10
  - b. Mitchell Amos FD30 – La Paloma Funeral Services, LLC EST79
11. **Discussion, recommendation, and possible action regarding request for continuing education provider approval for continuing education provider Linda Stuart, requesting one (1) CEU; course title as follows (For possible action)**
  - a. "A Place to Go: Why Ceremonies Matter"
12. **Discussion, recommendation, and possible action regarding request for continuing education provider approval for continuing education provider Dr. Alan D. Wolfelt, PH.D., requesting six (6) CEU's; course titles as follows (For possible action):**
  - a. "Loving from the Outside In, Mourning From the Inside Out: Helping Yourself Heal When Someone Dies"
  - b. "When Grief is 'Complicated:' A Model to Understand, Identify and Companion Grievers"
13. **Discussion, recommendation, and possible action regarding publication of a Funeral Guide in accordance with NRS 642.066 (For possible action)**
14. **Discussion, recommendation, and possible action regarding recommendations of the Executive Branch Audit Committee (For possible action)**
  - a. Comparison of Salaries and Similar State Positions
  - b. Review Legal Support Framework
  - c. Operating Reserve Policy
15. **Financial Reports**
  - a. Regulatory Fee Collection
  - b. Financial Reports
16. **Overview of current complaint status**
17. **Report from Executive Director, Jennifer Kandt**
18. **Board member comments**

**19. Discussion regarding future agenda items and future meeting dates**

November 13, 2018

February 12, 2019

June 4, 2019

September 17, 2019

November 12, 2019

**20. Public comment**

**Note:** No vote may be taken upon a matter raised under this item of the agenda until the matter itself has been specifically included on an agenda as an item upon which action may be taken. (NRS 241.020)

**21. Adjournment**

Anyone desiring additional information including meeting materials may contact Jennifer Kandt at 775-825-5535. Meeting materials are also available for download from the Board website at <http://funeral.nv.gov> or can be picked up at the following location: 3740 Lakeside Drive, Suite 201, Reno, NV 89509.

The Board is pleased to make reasonable accommodations for members of the public who are disabled and wish to attend the meeting. If special arrangements for the meeting are necessary, please notify Jennifer Kandt at 775-825-5535, no later than 48 hours prior to the meeting. Requests for special arrangements made after this time frame cannot be guaranteed.

This agenda has been sent to all members of the Board and other interested persons who have requested an agenda from the Board. Persons who wish to continue to receive an agenda and notice of meetings must request so in writing every six months.

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THIS MEETING HAS BEEN PROPERLY NOTICED AND POSTED  
IN THE FOLLOWING LOCATIONS:

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Reno City Hall One E. First Street Reno, NV 89501	Funeral Board Office 3740 Lakeside Drive, Suite 201 Reno, NV 89509	Office of the Attorney General 100 N Carson Street Carson City, NV 89701
Legislative Building 401 South Carson Street, Room 3138 Carson City, Nevada		Grant Sawyer State Office Building 555 E. Washington Ave. Las Vegas, NV 89101