

NEVADA FUNERAL AND CEMETERY SERVICES BOARD

AGENDA AND NOTICE OF PUBLIC MEETING

Tuesday, June 5, 2018, at 9:00 a.m.

Video Conference Locations

Legislative Building
401 South Carson Street, Room 3138
Carson City, Nevada
and
Grant Sawyer Building
555 E. Washington Avenue, Room 4401
Las Vegas, Nevada

Please Note: The Board may 1) address agenda items out of sequence to accommodate persons appearing before the Board or to aid the efficiency or effectiveness of the meeting; 2) combine items for consideration by the public body; and 3) pull or remove items from the agenda at any time. The Board may convene in closed session to consider the character, alleged misconduct, professional competence or physical or mental health of a person. (NRS 241.030)

Public comment is welcomed by the Board, but at the discretion of the chair, may be limited to three minutes per person. A public comment time will be available before any action items are heard by the public body and then once again prior to adjournment of the meeting. The Chair may allow additional time to be given a speaker as time allows and in his/her sole discretion. Once all items on the agenda are completed the meeting will adjourn. Prior to the commencement and conclusions of a contested case or a quasi judicial proceeding that may affect the due process rights of an individual the board may refuse to consider public comment.

Action by the Board on an item may be to approve, deny, amend, or table.

1. Call to order, roll call, establish quorum.

2. Public comment

Note: No vote may be taken upon a matter raised under this item of the agenda until the matter itself has been specifically included on an agenda as an item upon which action may be taken. (NRS 241.020)

3. Discussion, recommendation, and possible action regarding review and approval of minutes of meetings (For possible action)

a. February 20, 2018

4. REGULATION WORKSHOP – Workshop to solicit public comment on LCB File Number R086-18 and additional changes to Chapters 451, 452 and 642 of Nevada Administrative Code. The regulation sets forth requirements of locations in regards to refrigeration language, human remains placed directly on the floor, continuing education requirements for renewal, clarification of Sec. 25 of R067-15 regarding notice of violations, order of priority for family members authorizing disinterment, rights of decedents who order their

own burial or cremation, correct error in section 24 of LCB File number R067-15 regarding recusals and providing other matters thereto.

5. **Discussion, recommendation, and possible action regarding Consent Decree for case number FB17-19 (For possible action):**
 - a. Truckee Meadows Cremation & Burial Services, Establishment Permit EST108 and Crematory License CRE102
 - b. Caroll Higgins, Funeral Director License FD20
6. **Discussion, recommendation, and possible action regarding Consent Decree for case number FB18-08 (For possible action):**
 - a. Edward Rodriguez, Funeral Director License FD892
7. **Discussion, recommendation, and possible action regarding the following Reciprocal Embalmer Licenses (For possible action):**
 - a. Christina Lynn Noelle
8. **Discussion, recommendation, and possible action regarding the Funeral Director and Reciprocal Embalmer Licenses for applicant Kevin Gary Pavek (For possible action)**
9. **Discussion, recommendation, and possible action regarding request for approval of new managing funeral director for the following locations (For possible action):**
 - a. Marielle J. Landry FD886 – Affordable Cremation and Burial EST55
 - b. Philip Smith FD922 – Las Vegas Cremations EST103
 - c. Jaye MacPherson FD202 – Davis Funeral Home – Rainbow EST28
 - d. Kristen Anderson FD860 – Desert Memorial EST46
 - e. Shannon Nordyke FD888 – Palm Northwest Mortuary EST80
10. **Discussion, recommendation and possible action regarding annual review of Executive Director performance and salary (For possible action)**
11. **Discussion, recommendation and possible action regarding approval of FY2019 budget (For possible action)**
12. **Financial Reports**
 - a. Regulatory Fee Collection
 - b. Financial Reports
13. **Overview of current complaint status**
14. **Report from Executive Director, Jennifer Kandt**
15. **Board member comments**
16. **Discussion regarding future agenda items and future meeting dates**

September 18, 2018
November 13, 2018
17. **Public comment**

<p>Note: No vote may be taken upon a matter raised under this item of the agenda until the matter itself has been specifically included on an agenda as an item upon which action may be taken. (NRS 241.020)</p>
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18. Adjournment

Anyone desiring additional information including meeting materials may contact Jennifer Kandt at 775-825-5535. Meeting materials are also available for download from the Board website at <http://funeral.nv.gov> or can be picked up at the following location: 3740 Lakeside Drive, Suite 201, Reno, NV 89509.

The Board is pleased to make reasonable accommodations for members of the public who are disabled and wish to attend the meeting. If special arrangements for the meeting are necessary, please notify Jennifer Kandt at 775-825-5535, no later than 48 hours prior to the meeting. Requests for special arrangements made after this time frame cannot be guaranteed.

This agenda has been sent to all members of the Board and other interested persons who have requested an agenda from the Board. Persons who wish to continue to receive an agenda and notice of meetings must request so in writing every six months.

THIS MEETING HAS BEEN PROPERLY NOTICED AND POSTED
IN THE FOLLOWING LOCATIONS:

Reno City Hall One E. First Street Reno, NV 89501	Funeral Board Office 3740 Lakeside Drive, Suite 201 Reno, NV 89509	Office of the Attorney General 100 N Carson Street Carson City, NV 89701
Legislative Building 401 South Carson Street, Room 3138 Carson City, Nevada		Grant Sawyer State Office Building 555 E. Washington Ave. Las Vegas, NV 89101