

NEVADA FUNERAL AND CEMETERY SERVICES BOARD

AGENDA AND NOTICE OF PUBLIC MEETING

Thursday, November 14, 2019, at 10:00 a.m.

Video Conference Locations

Legislative Building
401 South Carson Street, Room 3138
Carson City, Nevada
and
Grant Sawyer Building
555 E. Washington Avenue, Room 4412
Las Vegas, Nevada

Please Note: The Board may 1) address agenda items out of sequence to accommodate persons appearing before the Board or to aid the efficiency or effectiveness of the meeting; 2) combine items for consideration by the public body; and 3) pull or remove items from the agenda at any time. The Board may convene in closed session to consider the character, alleged misconduct, professional competence or physical or mental health of a person. (NRS 241.030)

Public comment is welcomed by the Board, but at the discretion of the chair, may be limited to three minutes per person. A public comment time will be available before any action items are heard by the public body and then once again prior to adjournment of the meeting. The Chair may allow additional time to be given a speaker as time allows and in his/her sole discretion. Once all items on the agenda are completed the meeting will adjourn. Prior to the commencement and conclusions of a contested case or a quasi judicial proceeding that may affect the due process rights of an individual the board may refuse to consider public comment.

Action by the Board on an item may be to approve, deny, amend, or table.

1. Call to order, roll call, establish quorum.

2. Public comment

Note: No vote may be taken upon a matter raised under this item of the agenda until the matter itself has been specifically included on an agenda as an item upon which action may be taken. (NRS 241.020)

3. Discussion, recommendation, and possible action regarding review and approval of minutes of meetings (For possible action)

a. August 21, 2019

4. Discussion, recommendation, and possible action regarding review and approval of FY2018 and FY2019 financial audit prepared by Eide Bailly LLP (For possible action)

5. **Discussion, recommendation, and possible action regarding consent decrees for case number FB19-01 for the following individuals (For possible action):**
 - a. Kristen Anderson – FD860
 - b. Michael Walters – FA97
 - c. Ellen Meade – FA134
6. **Discussion, recommendation, and possible action regarding request for approval of new managing funeral director for the following locations (For possible action):**
 - a. Mark Reyher FD953 – Bunker's Eden Vale Mortuary EST10
 - b. Mark Reyher FD953 – Bunker's Memory Gardens Mortuary EST30
7. **Discussion, recommendation, and possible action regarding continuing education provider approval (For possible action)**
 - a. Dr. Alan D. Wolfelt, Ph.D. – Understanding Your Grief: One Day at a Time (Requesting 2 CEU's)
 - b. Dr. Alan D. Wolfelt, Ph.D. – Mourning Misconceptions: Helping Mourners Replace Harmful Norms with Healing Truths (Requesting 3 CEU's)
8. **Discussion, recommendation, and possible action regarding fingerprinting process (For possible action)**
9. **Discussion, recommendation, and possible action regarding testing authorization fees (For possible action)**
10. **Discussion, recommendation, and possible action regarding approval of revised Operating Policies and Procedures due to changes noted by contracted bookkeeper and changes required for criminal history petitions pursuant to AB319 (For possible action)**
11. **Discussion, recommendation, and possible action regarding adjustment to vacation and sick time for administrative assistant (For possible action)**
12. **Financial Reports**
 - a. Regulatory Fee Collection
 - b. Financial Reports
13. **Overview of current complaint status**
14. **Report from Executive Director, Jennifer Kandt**
15. **Board member comments**
16. **Discussion regarding future agenda items and future meeting dates**

2020 Proposed Board Meetings

Wednesday, February 5, 2020

Wednesday, May 13, 2020

Wednesday, August 12, 2020

Wednesday, November 4, 2020

17. **Public comment**

<p>Note: No vote may be taken upon a matter raised under this item of the agenda until the matter itself has been specifically included on an agenda as an item upon which action may be taken. (NRS 241.020)</p>
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18. Adjournment

Anyone desiring additional information including meeting materials may contact Jennifer Kandt at 775-825-5535. Meeting materials are also available for download from the Board website at <http://funeral.nv.gov> or can be picked up at the following location: 3740 Lakeside Drive, Suite 201, Reno, NV 89509.

The Board is pleased to make reasonable accommodations for members of the public who are disabled and wish to attend the meeting. If special arrangements for the meeting are necessary, please notify Jennifer Kandt at 775-825-5535, no later than 48 hours prior to the meeting. Requests for special arrangements made after this time frame cannot be guaranteed.

This agenda has been sent to all members of the Board and other interested persons who have requested an agenda from the Board. Persons who wish to continue to receive an agenda and notice of meetings must request so in writing every six months.

THIS MEETING HAS BEEN PROPERLY NOTICED AND POSTED
IN THE FOLLOWING LOCATIONS:

Reno City Hall One E. First Street Reno, NV 89501	Funeral Board Office 3740 Lakeside Drive, Suite 201 Reno, NV 89509	Office of the Attorney General 100 N Carson Street Carson City, NV 89701
Legislative Building 401 South Carson Street, Room 3138 Carson City, Nevada		Grant Sawyer State Office Building 555 E. Washington Ave. Las Vegas, NV 89101