



STATE OF NEVADA
FUNERAL AND CEMETERY SERVICES BOARD

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AGENDA AND NOTICE OF PUBLIC MEETING

Wednesday, February 5, 2020, at 10:00 a.m.

Video Conference Locations

Legislative Building
401 South Carson Street, Room 3138
Carson City, Nevada
and
Grant Sawyer Building
555 E. Washington Avenue, Room 4412
Las Vegas, Nevada

Please Note: The Board may 1) address agenda items out of sequence to accommodate persons appearing before the Board or to aid the efficiency or effectiveness of the meeting; 2) combine items for consideration by the public body; and 3) pull or remove items from the agenda at any time. The Board may convene in closed session to consider the character, alleged misconduct, professional competence or physical or mental health of a person. (NRS 241.030)

Public comment is welcomed by the Board, but at the discretion of the chair, may be limited to three minutes per person. A public comment time will be available before any action items are heard by the public body and then once again prior to adjournment of the meeting. The Chair may allow additional time to be given a speaker as time allows and in his/her sole discretion. Once all items on the agenda are completed the meeting will adjourn. Prior to the commencement and conclusions of a contested case or a quasi-judicial proceeding that may affect the due process rights of an individual the board may refuse to consider public comment.

Action by the Board on an item may be to approve, deny, amend, or table.

1. Call to order, roll call, establish quorum.

2. Public comment

Note: No vote may be taken upon a matter raised under this item of the agenda until the matter itself has been specifically included on an agenda as an item upon which action may be taken. (NRS 241.020)

3. Discussion, recommendation, and possible action regarding review and approval of minutes of meetings (For possible action)

a. November 14, 2019

4. Discussion, recommendation, and possible action regarding election of new Board Secretary (For possible action)

5. Discussion, recommendation, and possible action regarding disciplinary hearing on Complaint and Notice of Hearing in the Matter of Andrew Joyce for failure to comply with terms of consent decree in case No. FB19-04 (For possible action)

6. **Discussion, recommendation, and possible action regarding consent decrees for case number FB19-07 and FB19-10 (For possible action)**
 - a. James Lee, FD69
 - b. Hites Funeral Home and Crematory EST51, CRE104, CRE17
7. **Discussion, recommendation, and possible action regarding approval of funeral establishment permit applications for the following locations (For possible action):**
 - a. Truckee Meadows Cremation & Burial - Sparks, 1260 Greg Street, Sparks, NV 89431
 - b. Walton's Funerals & Cremations, 1521 Church Street, Gardnerville, NV 89410 with Denice Portillo Carpenter FD806 as managing funeral director;
 - c. Walton's Funerals & Cremations, 1281 North Roop Street, Carson City, NV 89706 with Denice Portillo Carpenter FD806 as managing funeral director;
 - d. Cremation Society of Nevada – Capitol City, 1614 North Curry Street, Carson City, NV 89703 with Denice Portillo Carpenter FD806 as managing funeral director;
 - e. Walton's Funerals & Cremations – O'Brien-Rogers & Crosby, 600 West Second Street, Reno, NV 89503 with Blake Howe FD622 as managing funeral director;
 - f. Walton's Funerals & Cremations – Sierra Chapel, 875 West Second Street, Reno, NV 89503 with Blake Howe FD622 as managing funeral director;
 - g. Walton's Funerals & Cremations – Sparks, 1745 Sullivan Lane, Sparks, NV 89431 with Ted Williams as managing funeral director;
 - h. Cremation Society of Nevada – Affinity, 644 South Wells Avenue, Reno, NV 89502 with Kenneth Bowman FD806 as managing funeral director;
 - i. Walton's Funerals & Cremations – Ross, Burke & Knobel, 2155 Kietzke Lane, Reno, NV 89502 with Mike Ficke FD928 as managing funeral director;
 - j. Cremation Society of Nevada – John Sparks, 644 Pyramid Way, Sparks, NV 89431 with Mike Ficke FD928 as managing funeral director;
 - k. Cremation Society of Nevada – Northern Nevada, 8056 South Virginia Street #3, Reno, NV 89511 with Mike Ficke FD 928 as managing funeral director;
8. **Discussion, recommendation, and possible action regarding approval of crematory license applications for the following locations (For possible action):**
 - a. Sierra Crematory Carson City, 1281 N. Roop Street, Carson City, NV 89706
 - b. Sierra Crematory Reno, 228 Vine Street, Reno, NV 89503
9. **Discussion, recommendation, and possible action regarding approval of cemetery certificate of authority applications for the following locations (For possible action):**
 - a. Walton's Carson Gardens Cemetery, 1281 North Roop Street, Carson City, NV 89706
10. **Discussion, recommendation, and possible action regarding model internship program adoption for Nevada (For possible action)**
11. **Discussion, recommendation, and possible action regarding salary studies for neighboring states (For possible action)**
12. **Discussion, recommendation, and possible action regarding fingerprint process (For possible action)**
13. **Discussion, recommendation, and possible action regarding creation of subcommittee to review issues with coroner rotations and possible legislative changes (For possible action)**
14. **Discussion regarding unprofessional conduct statutes.**
15. **Financial Reports**
 - a. Regulatory Fee Collection
 - b. Financial Reports

- 16. **Overview of current complaint status**
- 17. **Report from Executive Director, Jennifer Kandt**
- 18. **Board member comments**
- 19. **Discussion regarding future agenda items and future meeting dates**

Wednesday, May 13, 2020
 Wednesday, August 12, 2020
 Wednesday, November 4, 2020

20. Public comment

Note: No vote may be taken upon a matter raised under this item of the agenda until the matter itself has been specifically included on an agenda as an item upon which action may be taken. (NRS 241.020)

21. Adjournment

Anyone desiring additional information including meeting materials may contact Jennifer Kandt at 775-825-5535. Meeting materials are also available for download from the Board website at <http://funeral.nv.gov> or can be picked up at the following location: 3740 Lakeside Drive, Suite 201, Reno, NV 89509.

The Board is pleased to make reasonable accommodations for members of the public who are disabled and wish to attend the meeting. If special arrangements for the meeting are necessary, please notify Jennifer Kandt at 775-825-5535, no later than 48 hours prior to the meeting. Requests for special arrangements made after this time frame cannot be guaranteed.

This agenda has been sent to all members of the Board and other interested persons who have requested an agenda from the Board. Persons who wish to continue to receive an agenda and notice of meetings must request so in writing every six months.

THIS MEETING HAS BEEN PROPERLY NOTICED AND POSTED
 IN THE FOLLOWING LOCATIONS:

Reno City Hall One E. First Street Reno, NV 89501	Funeral Board Office 3740 Lakeside Drive, Suite 201 Reno, NV 89509	Office of the Attorney General 100 N Carson Street Carson City, NV 89701
Legislative Building 401 South Carson Street, Room 3138 Carson City, Nevada		Grant Sawyer State Office Building 555 E. Washington Ave. Las Vegas, NV 89101