



STATE OF NEVADA
FUNERAL AND CEMETERY SERVICES BOARD

3740 Lakeside Drive, Suite 201, Reno, Nevada 89509
Phone (775) 825-5535 * Fax (775) 507-4102
Email: nvfuneralboard@fb.nv.gov * Website: <http://funeral.nv.gov/>

AGENDA AND NOTICE OF PUBLIC MEETING

Tuesday, August 24, 2021, at 9:00 a.m.
Video Conference and Teleconference

Via Video Conference

Zoom Meetings
at <https://zoom.us/>
Meeting ID: 253 977 5871 // Password: 668556

Via Teleconference:

1-669-900-6833
Meeting ID: 253 977 5871 // Password: 668556

Please Note: The Board may 1) address agenda items out of sequence to accommodate persons appearing before the Board or to aid the efficiency or effectiveness of the meeting; 2) combine items for consideration by the public body; and 3) pull or remove items from the agenda at any time. The Board may convene in closed session to consider the character, alleged misconduct, professional competence or physical or mental health of a person. (NRS 241.030)

Public comment is welcomed by the Board, but at the discretion of the chair, may be limited to three minutes per person. A public comment time will be available before any action items are heard by the public body and then once again prior to adjournment of the meeting. The Chair may allow additional time to be given a speaker as time allows and in his/her sole discretion. Once all items on the agenda are completed the meeting will adjourn. Prior to the commencement and conclusions of a contested case or a quasi-judicial proceeding that may affect the due process rights of an individual the board may refuse to consider public comment.

NOTE: Public comment may be provided prior to the meeting via email to nvfuneralboard@fb.nv.gov

Action by the Board on an item may be to approve, deny, amend, or table.

1. Call to order, roll call, establish quorum.

2. Public comment

Note: No vote may be taken upon a matter raised under this item of the agenda until the matter itself has been specifically included on an agenda as an item upon which action may be taken. (NRS 241.020)

3. Discussion, recommendation, and possible action regarding review and approval of minutes of meetings (For possible action)

a. May 5, 2021

4. Discussion, recommendation, and possible action regarding Hearing to determine if HITES FUNERAL HOME AND CREMATORY, EST51, CRE104 AND CRE17 violated terms of consent decree dated February 5, 2020, regarding Case Nos. FB19-07 and FB19-10 (For possible action)

5. **Discussion, recommendation, and possible action regarding consent decree for case number FB20-09 (For possible action)**
 - a. Sunrise Cremation & Burial DC88L and Edward R. Rodriguez FD892
6. **Discussion, recommendation, and possible action regarding consent decree for case numbers FB21-01, FB21-02 and FB21-03 (For possible action)**
 - a. Simple Cremation DC85L and Ryan Bowen FD810
7. **Discussion, recommendation, and possible action regarding consent decree for case number FB21-05 (For possible action)**
 - a. McDermott's Funeral and Cremation Service EST110, CRE103 and Christopher M. Grant FD920
8. **Discussion, recommendation, and possible action regarding consent decree for case number FB21-06 (For possible action)**
 - a. McDermott's Funeral and Cremation Service EST110, CRE103 and Christopher M. Grant FD920
9. **Discussion, recommendation, and possible action regarding funeral establishment permit application(s) (For possible action)**
 - a. Andre's Serenity Family Mortuary and Crematory, 3435 West Cheyenne, Suite 105, North Las Vegas, NV 89032 with Candy Grey FD828 as managing funeral director / Temporary Approval on July 14, 2021
 - b. Inspired Life Memorials and Cremations, 311 N. Buffalo Drive, Suite B, Las Vegas, NV 89145 with Toney Jevon Banks FD960 as managing funeral director / Temporary approval on June 29, 2021
 - c. La Paloma Funeral Services, LLC, 2551 S. Fort Apache, Las Vegas, NV 89122 with Lori Siuba FD976 as managing funeral director
10. **Discussion, recommendation, and possible action regarding funeral establishment permit and crematory license applications for Kraft-Sussman Funeral and Cremation Services and Aquamation of Southern Nevada – New Ownership (For possible action)**
 - a. Kraft-Sussman Funeral and Cremation Services, 3975 South Durango Drive, Suite 104, Las Vegas, NV 89147 with Laura Ann Sussman FD679 as managing funeral director (New Ownership)
 - b. Aquamation of Southern Nevada, 3975 South Durango Drive, Suite 108, Las Vegas, NV 89147 (New Ownership)
11. **Discussion, recommendation, and possible action regarding direct cremation facility permit application(s) (For possible action)**
 - a. Perfect Cremations, 1961 Whitney Mesa Drive, Henderson, NV 89014 with Stacy Cotty FD875 as managing funeral director / Temporary Approval on June 1, 2021; Note: Request for new managing funeral director received June 4, 2021, for Larnique Mickens FD949 – Temporary approval of new managing funeral director on June 8, 2021
12. **Discussion, recommendation, and possible action regarding managing funeral director requests (For possible action)**
 - a. Phillip Mayfield FD887 – Neptune Society-Reno DC81L
 - b. Larnique Mickens FD949 – Perfect Cremations DC96L
 - c. Angela Mercer FD869 – Lee Funeral Home EST2
13. **Discussion, recommendation, and possible action regarding continuing education provider requests (For possible action)**
 - a. Matt Smith Professional Embalmers, Inc. requesting 10 CEU's for course titled: Music City Embalming & Funeral Conference
 - b. Nevada Donor Network requesting 4 CEU's for course titled: Nevada Donor Network's 2021 Funeral Home Symposium
14. **Discussion, recommendation, and possible action regarding annual performance review of executive director and salary review (For possible action)**

15. Discussion, recommendation, and possible action regarding change of personnel policies to require COLA adjustments to be approved by the Board and request for COLA adjustment for FY2021 (For possible action)
16. Discussion, recommendation, and possible action regarding approval of FY2022 budget (For possible action)
17. Financial Reports
 - a. Regulatory Fee Collection
 - b. Financial Reports
18. Overview of current complaint status
19. Report from Executive Director, Jennifer Kandt
20. Appreciation of vacating Board member and Board member comments
21. Discussion, recommendation, and possible action regarding adding Board member to checking account (For possible action)
22. Discussion regarding future agenda items and future meeting dates
Wednesday, November 17, 2021, at 10:00 am
23. Public comment

Note: No vote may be taken upon a matter raised under this item of the agenda until the matter itself has been specifically included on an agenda as an item upon which action may be taken. (NRS 241.020)

24. Adjournment

Anyone desiring additional information including meeting materials may contact Jennifer Kandt at 775-825-5535. Meeting materials are also available for download from the Board website at <http://funeral.nv.gov> or can be picked up at the following location: 3740 Lakeside Drive, Suite 201, Reno, NV 89509. NOTE: If picking up materials, please call office to schedule a time for pick-up.

The Board is pleased to make reasonable accommodations for members of the public who are disabled and wish to attend the meeting. If special arrangements for the meeting are necessary, please notify Jennifer Kandt at 775-825-5535, no later than 48 hours prior to the meeting. Requests for special arrangements made after this time frame cannot be guaranteed.

This agenda has been sent to all members of the Board and other interested persons who have requested an agenda from the Board. Persons who wish to continue to receive an agenda and notice of meetings must request so in writing every six months.

THIS MEETING HAS BEEN PROPERLY NOTICED AND POSTED
IN THE FOLLOWING LOCATIONS:

Reno City Hall One E. First Street Reno, NV 89501	Funeral Board Office 3740 Lakeside Drive, Suite 201 Reno, NV 89509	Office of the Attorney General 100 N Carson Street Carson City, NV 89701
	Grant Sawyer State Office Building 555 E. Washington Ave. Las Vegas, NV 89101	