



STATE OF NEVADA
FUNERAL AND CEMETERY SERVICES BOARD

3740 Lakeside Drive, Suite 201, Reno, Nevada 89509
Phone (775) 825-5535 * Fax (775) 507-4102
Email: nvfuneralboard@fb.nv.gov * Website: <http://funeral.nv.gov/>

AGENDA AND NOTICE OF PUBLIC MEETING

Wednesday, February 14, 2024, at 9:00 a.m.
Video Conference and Teleconference

<u>Via Zoom Video Conference</u>	<u>Via Teleconference:</u>
Zoom Meetings at https://zoom.us/ Meeting ID: 890 7638 4097 Passcode: 776884	1-669-900-6833 Meeting ID: 890 7638 4097 Passcode: 776884

Physical Location
3740 Lakeside Drive, Suite 201
Reno, Nevada

Please Note: The Board may: 1) address agenda items out of sequence to accommodate persons appearing before the Board or to aid the efficiency or effectiveness of the meeting; 2) combine items for consideration by the public body; and 3) pull or remove items from the agenda at any time. The Board may convene in closed session to consider the character, alleged misconduct, professional competence or physical or mental health of a person. (NRS 241.030)

Public comments are welcomed by the Board, but at the discretion of the Chair, may be limited to three (3) minutes per person. A public comment time will be available before any action items are heard by the public body and then once again prior to adjournment of the meeting. The Chair may allow additional time to be given a speaker as time allows and in his/her sole discretion. Once all items on the agenda are completed the meeting will adjourn. Prior to the commencement and conclusions of a contested case or a quasi-judicial proceeding that may affect the due process rights of an individual the board may refuse to consider public comment.

NOTE: Public comment may be provided prior to the meeting via email to nvfuneralboard@fb.nv.gov

Action by the Board on an item may be to approve, deny, amend, or table.

1. **Call to order, roll call, establish quorum.**
2. **Public comment**

Note: No vote may be taken upon a matter raised under this item of the agenda until the matter itself has been specifically included on an agenda as an item upon which action may be taken. (NRS 241.020)

3. **Consent Agenda (For Possible Action)**

The consent agenda items contain matters of routine acceptance. The Board members may approve the consent agenda as a whole or individually at their discretion.

- A. Discussion, recommendation, and possible action regarding review and approval of minutes of the Board meeting on November 15, 2023. (For possible action)
- B. Discussion, recommendation, and possible action regarding previously issued temporary establishment permit, direct cremation facility permit, crematory license applications and request for approval of new managing funeral directors. (For possible action.)
 - 1) Establishment Permit for Beverly's Memorial Chapel, EST140, located at 71 N. Pecos Road, Suite 113 in Las Vegas. Raymond Giddens, Jr., FD923, as Managing Funeral Director. Temporary approval effective December 20, 2023.
 - 2) Establishment Permit for Gateway to the Valley, LLC, DBA Camino Al Ceilo Funeral Chapel, EST141, located at 2041 W. Bonanza Road in Las Vegas. Kristopher Wilks, FD919, Managing Funeral Director. Temporary approval effective January 23, 2024.
 - 3) Crematory License for County Funeral Services, LLC, CRE118, located at 1961 Whitney Mesa Drive in Henderson. Temporary approval effective January 25, 2024.
 - 4) Managing Funeral Director Request for Carlen Thomas, FD861 – Cremation Society of Nevada – Capitol City, EST124. Temporary approval effective January 17, 2023.
 - 5) Managing Funeral Director Request for Kenneth Bowman, FD806 – Cremation Society of Nevada – Affinity, EST123. Temporary approval effective January 1, 2024.
 - 6) Managing Funeral Director Request for Kenneth Bowman, FD806 – Cremation Society of Nevada – John Sparks, EST125. Temporary approval effective January 1, 2024.
 - 7) Managing Funeral Director Request for Kenneth Bowman, FD806 – Cremation Society of Nevada – Northern Nevada, EST126. Temporary approval effective January 1, 2024.
 - 8) Managing Funeral Director Request for Christopher Walters, FD64 – Desert Memorial, EST133. Temporary approval effective December 7, 2023.
 - 9) Managing Funeral Director Request for Scott Shade, FD1014 – Desert Memorial, EST133. Temporary approval effective January 9, 2024.
 - 10) Managing Funeral Director Request for Chris Grant, FD920 – Kraft Sussman, EST130. Temporary approval effective January 17, 2024.
 - 11) Managing Funeral Director Request for Raymond Giddens, Jr., FD923 – La Eternidad Funeral Home, EST134. Temporary approval effective December 29, 2024.
 - 12) Managing Funeral Director Request for Christopher Walters, FD64 – Sunrise Cremation, EST101L. Temporary approval effective December 7, 2023.

- 13) Managing Funeral Director Request for Scott Shade, FD1014 – Sunrise Cremation, DC101L. Temporary approval effective January 9, 2024.
- 14) Managing Funeral Director Request for Chris Grant, FD920 – Vegas Valley Cremation, DC98L. Temporary approval effective January 17, 2024.
- 15) Managing Funeral Director Request for Carlen Thomas, FD861 – Walton’s Funerals & Cremations, EST117. Temporary approval effective January 17, 2024.
- 16) Managing Funeral Director Request for Carlen Thomas, FD861 – Walton’s Funerals & Cremations – Chapel of the Valley, EST118. Temporary approval effective January 17, 2024.
- 17) Managing Funeral Director Request for Blake Howe, FD622 – Walton’s Funerals & Cremations – Sparks, EST122. Temporary approval effective January 1, 2024.
- 18) Managing Funeral Director Request for Margarita Rojas, FD946 – Tulip Cremations, DC100L. Temporary approval effective January 22, 2024.

- 4. **Discussion, recommendation, and possible action regarding renewal of embalmer license EMB905R held by Gregory Marr. (For possible action.)**
- 5. **Discussion, recommendation, and possible action regarding continuing education approval for National Institute of Funeral Services, “Ethics in the Funeral Worlds.” Requesting approval for two (2) CEUs. (For possible action.)**
- 6. **Discussion, recommendation, and possible action regarding continuing education approval for The International Conference of Funeral Service Examining Boards, 120th Annual Meeting and Board/Administrator Training, February 27-29, 2024. Requesting approval for six (6) hours for Board Member Training, two and a half (2.5) hours for Funeral Services Administrators Forum, and eleven (11) CEU hours for the remainder of the sessions. (For possible action.)**
- 7. **Financial Reports (For information only.)**
- 8. **Discussion, recommendation, and possible action regarding licensing software contract with Thentia Cloud. (For possible action,)**
- 9. **Report from Executive Director, Stephanie Bryant McGee (For information only.)**
- 10. **Discussion regarding future agenda items and future meeting dates (For possible action.)**

Wednesday, May 15, at 9 a.m.
 Wednesday, August 14, at 9 a.m.
 Wednesday, November 13, at 9 a.m.

11. Public comment

Note: No vote may be taken upon a matter raised under this item of the agenda until the matter itself has been specifically included on an agenda as an item upon which action may be taken. (NRS 241.020)

12. Adjournment (For Possible Action)

Anyone desiring additional information, including meeting materials, may contact Stephanie Bryant McGee at 775-825-5535. Meeting materials are also available for download from the Board website at <http://funeral.nv.gov> or can be picked up at the following location: 3740 Lakeside Drive, Suite 201, Reno, NV 89509. NOTE: If picking up materials, please call the office to schedule a time for pick-up.

The Board is pleased to make reasonable accommodations for members of the public who are disabled and wish to attend the meeting. If special arrangements for the meeting are necessary, please notify Stephanie Bryant McGee at 775-825-5535, no later than 48 hours prior to the meeting. Requests for special arrangements made after this time frame cannot be guaranteed.

This agenda has been sent to all members of the Board and other interested people who have requested an agenda from the Board. People who wish to continue to receive an agenda and notice of meetings must request so in writing every six months.

THIS MEETING HAS BEEN PROPERLY NOTICED AND POSTED
IN THE FOLLOWING LOCATIONS:

Funeral Board Office 3740 Lakeside Drive, Suite 201 Reno, NV 89509	Funeral Board Website https://funeral.nv.gov/Board/Meetings/Meetings/	Nevada Public Notice Website https://notice.nv.gov/
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