



STATE OF NEVADA

## FUNERAL AND CEMETERY SERVICES BOARD

3740 Lakeside Drive, Suite 201, Reno, Nevada 89509

Phone (775) 825-5535 \* Fax (775) 507-4102

Email: [nvfuneralboard@fb.nv.gov](mailto:nvfuneralboard@fb.nv.gov) \* Website: <http://funeral.nv.gov/>

### Testing Authorization Request and Information

#### Eligibility and Information

Individuals seeking licensure must complete testing requirements prior to formal Board approval.

**Funeral Director** applicants must take and pass the following exams:

- Nevada Law Rule and Regulation (NVLRR)
  - Nevada State Board Exam (NVSBE) or National Board Exam - Arts Section (NBE-ART)
- \*The NVSBE exam is not required if applicant has passed the National Board Exam - Arts Section (NBE-ART)*

**Embalmer** applicants must take and pass the following exams:

- Nevada Law Rule and Regulation (NVLRR)
- National Board Exam - Sciences Section (NBE-SCI)

**Funeral Arrangers** must take and pass the following exams:

- Nevada Law Rule and Regulation (NVLRR)

All exams are offered through The Conference, but must be authorized by this Board prior to registering with the Conference. The Funeral and Cemetery Services Board charges a \$100 fee for each testing authorization. Additional fees of \$140 for the NVLRR and \$250 for the NVSBE will be charged through The Conference when registering for the exams.

Study Guides – The Nevada Funeral and Cemetery Services Board offers a study guide for the Nevada Law Rule and Regulation test which is available on our website or you may request a hard copy from the Board office for a fee of \$25. A study guide for the Nevada State Board Exam- Arts is available through The Conference website at [www.theconferenceonline.org](http://www.theconferenceonline.org).

In order for the Board to authorize either test, the applicant must complete this form and submit to the Funeral and Cemetery Services Board at the above address with check or money order payable to the "Funeral and Cemetery Services Board" or credit card. Once this form and payment is received by the Board, authorization will be forwarded to The Conference within 3 working days and the applicant will then visit [www.theconferenceonline.org](http://www.theconferenceonline.org) to register and schedule testing.

#### Required Documents

- Completed Testing Authorization Form
- Payment - \$100 per test; \$25 for NV LRR study guide (Additional Fees will be charged through the Conference when test is scheduled.) Payments may be made by check, money order or credit card.

#### Applicant Information

Full Legal Name:

Mailing Address (all Board correspondence will be sent to this address):

City:

State:

Zip Code:

Phone Number:

E-mail Address:

Last 6 Digits of Social Security Number:

Date of Birth:

Testing Authorization Request and Information

Testing Request

Please check appropriate boxes below indicating which tests you are requesting and whether you are ordering the NVLRR study guide.

- NVLRR Study Guide - \$25.00
NVLRR - \$100.00
NVSBE - \$100.00

Credit Card Payment Information

Payment Method

- Payment method options: VISA, MasterCard, AMERICAN EXPRESS, DISCOVER

Authorized Amount: \$
Name on Credit Card:
Credit Card Number:
Expiration Month/Year

Billing Address

Street Address:
City, State & Zip:

Authorization

Signature:

By providing my signature, I authorize payment referenced above to the Nevada Funeral and Cemetery Services Board for the above testing authorization fees.

For Board Use Only:

Date Received: Amount Paid: Check Number:
Date Authorization Sent: CC Auth Number: Date Guide Sent: