



STATE OF NEVADA

## FUNERAL AND CEMETERY SERVICES BOARD

3740 Lakeside Drive, Suite 201, Reno, Nevada 89509

Phone (775) 825-5535 \* Fax (775) 507-4102

Email: [nvfuneralboard@fb.nv.gov](mailto:nvfuneralboard@fb.nv.gov) \* Website: <http://funeral.nv.gov/>

### AGENDA ITEM 3: Approval of Minutes

Approval of the following minutes requested.

Attachment: Draft Minutes

- a. December 14, 2021

**STATE OF NEVADA**  
**FUNERAL AND CEMETERY SERVICES BOARD**

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**MINUTES**

***Tuesday, December 14, 2021, at 9:00 a.m.***

Video Conference and Teleconference Via Zoom Meetings

**1. Introduction of new Board members, Call to order, roll call, establish quorum.**

**Board Members Present**

Dr. Randy Sharp, Chairman  
Bart Burton  
Adam Garcia  
Kim Kandaras  
Laura Sussman  
Dr. Raymond Giddens

**Board Staff Present**

Jennifer Kandt, Executive Director  
Marie Paakkari, Administrative Assistant

**Board Counsel Present**

Henna Rasul, Senior Deputy Attorney General  
Sofia G. Long, Deputy Attorney General  
Joel Bekker, Deputy Attorney General

Jennifer Kandt stated that there is still one vacant spot on the Board which is for a public member. She stated that the Governor recently appointed a new Board and asked the new members to introduce themselves.

The new Board members, Kim Kandaras, Laura Sussman and Dr. Raymond Giddens presented a brief introduction.

Kim Kandaras stated that she is the owner/co-owner for Walton's Funerals and Cremations in Reno, Susanville and Carson City. Ms. Kandaras stated that she is a CPA by trade, was born and raised in Southern California and moved to the Reno/Tahoe area in 1991 and has been there for thirty years. Ms. Kandaras stated that she loves this community and started working for Walton's Funerals and Cremations under Tammy Dermody in 2004 as the controller. A couple of years ago, herself and the general manager purchased the business. Ms. Kandaras stated that she is married and has a family of five boys and enjoys golf

Dr. Raymond Giddens stated that he was originally from Chicago, Illinois and has been in Las Vegas for the last twenty years. Dr. Giddens stated that social work is his trade and decided against going to mortuary school at first. Dr. Giddens stated that he has a passion for taking care of families and serving people and eventually got passed his fear of death and went back to school a few years ago. Dr. Giddens stated that he is a first-generation business owner and has owned Giddens Memorial Chapel for six years. Dr. Giddens stated that he has a son, likes to run, and he is looking forward to serving on the Board.

Laura Sussman stated that she is from Ohio and moved to Las Vegas approximately twenty years ago. Ms. Sussman stated that her career was in non-profit and approximately thirteen years ago started Kraft-Sussman which she recently sold to Foundation Partners. She stated that she continues to be involved in the business as a funeral director. Ms. Sussman stated that she has three daughters, and her favorite activity is backpacking in the mountains.

Jennifer Kandt stated that there are multiple members from the Attorney General's office present at this meeting. Henna Rasul, Senior Deputy Attorney General will be prosecuting during the hearing for one of the cases on the agenda. Sofia Long, Deputy Attorney General will be Board Counsel during the hearing, and Joel Bekker is the newly assigned Deputy Attorney General for the Funeral Board.

Joel Bekker, Deputy Attorney General stated that he was recently hired by the Office of the Attorney General, and he is excited to be working with the Board's that he was assigned to. Mr. Bekker stated that he is a transplant, moving to Las Vegas from New York.

**2. Public comment**

**Note:** No vote may be taken upon a matter raised under this item of the agenda until the matter itself has been specifically included on an agenda as an item upon which action may be taken. (NRS 241.020)

Jennifer Kandt stated that written public comment was received by an individual, but legal counsel advised not to read the public comment into the record as it could be used as evidence in a future hearing and that individual was notified that it would not be heard at the meeting.

**3. Discussion, recommendation, and possible action regarding review and approval of minutes of meetings (For possible action)**

**a. August 24, 2021**

The Board reviewed the August 24, 2021, Board meeting minutes presented. Jennifer Kandt stated that there were several corrections which would be made prior to uploading them to the website. The Board moved to approve the August 24, 2021, Board meeting minutes.

**MOTION: DR. RAYMOND GIDDENS MOVED TO APPROVE THE AUGUST 24, 2021, MINUTES. BART BURTON SECONDED THE MOTION WITH LAURA SUSSMAN AND KIM KANDARAS RECUSING AS THEY DID NOT ATTEND THE AUGUST 24, 2021, MEETING AND THE MOTION WAS CARRIED UNANIMOUSLY.**

**4. Discussion, recommendation, and possible action regarding review and approval of FY2020 and FY2021 financial audit prepared by Christiansen Accounting Network (For possible action)**

Connie Christiansen of Christiansen Accounting Network presented the financial audit report to the Board for FY2020 and FY2021. She commented that it was a clean audit, and that staff was prepared with providing all necessary documentation.

**MOTION: LAURA SUSSMAN MOVED TO APPROVE THE FY2020 AND FY2021 FINANCIAL AUDIT AS PRESENTED. DR. RAYMOND GIDDENS SECONDED THE MOTION AND THE MOTION WAS CARRIED UNANIMOUSLY.**

**5. Discussion, recommendation, and possible action regarding disciplinary hearing on Complaint and Notice of Hearing in the Matter of Clark County Funeral Services, Funeral Services Establishment Permit No. EST106 - Case Number FB21-17. This agenda item may include review and consideration of any motions and may include review and consideration of a settlement agreement or Consent Decree if one is presented (For possible action)**

The hearing was transcribed by a court reporter and a transcript may be available upon request.

Exhibits were presented into evidence.

The Board discussed the evidence and Counts I-V of the Complaint.

The Board concluded and unanimously agreed that Count I of the Complaint referencing NRS 642.517(1), which states that unprofessional conduct includes misrepresentation or fraud in the operation of the funeral establishment, direct cremation facility, cemetery or crematory, or the practice of a funeral director or funeral arranger was violated.

The Board concluded but did not unanimously agree that Count II of the Complaint referencing NRS 642.517(7), which states that unprofessional conduct includes aiding and abetting an unlicensed person to practice funeral directing, funeral arranging, or embalming had been violated. Adam Garcia and Dr. Randy Sharp believed the State proved that Count II had been violated. Laura Sussman, Dr. Raymond Giddens, Bart Burton and Kim Kandaras stated that they did not believe that Count II had been violated.

The Board concluded and unanimously agreed that Count III of the Complaint referencing NRS 642.5174(11), which states that unprofessional conduct includes violation of any provision of this chapter, any regulation adopted pursuant thereto or any order of the Board had been violated by referencing the violation of Count I.

The Board concluded and unanimously agreed that Count IV of the Complaint referencing NRS 642.5174(18), which states that unprofessional conduct includes unethical practices contrary to the public interest as determined by the Board had been violated.

The Board concluded but did not unanimously agree that Count V of the Complaint referencing NRS 642.363, which states that the owner of a funeral establishment shall not operate or allow another person to operate the establishment unless the owner has been issued a permit by the Board to operate the funeral establishment had been violated. Adam Garcia and Dr. Randy Sharp believed the State proved that Count V had been violated. Laura Sussman, Dr. Raymond Giddens, Bart Burton and Kim Kandaras stated that they did not believe that the State proved that Count II had been violated.

The Board discussed disciplinary actions to be taken against CCFS.

**MOTION: DR. RANDY SHARP MOVED TO DETERMINE THAT COUNTS I, III, IV AS LAID OUT IN THE COMPLAINT HAD BEEN VIOLATED. KIM KANDARAS SECONDED THE MOTION AND THE MOTION WAS CARRIED UNANIMOUSLY.**

**MOTION: DR. RANDY SHARP MOVED TO INSTITUTE A TWO-YEAR PROBATION WHICH MAY EXTEND UNTIL THE LEGAL OWNERSHIP AND LEGAL MATTERS HAVE BEEN CONCLUDED. THE BOARD SHALL BE NOTIFIED OF STATUS UPDATES REGARDING THE OWNERSHIP OF CCFS. MS. MCKINZIE SHALL ATTEND TWO FUNERAL ESTABLISHMENT MANAGEMENT TRAINING SESSIONS THROUGH NFDA AND PROVIDE THE BOARD WITH A CERTIFICATE OF ATTENDANCE. CCFS SHALL PAY A \$10,000 FINE, LEGAL FEES AND ADMINISTRATIVE FEES ASSOCIATED WITH THIS HEARING WHICH SHALL BE PAID OR A PAYMENT PLAN SHALL BE IMPLEMENTED WITHIN FORTY-FIVE DAYS FROM THE DATE OF THIS BOARD MEETING. LAURA SUSSMAN SECONDED THE MOTION AND THE MOTION WAS CARRIED UNANIMOUSLY.**

6. Discussion, recommendation, and possible action regarding consent decree for case number FB21-40 (For possible action)
  - a. Trent Stimpson FD952 and EMB879R

The Board reviewed the consent decree for case no. FB21-40 regarding Trent Stimpson.

**MOTION: DR. RANDY SHARP MOVED TO ACCEPT THE CONSENT DECREE FOR CASE NO. FB21-40 REGARDING TRENT STIMPSON, FD952 AND EMB879R AS WRITTEN. KIM KANDARAS SECONDED THE MOTION WITH BART BURTON RECUSING AS MR. STIMPSON PREVIOUSLY WORKED FOR THE SAME COMPANY AND THE MOTION WAS CARRIED UNANIMOUSLY.**

7. Discussion, recommendation, and possible action regarding funeral establishment permit application(s) (For possible action)
  - a. Las Vegas Cremations, 6000 S. Eastern Avenue, Suite 2A, Las Vegas, NV 89119 with Michael Roberts FD968 as managing funeral director; temporary approval was granted on October 1, 2021

Jennifer Kandt stated that everything was in order and a temporary permit was issued. Ms. Kandt stated that they have a prep room as required, however, they do not intend to utilize the prep room. They are currently utilizing the location for additional office space since the location is close to Davis Funeral Home.

**MOTION: DR. RANDY SHARP MOVED TO APPROVE THE FUNERAL ESTABLISHMENT PERMIT APPLICATION FOR LAS VEGAS CREMATIONS, 6000 S. EASTERN AVENUE, SUITE 2A, LAS VEGAS, NV 89119. DR. RAYMOND GIDDENS SECONDED THE MOTION AND THE MOTION WAS CARRIED UNANIMOUSLY.**

8. Discussion, recommendation, and possible action regarding crematory license application(s) (For possible action)
- a. Mountain View Mortuary, 425 Stoker Avenue, Reno, NV 89503

Jennifer Kandt stated that the Board previously reviewed this crematory license application as a relocation of existing equipment down to the mortuary. The equipment had been located up at the cemetery on the hill and the Zoning department approved the change of location. The 1500-foot rule does not apply in this instance because they are grandfathered by the statute. Ms. Kandt stated that everything was in order and a temporary had been issued.

**MOTION: DR. RAYMOND GIDDENS MOVED TO APPROVE THE CREMATORY LICENSE APPLICATION FOR MOUNTAIN VIEW MORTUARY, 425 STOKER AVENUE, RENO, NV 89503. KIM KANDARAS SECONDED THE MOTION AND THE MOTION WAS CARRIED UNANIMOUSLY.**

9. Discussion, recommendation, and possible action regarding crematory license and direct cremation facility applications for Vegas Valley Cremation (For possible action)
- a. Vegas Valley Cremation (Crematory CRE113), 4535 Statz Street, Unit A, North Las Vegas, NV 89081
  - b. Vegas Valley Cremation (Direct Cremation Facility DC97L), 4535 Statz Street, Unit A, North Las Vegas, NV 89081; With Christopher J. McDermott as Managing Funeral Director
  - c. Vegas Valley Cremation (Direct Cremation Facility DC98L), 6392 McLeod Drive, Suite 3, Las Vegas, NV 89120; With Christopher J. McDermott as Managing Funeral Director

Jennifer Kandt commented that all three of these locations is a transfer of ownership from Christopher McDermott to FPG Nevada, LLC. Ms. Kandt stated that everything was in order and a temporary permit had been issued.

**MOTION: DR. RAYMOND GIDDENS MOVED TO APPROVE THE CREMATORY LICENSE APPLICATION FOR VEGAS VALLEY CREMATION CRE113, 4535 STATZ STREET, UNIT A, NORTH LAS VEGAS, NV 89081; THE DIRECT CREMATION FACILITY PERMIT APPLICATION FOR VEGAS VALLEY CREMATION DC97L, 4535 STATZ STREET, UNIT A, NORTH LAS VEGAS, NV 89081, AND THE DIRECT CREMATION FACILITY PERMIT APPLICATION FOR VEGAS VALLEY CREMATION DC98L, 6392 MCLEOD DRIVE, SUITE 3, LAS VEGAS, NV 89120. KIM KANDARAS SECONDED THE MOTION WITH LAURA SUSSMAN RECUSING AS SHE HAS AN AFFILIATION WITH FPG NEVADA, LLC AND THE MOTION WAS CARRIED UNANIMOUSLY.**

10. Discussion, recommendation, and possible action regarding managing funeral director requests (For possible action)
- a. Margarita Rojas FD946 – Clark County Funeral Services EST106

Jennifer Kandt stated that temporary approval had not been given prior to the meeting, due to questions concerning the validity of the permit and ownership of Clark County Funeral Services. Ms. Kandt stated that since the Board made the decision to allow Clark County Funeral Services to operate, under probation, there would not be any issues with Ms. Rojas' approval as managing funeral director.

**MOTION: DR. RANDY SHARP MOVED TO APPROVE MANAGING FUNERAL DIRECTOR REQUEST FOR MARGARITA ROJAS FD946 - CLARK COUNTY FUNERAL SERVICES EST106. LAURA SUSSMAN SECONDED THE MOTION AND THE MOTION WAS CARRIED UNANIMOUSLY.**

- b. Phil Steven Webb FD897 – Palm Boulder Highway Mortuary EST19

Jennifer Kandt stated that everything was in order and temporary approval had been granted.

**MOTION: DR. RAYMOND GIDDENS MOVED TO APPROVE MANAGING FUNERAL DIRECTOR REQUEST FOR PHIL STEVEN WEBB FD897 – PALM BOULDER HIGHWAY MORTUARY EST19. DR. RANDY SHARP SECONDED THE MOTION WITH BART BURTON RECUSING SINCE THEY ARE AFFILIATED WITH THE SAME COMPANY AND THE MOTION WAS CARRIED UNANIMOUSLY.**

- c. Glenn Andrew Abercrombie FD925 – Palm Eastern Mortuary EST27

Jennifer Kandt stated that everything was in order and temporary approval had been granted.



**MOTION: DR. RANDY SHARP MOVED TO APPROVE MANAGING FUNERAL DIRECTOR REQUEST FOR GLENN ANDREW ABERCROMBIE FD925 – PALM EASTERN MORTUARY EST27. KIM KANDARAS SECONDED THE MOTION WITH BART BURTON RECUSING SINCE THEY ARE AFFILIATED WITH THE SAME COMPANY AND THE MOTION WAS CARRIED UNANIMOUSLY.**

11. Discussion, recommendation, and possible action regarding American Crematory Equipment Co. crematory operator training provider application (For possible action)

Jennifer Kandt informed the Board that they are required, to approve crematory operator trainings. Ms. Kandt stated that the Board has approved various other entities to provide crematory operator training.

**MOTION: BART BURTON MOVED TO APPROVE AMERICAN CREMATORY EQUIPMENT CO. AS A CREMATORY OPERATOR TRAINING PROVIDER WITH THE ADDITION OF EACH PRESENTER BIO. KIM KANDARAS SECONDED THE MOTION AND THE MOTION WAS CARRIED UNANIMOUSLY.**

12. Discussion, recommendation, and possible action regarding regulatory changes as a result of AB330 and NRS 622.510 (For possible action)

Ms. Kandt stated that AB330 relates to the Board being required to draft regulations for accepting secondary or post-secondary education approved by the State Board of Education toward certification or licensure. Ms. Kandt stated that she doesn't quite know how it will apply until education is approved, but the regulation will require the Board to review and make any decision on credit within 90 days.

Jennifer Kandt stated that the second part of the regulatory changes are related to NRS 622.510 requiring the Board to develop opportunities for reciprocity for qualified members of the armed forces, spouses, veterans, and veterans surviving spouses. Ms. Kandt stated that the goal is make licensing easier for people in the military and their spouses because they move around so frequently. Ms. Kandt recommended the Board accept out of state apprenticeships for active-duty military and their spouses. Ms. Kandt suggested that the Board accept funeral director internships obtained in another state in lieu the Board's current requirements of one year licensed as a funeral arranger or one year licensed as a funeral director in another state. Ms. Kandt stated that if they were in a state where they had to do a funeral director internship and they are active-duty military or spouse of military then the Board would accept that internship in lieu of one year as a funeral arranger. The legislature would like see fees lower for military and Ms. Kandt proposed that the Board would not charge the initial licensing fees for active-duty military and spouses of active-duty military and that the Board would only charge one-half of the initial licensing fees for veterans and surviving spouses of veterans.

Jennifer Kandt stated that once the Board has approved the changes, then it will be sent to LCB, and they will draft the official language and return it to the Board to have a regulatory hearing.

**MOTION: BART BURTON MOVED TO PROCEED WITH THE CHANGES PURSUANT TO AB330 AND NRS 622.510 AS PRESENTED AND WORK WITH LCB TO DRAFT THE OFFICIAL LANGUAGE. DR. RANDY SHARP SECONDED THE MOTION AND THE MOTION WAS CARRIED UNANIMOUSLY.**

13. Discussion, recommendation, and possible action regarding election of Board Secretary and Board Treasurer (For possible action)

Jennifer Kandt commented that the duties of the Board Secretary include signatures on the licenses. She stated that duties of the treasurer include review of bank statements and signing checks. Ms. Kandt proposed that Kim Kandaras be appointed as Board Treasurer since she is local, and she has a CPA background which would be a good fit.

**MOTION: BART BURTON MOVED TO ELECT KIM KANDARAS AS THE BOARD TREASURER. DR. RANDY SHARP SECONDED THE MOTION AND THE MOTION WAS CARRIED UNANIMOUSLY.**

**MOTION: DR. RAYMOND GIDDENS MOVED TO ELECT BART BURTON AS THE BOARD SECRETARY. KIM KANDARAS SECONDED THE MOTION AND THE MOTION WAS CARRIED UNANIMOUSLY.**

- 14. Financial Reports**
  - a. Regulatory Fee Collection
  - b. Financial Reports

Jennifer Kandt presented a summary of the Board financial reports.

**15. Overview of current complaint status**

Jennifer Kandt presented a summary of the current complaint status to the Board. Ms. Kandt stated that there were several complaints that were withdrawn and a group of complaints regarding a single location would be presented at a future Board meeting.

**16. Report from Executive Director, Jennifer Kandt**

Jennifer Kandt presented a written report, and the Board reviewed the information provided.

Jennifer Kandt commented that she was contacted by the Sunset Sub-Committee to prepare a presentation on efforts to improve timely death reporting. Ms. Kandt state that she will be providing a report to the Sunset Sub Committee the end of January 2022.

Dr. Randy Sharp asked about licensing software.

Jennifer Kandt stated that on two separate occasions, tried to implement licensing software and both times were disappointed with the outcomes as other Boards have been. Ms. Kandt stated that after renewals are completed, they will be reviewing presentations from several vendors. Ms. Kandt stated that she would like to have something in place and working well prior to leaving the Board.

Jennifer Kandt thanked Senior Deputy Attorney General Henna Rasul and stated that she would not be representing the Board any longer.

Joel Bekker, Deputy Attorney General stated that he will be taking over the Funeral Board.

- 17. Discussion regarding future agenda items and future meeting dates**
  - Tuesday, February 8, 2022 at 9:00 am
  - Tuesday May 10, 2022 at 9:00 am
  - Tuesday August 16, 2022 at 9:00 am
  - Tuesday, November 15, 2022 at 9:00 am

**18. Public comment**

There was no public comment

**19. Adjournment**

The Board adjourned at 3:25 pm.



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### AGENDA ITEM 4: Consent Decree for Case Number FB21-10

#### Attachments:

Attached proposed consent decree under seal and to be opened at the advice of counsel during the meeting.





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### AGENDA ITEM 5: Consent Decree for Case Number FB21-04, FB21-11, FB21-14, FB21-15, FB21-33, FB21-54 and FB21-55

#### Attachments:

Attached proposed consent decree under seal and to be opened at the advice of counsel during the meeting.



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### AGENDA ITEM 6: Approval of Managing Funeral Director Requests

**Attachments:**

See attached approval requests.

- a. Kenneth Allen Bowman FD806 – Cremation Society-John Sparks EST125;
- b. Kenneth Allen Bowman FD806 – Cremation Society-Northern Nevada EST126
- c. Lori Siuba FD976 – Smart Cremation DC92L
- d. Mercedes Quinn Quartucci FD983 – Neptune Society – Reno DC81L
- e. Lauren Guido FD980 – Las Vegas Cremations EST132
- f. Karen Marie Umbriaco FD942 – Palm Mortuary - Boulder HWY EST19
- g. Marielle Landry FD886 – Palm Northwest Mortuary EST80



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Checklist – Managing Funeral Director

**Applicant Name:** Kenneth Allen Bowman FD806

**Establishment(s):** Cremation Society of Nevada–John Sparks EST125, 644 Pyramid Way, Sparks

**NRS 642.345 Funeral directors: Management of funeral establishment or direct cremation facility prohibited without approval of Board; responsibilities.**

1. A funeral director shall not manage a funeral establishment or direct cremation facility unless the funeral director has been approved by the Board to manage the funeral establishment or direct cremation facility.
2. If a funeral director manages more than one funeral establishment or direct cremation facility, the funeral director must obtain approval from the Board for each funeral establishment or direct cremation facility that he or she manages.
3. A funeral director is responsible for the proper management of each funeral establishment or direct cremation facility of which the funeral director is the manager.

(Added to NRS by 1999, 941; A 2015, 1958)

**NAC 642.116 Funeral directors: Requirements for management of funeral establishment or direct cremation facility; exception. (NRS 642.063)**

1. Except as otherwise provided in subsection 4, the Board will not grant the approval required by NRS 642.345 for a funeral director to manage a funeral establishment or direct cremation facility unless the funeral director will be reasonably available at the funeral establishment or direct cremation facility during regular business hours. For the purposes of this subsection, a funeral director is presumed to be reasonably available at the funeral establishment or direct cremation facility if the funeral director resides not more than 120 miles from the premises of the funeral establishment or direct cremation facility.
2. Except as otherwise provided in subsection 4, the Board will not grant the approval required by NRS 642.345 for a funeral director to manage more than one funeral establishment or direct cremation facility unless the premises of each funeral establishment or direct cremation facility are located less than 120 miles apart.
3. Except as otherwise provided in subsection 4, the Board will not grant approval for a funeral director to manage more than a total of three places of business, including each funeral establishment and direct cremation facility managed by the funeral director.
4. The Board may grant an exception to the provisions of this section if the Board determines that such an exception is in the best interests of the public.

(Added to NAC by Funeral and Cemetery Svcs. Bd. by R067-15, eff. 11-2-2016)

**Notes:**

**Applicant will manage THREE (3) locations if approved. Applicant currently resides within 120 miles of the location(s).**

Cremation Society of Nevada – John Sparks EST125, 644 Pyramid Way, Sparks

Cremation Society of Nevada – Northern Nevada EST126, 8056 South Virginia Street #3, Reno

Cremation Society of Nevada – Affinity EST123, 644 South Wells Avenue, Reno

RECOMMENDATION OF BOARD MEMBER

APPROVE: ☐

DENY: ☐

Continue pending additional information: ☐

Comments:





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RECEIVED

DEC 16 2021

**Request for Approval of Managing Funeral Director**

**Information**

Any funeral establishment or direct cremation facility wishing to request approval of a new managing funeral director or transfer a managing funeral director from one location to another must complete this form and submit payment of \$225.

**Required Documents**

- ☐ **Completed Request Form:** Request forms are required to be completed in full.
- ☐ **Fee:** A non-refundable payment in the amount of \$225 must be submitted at time of request. Acceptable forms of payment include, check, money order or credit card and made payable to the "Nevada Funeral and Cemetery Services Board."

**Establishment Location Information**

|                                                                       |                     |                                                  |
|-----------------------------------------------------------------------|---------------------|--------------------------------------------------|
| Name of Location:<br><b>Cremation Society of Nevada - John Sparks</b> |                     | Permit #:<br><b>EST125</b>                       |
| Physical address:<br><b>644 Pyramid Way</b>                           |                     |                                                  |
| City:<br><b>Sparks</b>                                                | State:<br><b>NV</b> | Zip Code:<br><b>89431</b>                        |
| Phone Number:<br><b>775-331-1112</b>                                  |                     | E-mail Address:<br><b>rnoel@funeraltrust.org</b> |

**Preferred Mailing Address**

Mailing Address: (All Board correspondence will be sent to this address.)  
**PO Box 2462**

|                      |                     |                           |
|----------------------|---------------------|---------------------------|
| City:<br><b>Reno</b> | State:<br><b>NV</b> | Zip Code:<br><b>89505</b> |
|----------------------|---------------------|---------------------------|

**Proposed New Managing Funeral Director Information**

|                                                          |                           |                                                    |
|----------------------------------------------------------|---------------------------|----------------------------------------------------|
| Name:<br><b>Kenneth Allen Bowman</b>                     | License #<br><b>FD806</b> | Proposed Start Date:<br><b>01/01/2022</b>          |
| Physical Home Address:<br><b>17680 Mockingbird Court</b> |                           |                                                    |
| City:<br><b>Reno</b>                                     | State:<br><b>NV</b>       | Zip Code:<br><b>89508</b>                          |
| Phone Number:<br><b>775-378-8067</b>                     |                           | E-mail Address:<br><b>kbowman@funeraltrust.org</b> |

|                                                                                                                                     |                                         |                                                          |
|-------------------------------------------------------------------------------------------------------------------------------------|-----------------------------------------|----------------------------------------------------------|
| Does the proposed new managing Funeral Director reside within 120 miles of the location?                                            | <input checked="" type="checkbox"/> Yes | <input type="checkbox"/> No                              |
| If proposed new managing Funeral Director manages more than one location, are each of the locations within 120 miles of each other? | <input type="checkbox"/> N/A            | <input type="checkbox"/> Yes <input type="checkbox"/> No |

## Request for Approval of Managing Funeral Director

## Additional Locations Managed by Proposed Managing Funeral Director

|                                                                     |               |                      |              |
|---------------------------------------------------------------------|---------------|----------------------|--------------|
| 1. Name of Location:<br>Cremation Society of Nevada - Affinity      |               | Permit #:<br>EST123  |              |
| Physical address:<br>644 South Wells Avenue                         | City:<br>Reno | State:<br>NV         | Zip<br>89502 |
| 2. Name of Location:<br>Cremation Society of Nevada-Northern Nevada |               | Permit #:<br>EST 126 |              |
| Physical address:<br>8056 South Virginia St. #3                     | City:<br>Reno | State:<br>NV         | Zip<br>89511 |

## Declaration of Applicant

I hereby declare under penalty of perjury, that I have the authority to complete this application and all of the information supplied herein is to the best of my knowledge true, accurate and complete and I have not withheld, misrepresented, or falsely stated any information relevant to this application.

Signature of Authorized Representative of Location

Print Name

Signature of Proposed New Managing Funeral Director

Print Name

Date

Title

Date

## Credit Card Payment Information

## Payment Method



Amount: \$

Name on Credit Card:

Credit Card Number:

Expiration Month/Year

Billing Address

Billing City, State & Zip

Email for Receipt:

Authorization

Signature:

By providing my signature, I authorize payment in the above amount to the Nevada Funeral and Cemetery Services Board for the above application.

## For Board Use Only

|                                                |          |                                                   |         |
|------------------------------------------------|----------|---------------------------------------------------|---------|
| <input type="checkbox"/> Date Received:        | 12/10/21 | <input type="checkbox"/> Approved                 |         |
| <input type="checkbox"/> Fee Paid:             | \$ 225   | <input type="checkbox"/> Denied                   |         |
| <input type="checkbox"/> Ref. No.:             | 17834    | <input type="checkbox"/> Withdrawn                |         |
| <input type="checkbox"/> Temp Approval Date:   | 11/6/22  | <input type="checkbox"/> Date Temp Permit Mailed: | 11/6/22 |
| <input type="checkbox"/> Formal Approval Date: |          | <input type="checkbox"/> Date Permit Mailed:      |         |





STATE OF NEVADA

## FUNERAL AND CEMETERY SERVICES BOARD

3740 Lakeside Drive, Suite 201, Reno, Nevada 89509

Phone (775) 825-5535 \* Fax (775) 507-4102

Email: [nvfuneralboard@fb.nv.gov](mailto:nvfuneralboard@fb.nv.gov) \* Website: <http://funeral.nv.gov/>

### Checklist – Managing Funeral Director

**Applicant Name:** Kenneth Allen Bowman FD806  
**Establishment(s):** Cremation Society of Nevada–Northern Nevada EST126  
8056 South Virginia Street #3, Reno

#### **NRS 642.345 Funeral directors: Management of funeral establishment or direct cremation facility prohibited without approval of Board; responsibilities.**

1. A funeral director shall not manage a funeral establishment or direct cremation facility unless the funeral director has been approved by the Board to manage the funeral establishment or direct cremation facility.
2. If a funeral director manages more than one funeral establishment or direct cremation facility, the funeral director must obtain approval from the Board for each funeral establishment or direct cremation facility that he or she manages.
3. A funeral director is responsible for the proper management of each funeral establishment or direct cremation facility of which the funeral director is the manager.

(Added to NRS by 1999, 941; A 2015, 1958)

#### **NAC 642.116 Funeral directors: Requirements for management of funeral establishment or direct cremation facility; exception. (NRS 642.063)**

1. Except as otherwise provided in subsection 4, the Board will not grant the approval required by NRS 642.345 for a funeral director to manage a funeral establishment or direct cremation facility unless the funeral director will be reasonably available at the funeral establishment or direct cremation facility during regular business hours. For the purposes of this subsection, a funeral director is presumed to be reasonably available at the funeral establishment or direct cremation facility if the funeral director resides not more than 120 miles from the premises of the funeral establishment or direct cremation facility.
2. Except as otherwise provided in subsection 4, the Board will not grant the approval required by NRS 642.345 for a funeral director to manage more than one funeral establishment or direct cremation facility unless the premises of each funeral establishment or direct cremation facility are located less than 120 miles apart.
3. Except as otherwise provided in subsection 4, the Board will not grant approval for a funeral director to manage more than a total of three places of business, including each funeral establishment and direct cremation facility managed by the funeral director.
4. The Board may grant an exception to the provisions of this section if the Board determines that such an exception is in the best interests of the public.

(Added to NAC by Funeral and Cemetery Svcs. Bd. by R067-15, eff. 11-2-2016)

#### **Notes:**

**Applicant will manage THREE (3) locations if approved. Applicant currently resides within 120 miles of the location(s).**

Cremation Society of Nevada – John Sparks EST125, 644 Pyramid Way, Sparks  
Cremation Society of Nevada – Northern Nevada EST126, 8056 South Virginia Street #3, Reno  
Cremation Society of Nevada – Affinity EST123, 644 South Wells Avenue, Reno

#### **RECOMMENDATION OF BOARD MEMBER**

APPROVE: ☐ DENY: ☐ Continue pending additional information: ☐

Comments: \_\_\_\_\_

\_\_\_\_\_





STATE OF NEVADA  
**FUNERAL AND CEMETERY SERVICES BOARD**  
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DEC 16 2021

### Request for Approval of Managing Funeral Director

#### Information

Any funeral establishment or direct cremation facility wishing to request approval of a new managing funeral director or transfer a managing funeral director from one location to another must complete this form and submit payment of \$225.

#### Required Documents

- ☐ **Completed Request Form:** Request forms are required to be completed in full.
- ☐ **Fee:** A non-refundable payment in the amount of \$225 must be submitted at time of request. Acceptable forms of payment include, check, money order or credit card and made payable to the "Nevada Funeral and Cemetery Services Board."

#### Establishment Location Information

|                                                                           |                     |                                                  |
|---------------------------------------------------------------------------|---------------------|--------------------------------------------------|
| Name of Location:<br><b>Cremation Society of Nevada - Northern Nevada</b> |                     | Permit #:<br><b>EST126</b>                       |
| Physical address:<br><b>8056 South Virginia Street #3</b>                 |                     |                                                  |
| City:<br><b>Reno</b>                                                      | State:<br><b>NV</b> | Zip Code:<br><b>89511</b>                        |
| Phone Number:<br><b>775-322-2772</b>                                      |                     | E-mail Address:<br><b>rnoel@funeraltrust.org</b> |

#### Preferred Mailing Address

Mailing Address: (All Board correspondence will be sent to this address.)  
**PO Box 2462**

|                      |                     |                           |
|----------------------|---------------------|---------------------------|
| City:<br><b>Reno</b> | State:<br><b>NV</b> | Zip Code:<br><b>89505</b> |
|----------------------|---------------------|---------------------------|

#### Proposed New Managing Funeral Director Information

|                                                          |                     |                                                    |                                           |
|----------------------------------------------------------|---------------------|----------------------------------------------------|-------------------------------------------|
| Name:<br><b>Kenneth Allen Bowman</b>                     |                     | License #<br><b>FD806</b>                          | Proposed Start Date:<br><b>01/01/2022</b> |
| Physical Home Address:<br><b>17680 Mockingbird Court</b> |                     |                                                    |                                           |
| City:<br><b>Reno</b>                                     | State:<br><b>NV</b> | Zip Code:<br><b>89508</b>                          |                                           |
| Phone Number:<br><b>775-378-8067</b>                     |                     | E-mail Address:<br><b>kbowman@funeraltrust.org</b> |                                           |

|                                                                                                                                     |                                         |                                                          |
|-------------------------------------------------------------------------------------------------------------------------------------|-----------------------------------------|----------------------------------------------------------|
| Does the proposed new managing Funeral Director reside within 120 miles of the location?                                            | <input checked="" type="checkbox"/> Yes | <input type="checkbox"/> No                              |
| If proposed new managing Funeral Director manages more than one location, are each of the locations within 120 miles of each other? | <input type="checkbox"/> N/A            | <input type="checkbox"/> Yes <input type="checkbox"/> No |

## Request for Approval of Managing Funeral Director

## Additional Locations Managed by Proposed Managing Funeral Director

1. Name of Location:

Cremation Society of Nevada - Affinity

Permit #

EST 123

Physical address:

644 South Wells Avenue

City:

Reno

State:

NV

Zip

89502

2. Name of Location:

Cremation Society of Nevada - John Sparks

Permit #

EST 105

Physical address:

644 Pyramid Way

City:

Sparks

State:

NV

Zip

89431

## Declaration of Applicant

I hereby declare under penalty of perjury, that I have the authority to complete this application and all of the information supplied herein is to the best of my knowledge true, accurate and complete and I have not withheld, misrepresented, or falsely stated any information relevant to this application.

Signature of Authorized Representative of Location

Kim Kandamas

Print Name

K. Kandamas

Date

12/10/21

Title

Owner

Signature of Proposed New Managing Funeral Director

Kenneth A. Bowman

Print Name

Date

12/13/21

## Credit Card Payment Information

## Payment Method



Amount:

\$

Name on Credit Card:

Credit Card Number:

Expiration Month/Year

Billing Address

Billing City, State &amp; Zip

Email for Receipt:

Authorization

Signature:

By providing my signature, I authorize payment in the above amount to the Nevada Funeral and Cemetery Services Board for the above application.

## For Board Use Only:

|                                                |          |                                                   |        |
|------------------------------------------------|----------|---------------------------------------------------|--------|
| <input type="checkbox"/> Date Received:        | 12/16/21 | <input type="checkbox"/> Approved                 |        |
| <input type="checkbox"/> Fee Paid:             | \$ 225-  | <input type="checkbox"/> Denied                   |        |
| <input type="checkbox"/> Ref. No.:             | 17834    | <input type="checkbox"/> Withdrawn                |        |
| <input type="checkbox"/> Temp Approval Date:   | 11/1/22  | <input type="checkbox"/> Date Temp Permit Mailed: | 1/6/22 |
| <input type="checkbox"/> Formal Approval Date: |          | <input type="checkbox"/> Date Permit Mailed:      |        |





STATE OF NEVADA  
**FUNERAL AND CEMETERY SERVICES BOARD**

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Email: [nvfuneralboard@fb.nv.gov](mailto:nvfuneralboard@fb.nv.gov) \* Website: <http://funeral.nv.gov/>

## Checklist – Managing Funeral Director

**Applicant Name:** Lori Siuba FD976

**Establishment(s):** Smart Cremation DC92L, 9708 Gilespe Street, Suite A106, Las Vegas

**NRS 642.345 Funeral directors: Management of funeral establishment or direct cremation facility prohibited without approval of Board; responsibilities.**

1. A funeral director shall not manage a funeral establishment or direct cremation facility unless the funeral director has been approved by the Board to manage the funeral establishment or direct cremation facility.
2. If a funeral director manages more than one funeral establishment or direct cremation facility, the funeral director must obtain approval from the Board for each funeral establishment or direct cremation facility that he or she manages.
3. A funeral director is responsible for the proper management of each funeral establishment or direct cremation facility of which the funeral director is the manager.

(Added to NRS by 1999, 941; A 2015, 1958)

**NAC 642.116 Funeral directors: Requirements for management of funeral establishment or direct cremation facility; exception. (NRS 642.063)**

1. Except as otherwise provided in subsection 4, the Board will not grant the approval required by NRS 642.345 for a funeral director to manage a funeral establishment or direct cremation facility unless the funeral director will be reasonably available at the funeral establishment or direct cremation facility during regular business hours. For the purposes of this subsection, a funeral director is presumed to be reasonably available at the funeral establishment or direct cremation facility if the funeral director resides not more than 120 miles from the premises of the funeral establishment or direct cremation facility.

2. Except as otherwise provided in subsection 4, the Board will not grant the approval required by NRS 642.345 for a funeral director to manage more than one funeral establishment or direct cremation facility unless the premises of each funeral establishment or direct cremation facility are located less than 120 miles apart.

3. Except as otherwise provided in subsection 4, the Board will not grant approval for a funeral director to manage more than a total of three places of business, including each funeral establishment and direct cremation facility managed by the funeral director.

4. The Board may grant an exception to the provisions of this section if the Board determines that such an exception is in the best interests of the public.

(Added to NAC by Funeral and Cemetery Svcs. Bd. by R067-15, eff. 11-2-2016)

**Notes:**

**Applicant will manage TWO (2) locations if approved. Applicant currently resides within 120 miles of the location(s).**

Smart Cremation DC92L, 9708 Gilespe Street, Suite A106, Las Vegas

La Paloma Funeral Services EST131, 2551 S. Fort Apache Road, Las Vegas

**RECOMMENDATION OF BOARD MEMBER**

APPROVE: ☐

DENY: ☐

Continue pending additional information: ☐

Comments: \_\_\_\_\_



STATE OF NEVADA  
**FUNERAL AND CEMETERY SERVICES BOARD**

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**Request for Approval of Managing Funeral Director**

**Information**

Any funeral establishment or direct cremation facility wishing to request approval of a new managing funeral director or transfer a managing funeral director from one location to another must complete this form and submit payment of \$225.

**Required Documents**

- ☒ Completed Request Form: Request forms are required to be completed in full.
- ☒ Fee: A non-refundable payment in the amount of \$225 must be submitted at time of request. Acceptable forms of payment include, check, money order or credit card and made payable to the Nevada Funeral and Cemetery Services Board.\*

**Establishment Location Information**

Name of Location:

Smart Cremation

Permit #:

DC92L

Physical address:

9708 Gillespie Street Ste A106

City:

Las Vegas

State:

Nevada

Zip Code:

89183

Phone Number:

602-550-6210

E-mail Address:

[renee.torres@smartcremation.com](mailto:renee.torres@smartcremation.com)

**Preferred Mailing Address**

Mailing Address: (All Board correspondence will be sent to this address.)

9708 Gillespie Street Ste A106

City:

Las Vegas

State:

Nevada

Zip Code:

89183

**Proposed New Managing Funeral Director Information**

Name:

Lori Siuba

License #

FD976

Proposed Start Date:

01/10/2022

Physical Home Address:

6096 Saddle Horse Ave.

City:

Las Vegas

State:

NV

Zip Code:

89122

Phone Number:

7023723685

E-mail Address:

[lorisiuba@yahoo.com](mailto:lorisiuba@yahoo.com)

Does the proposed new managing Funeral Director reside within 120 miles of the location?



Yes



No

If proposed new managing Funeral Director manages more than one location, are each of the locations within 120 miles of each other?



N/A



Yes



No

## Request for Approval of Managing Funeral Director

## Additional Locations Managed by Proposed Managing Funeral Director

|                                                    |                    |                     |              |
|----------------------------------------------------|--------------------|---------------------|--------------|
| 1. Name of Location:<br>La Paloma Funeral Services |                    | Permit #:<br>EST131 |              |
| Physical address:<br>2551 S. Fort Apache Rd.       | City:<br>Las Vegas | State:<br>NV        | Zip<br>89117 |
| 2. Name of Location:                               |                    | Permit #:           |              |
| Physical address:                                  | City:              | State:              | Zip          |

## Declaration of Applicant

I hereby declare under penalty of perjury, that I have the authority to complete this application and all of the information supplied herein is to the best of my knowledge true, accurate and complete and I have not withheld, misrepresented, or falsely stated any information relevant to this application.

Trey Gupton

2022-01-09

Signature of Authorized Representative of Location

Date

Trey Gupton

Vice President

Print Name

Title

Lori Siuba

2022-01-10

Signature of Proposed New Managing Funeral Director

Date

Lori Siuba

Print Name

## Credit Card Payment Information

## Payment Method



Amount:

\$ 225.00

Name on Credit Card:

William James Gupton III

Credit Card Number:

Expiration Month/Year

Billing Address

1900 St. James Place #300

Billing City, State & Zip

Houston, TX 77056

Email for Receipt:

william.gupton@smartcremation

Authorization

Signature:

William Gupton III

By providing my signature, I authorize payment in the above amount to the Nevada Funeral and Cemetery Services Board for the above application.

## For Board Use Only:

|                                                    |                    |                                                   |                |
|----------------------------------------------------|--------------------|---------------------------------------------------|----------------|
| <input checked="" type="checkbox"/> Date Received: | <u>1/10/22</u>     | <input type="checkbox"/> Approved                 |                |
| <input checked="" type="checkbox"/> Fee Paid:      | <u>\$ 225-</u>     | <input type="checkbox"/> Denied                   |                |
| <input type="checkbox"/> Ref. No: <u>W</u>         | <u>63472107670</u> | <input type="checkbox"/> Withdrawn                |                |
| <input type="checkbox"/> Temp Approval Date:       | <u>1/13/22</u>     | <input type="checkbox"/> Date Temp Permit Mailed: | <u>1/13/22</u> |
| <input type="checkbox"/> Formal Approval Date:     |                    | <input type="checkbox"/> Date Permit Mailed:      |                |





STATE OF NEVADA

## FUNERAL AND CEMETERY SERVICES BOARD

3740 Lakeside Drive, Suite 201, Reno, Nevada 89509

Phone (775) 825-5535 \* Fax (775) 507-4102

Email: [nvfuneralboard@fb.nv.gov](mailto:nvfuneralboard@fb.nv.gov) \* Website: <http://funeral.nv.gov/>

### Checklist – Managing Funeral Director

**Applicant Name:** Mercedes Quinn Quartucci FD983  
**Establishment(s):** Neptune Society DC81L, 5890 S. Virginia Street, Suite 4E, Reno

#### **NRS 642.345 Funeral directors: Management of funeral establishment or direct cremation facility prohibited without approval of Board; responsibilities.**

1. A funeral director shall not manage a funeral establishment or direct cremation facility unless the funeral director has been approved by the Board to manage the funeral establishment or direct cremation facility.
2. If a funeral director manages more than one funeral establishment or direct cremation facility, the funeral director must obtain approval from the Board for each funeral establishment or direct cremation facility that he or she manages.
3. A funeral director is responsible for the proper management of each funeral establishment or direct cremation facility of which the funeral director is the manager.

(Added to NRS by 1999, 941; A 2015, 1958)

#### **NAC 642.116 Funeral directors: Requirements for management of funeral establishment or direct cremation facility; exception. {NRS 642.063}**

1. Except as otherwise provided in subsection 4, the Board will not grant the approval required by NRS 642.345 for a funeral director to manage a funeral establishment or direct cremation facility unless the funeral director will be reasonably available at the funeral establishment or direct cremation facility during regular business hours. For the purposes of this subsection, a funeral director is presumed to be reasonably available at the funeral establishment or direct cremation facility if the funeral director resides not more than 120 miles from the premises of the funeral establishment or direct cremation facility.
2. Except as otherwise provided in subsection 4, the Board will not grant the approval required by NRS 642.345 for a funeral director to manage more than one funeral establishment or direct cremation facility unless the premises of each funeral establishment or direct cremation facility are located less than 120 miles apart.
3. Except as otherwise provided in subsection 4, the Board will not grant approval for a funeral director to manage more than a total of three places of business, including each funeral establishment and direct cremation facility managed by the funeral director.
4. The Board may grant an exception to the provisions of this section if the Board determines that such an exception is in the best interests of the public.

(Added to NAC by Funeral and Cemetery Svcs. Bd. by R067-15, eff. 11-2-2016)

#### **Notes:**

**Applicant will manage ONE (1) location if approved. Applicant currently resides within 120 miles of the location(s).**

#### **RECOMMENDATION OF BOARD MEMBER**

APPROVE: ☐

DENY: ☐

Continue pending additional information: ☐

Comments: \_\_\_\_\_





STATE OF NEVADA  
**FUNERAL AND CEMETERY SERVICES BOARD**  
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Email: [nvfuneralboard@ftnv.gov](mailto:nvfuneralboard@ftnv.gov) \* Website: <http://funeral.nv.gov/>

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## Request for Approval of Managing Funeral Director

### Information

Any funeral establishment or direct cremation facility wishing to request approval of a new managing funeral director or transfer a managing funeral director from one location to another must complete this form and submit payment of \$225.

### Required Documents

- ☒ Completed Request Form: Request forms are required to be completed in full.
- ☐ Fee: A non-refundable payment in the amount of \$225 must be submitted at time of request. Acceptable forms of payment include, check, money order or credit card and made payable to the "Nevada Funeral and Cemetery Services Board."

### Establishment Location Information

|                                                 |                                                                                           |                    |
|-------------------------------------------------|-------------------------------------------------------------------------------------------|--------------------|
| Name of Location:<br>Neptune Society            |                                                                                           | Permit #:<br>DC81L |
| Physical address:<br>5890 S. Virginia, Suite 4E |                                                                                           |                    |
| City:<br>Reno                                   | State:<br>Nevada                                                                          | Zip Code:<br>89502 |
| Phone Number:<br>775-825-5875                   | E-mail Address:<br><a href="mailto:arevis.piedra@sci-us.com">arevis.piedra@sci-us.com</a> |                    |

### Preferred Mailing Address

|                                                                                                   |              |                    |
|---------------------------------------------------------------------------------------------------|--------------|--------------------|
| Mailing Address: (All Board correspondence will be sent to this address)<br>100 NW 70th Ave. #200 |              |                    |
| City:<br>Plantation                                                                               | State:<br>FL | Zip Code:<br>33317 |

### Proposed New Managing Funeral Director Information

|                                                         |                                                                                                   |                                    |
|---------------------------------------------------------|---------------------------------------------------------------------------------------------------|------------------------------------|
| Name:<br>Mercedes Quinn Quatucci <i>QUARTUCCI MP</i>    | License #<br>FD983                                                                                | Proposed Start Date:<br>01/05/2022 |
| Physical Home Address:<br>6161 Stone Valley Drive #5102 |                                                                                                   |                                    |
| City:<br>Reno                                           | State:<br>NV                                                                                      | Zip Code:<br>89523                 |
| Phone Number:<br>702-409-5505                           | E-mail Address:<br><a href="mailto:mercedes.quatucci@sci-us.com">mercedes.quatucci@sci-us.com</a> |                                    |

|                                                                                          |                                         |                             |
|------------------------------------------------------------------------------------------|-----------------------------------------|-----------------------------|
| Does the proposed new managing Funeral Director reside within 120 miles of the location? | <input checked="" type="checkbox"/> Yes | <input type="checkbox"/> No |
|------------------------------------------------------------------------------------------|-----------------------------------------|-----------------------------|

|                                                                                                                                     |                                         |                              |                             |
|-------------------------------------------------------------------------------------------------------------------------------------|-----------------------------------------|------------------------------|-----------------------------|
| If proposed new managing Funeral Director manages more than one location, are each of the locations within 120 miles of each other? | <input checked="" type="checkbox"/> N/A | <input type="checkbox"/> Yes | <input type="checkbox"/> No |
|-------------------------------------------------------------------------------------------------------------------------------------|-----------------------------------------|------------------------------|-----------------------------|

## Request for Approval of Managing Funeral Director

## Additional Locations Managed by Proposed Managing Funeral Director

1. Name of Location:

Permit #:

Physical address:

City:

State:

Zip:

2. Name of Location:

Permit #:

Physical address:

City:

State:

Zip:

## Declaration of Applicant

I hereby declare under penalty of perjury, that I have the authority to complete this application and all of the information supplied herein is to the best of my knowledge true, accurate and complete and I have not withheld, misrepresented, or falsely stated any information relevant to this application.



Signature of Authorized Representative of Location

01/10/2022

Date

Arevis Piedra

Print Name

Licensing &amp; Compliance

Title



Signature of Proposed New Managing Funeral Director

01/10/2022

Date

Mercedes Quartucci

Print Name

## Credit Card Payment Information

## Payment Method



Amount:

\$225.00

Name on Credit Card:

Tiffamy Nelson

Credit Card Number:

Expiration Month/Year

Billing Address

100 NW 70th Ave. #200

Billing City, State &amp; Zip

Plantation, FL 33317

Email for Receipt:

arevis.piedra@sci-us.com

Authorization

Signature:



check

By providing my signature, I authorize payment in the above amount to the Nevada Funeral and Cemetery Services Board for the above application.

## For Board Use Only:

|                                                    |             |                                                   |         |
|----------------------------------------------------|-------------|---------------------------------------------------|---------|
| <input checked="" type="checkbox"/> Date Received: | 1/18/22     | <input type="checkbox"/> Approved                 |         |
| <input checked="" type="checkbox"/> Fee Paid:      | \$225.00    | <input type="checkbox"/> Denied                   |         |
| <input checked="" type="checkbox"/> Ref. No.:      | CK 50126873 | <input type="checkbox"/> Withdrawn                |         |
| <input type="checkbox"/> Temp Approval Date:       | 1/23/22     | <input type="checkbox"/> Date Temp Permit Mailed: | 1/24/22 |
| <input type="checkbox"/> Formal Approval Date:     |             | <input type="checkbox"/> Date Permit Mailed:      |         |



STATE OF NEVADA

## FUNERAL AND CEMETERY SERVICES BOARD

3740 Lakeside Drive, Suite 201, Reno, Nevada 89509

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Email: [nvfuneralboard@fb.nv.gov](mailto:nvfuneralboard@fb.nv.gov) \* Website: <http://funeral.nv.gov/>

### Checklist – Managing Funeral Director

**Applicant Name:** Lauren Guido FD980

**Establishment(s):** Las Vegas Cremations EST132, 6000 S. Eastern Avenue, Suite 2A, Las Vegas

**NRS 642.345 Funeral directors: Management of funeral establishment or direct cremation facility prohibited without approval of Board; responsibilities.**

1. A funeral director shall not manage a funeral establishment or direct cremation facility unless the funeral director has been approved by the Board to manage the funeral establishment or direct cremation facility.

2. If a funeral director manages more than one funeral establishment or direct cremation facility, the funeral director must obtain approval from the Board for each funeral establishment or direct cremation facility that he or she manages.

3. A funeral director is responsible for the proper management of each funeral establishment or direct cremation facility of which the funeral director is the manager.

(Added to NRS by 1999, 941; A 2015, 1958)

**NAC 642.116 Funeral directors: Requirements for management of funeral establishment or direct cremation facility; exception. (NRS 642.063)**

1. Except as otherwise provided in subsection 4, the Board will not grant the approval required by NRS 642.345 for a funeral director to manage a funeral establishment or direct cremation facility unless the funeral director will be reasonably available at the funeral establishment or direct cremation facility during regular business hours. For the purposes of this subsection, a funeral director is presumed to be reasonably available at the funeral establishment or direct cremation facility if the funeral director resides not more than 120 miles from the premises of the funeral establishment or direct cremation facility.

2. Except as otherwise provided in subsection 4, the Board will not grant the approval required by NRS 642.345 for a funeral director to manage more than one funeral establishment or direct cremation facility unless the premises of each funeral establishment or direct cremation facility are located less than 120 miles apart.

3. Except as otherwise provided in subsection 4, the Board will not grant approval for a funeral director to manage more than a total of three places of business, including each funeral establishment and direct cremation facility managed by the funeral director.

4. The Board may grant an exception to the provisions of this section if the Board determines that such an exception is in the best interests of the public.

(Added to NAC by Funeral and Cemetery Svcs. Bd. by R067-15, eff. 11-2-2016)

#### Notes:

**Applicant will manage ONE (1) location if approved. Applicant currently resides within 120 miles of the location(s).**

#### RECOMMENDATION OF BOARD MEMBER

APPROVE: ☐

DENY: ☐

Continue pending additional information: ☐

Comments: \_\_\_\_\_





STATE OF NEVADA  
**FUNERAL AND CEMETERY SERVICES BOARD**  
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## Request for Approval of Managing Funeral Director

### Information

Any funeral establishment or direct cremation facility wishing to request approval of a new managing funeral director or transfer a managing funeral director from one location to another must complete this form and submit payment of \$225.

### Required Documents

- ☒ Completed Request Form. Request forms are required to be completed in full.
- ☒ Fee: A non-refundable payment in the amount of \$225 must be submitted at time of request. Acceptable forms of payment include, check, money order or credit card and made payable to the "Nevada Funeral and Cemetery Services Board."

### Establishment Location Information

|                              |                              |           |
|------------------------------|------------------------------|-----------|
| Name of Location:            |                              | Permit #: |
| Las Vegas Cremations         |                              | EST132    |
| Physical address:            |                              |           |
| 6000 S. Eastern Ave Suite 2A |                              |           |
| City:                        | State:                       | Zip Code: |
| Las Vegas                    | NV                           | 89119     |
| Phone Number:                | E-mail Address:              |           |
| 702-473-5220                 | lguido@lasvegascemations.com |           |

### Preferred Mailing Address

Mailing Address: (All Board correspondence will be sent to this address.)

6000 S. Eastern Ave Suite 2A

|           |        |           |
|-----------|--------|-----------|
| City:     | State: | Zip Code: |
| Las Vegas | NV     | 89119     |

### Proposed New Managing Funeral Director Information

|                               |                              |                      |
|-------------------------------|------------------------------|----------------------|
| Name:                         | License #                    | Proposed Start Date: |
| Lauren Guido                  | FD980                        | 01/17/2022           |
| Physical Home Address:        |                              |                      |
| 1117 Tuscan Sky Lane Unit 103 |                              |                      |
| City:                         | State:                       | Zip Code:            |
| Henderson                     | NV                           | 89002                |
| Phone Number:                 | E-mail Address:              |                      |
| 702-473-5220                  | lguido@lasvegascemations.com |                      |

Does the proposed new managing Funeral Director reside within 120 miles of the location?

☒ Yes ☐ No

If proposed new managing Funeral Director manages more than one location, are each of the locations within 120 miles of each other?

☒ N/A ☐ Yes ☐ No

## Request for Approval of Managing Funeral Director

## Additional Locations Managed by Proposed Managing Funeral Director

1. Name of Location:

Permit #:

N/A

Physical address:

City:

State:

Zip

2. Name of Location:

Permit #:

N/A

Physical address:

City:

State:

Zip

## Declaration of Applicant

I hereby declare under penalty of perjury, that I have the authority to complete this application and all of the information supplied herein, is to the best of my knowledge true, accurate and complete and I have not withheld, misrepresented, or falsely stated any information relevant to this application.

Signature of Authorized Representative of Location

01/14/2022

Date

Philip Smith

Regional Manager

Print Name

Title

Signature of Proposed New Managing Funeral Director

01/14/2022

Date

Lauren Guido

Print Name

## Credit Card Payment Information

## Payment Method



Amount:

\$225.00

Name on Credit Card:

Philip Smith

Credit Card Number:

Expiration Month/Year

Billing Address

6200 S. Eastern Ave

Billing City, State &amp; Zip

Las Vegas, NV 89119

Email for Receipt:

psmith@legacyfuneralgroup.com

Authorization

Signature:

By providing my signature, I authorize payment in the above amount to the Nevada Funeral and Cemetery Services Board for the above application.

## For Board Use Only:

☐ Date Received:☐ Fee Paid:☐ Ref. No.:☐ Temp Approval Date:☐ Formal Approval Date:☐ Approved☐ Denied☐ Withdrawn☐ Date Temp Permit Mailed:☐ Date Permit Mailed:

1/18/22  
\$225-  
62487332073  
1/23/22

1/24/22



STATE OF NEVADA

## FUNERAL AND CEMETERY SERVICES BOARD

3740 Lakeside Drive, Suite 201, Reno, Nevada 89509

Phone (775) 825-5535 \* Fax (775) 507-4102

Email: [nvfuneralboard@fb.nv.gov](mailto:nvfuneralboard@fb.nv.gov) \* Website: <http://funeral.nv.gov/>

### Checklist – Managing Funeral Director

**Applicant Name:** Karen Marie Umbriaco FD942

**Establishment(s):** Palm Boulder Highway Mortuary EST19, 800 S. Boulder Highway, Las Vegas

**NRS 642.345 Funeral directors: Management of funeral establishment or direct cremation facility prohibited without approval of Board; responsibilities.**

1. A funeral director shall not manage a funeral establishment or direct cremation facility unless the funeral director has been approved by the Board to manage the funeral establishment or direct cremation facility.
2. If a funeral director manages more than one funeral establishment or direct cremation facility, the funeral director must obtain approval from the Board for each funeral establishment or direct cremation facility that he or she manages.
3. A funeral director is responsible for the proper management of each funeral establishment or direct cremation facility of which the funeral director is the manager.

(Added to NRS by 1999, 941; A 2015, 1958)

**NAC 642.116 Funeral directors: Requirements for management of funeral establishment or direct cremation facility; exception. (NRS 642.063)**

1. Except as otherwise provided in subsection 4, the Board will not grant the approval required by NRS 642.345 for a funeral director to manage a funeral establishment or direct cremation facility unless the funeral director will be reasonably available at the funeral establishment or direct cremation facility during regular business hours. For the purposes of this subsection, a funeral director is presumed to be reasonably available at the funeral establishment or direct cremation facility if the funeral director resides not more than 120 miles from the premises of the funeral establishment or direct cremation facility.

2. Except as otherwise provided in subsection 4, the Board will not grant the approval required by NRS 642.345 for a funeral director to manage more than one funeral establishment or direct cremation facility unless the premises of each funeral establishment or direct cremation facility are located less than 120 miles apart.

3. Except as otherwise provided in subsection 4, the Board will not grant approval for a funeral director to manage more than a total of three places of business, including each funeral establishment and direct cremation facility managed by the funeral director.

4. The Board may grant an exception to the provisions of this section if the Board determines that such an exception is in the best interests of the public.

(Added to NAC by Funeral and Cemetery Svcs. Bd. by R067-15, eff. 11-2-2016)

#### Notes:

**Applicant will manage ONE (1) location if approved. Applicant currently resides within 120 miles of the location(s).**

#### RECOMMENDATION OF BOARD MEMBER

APPROVE: ☐

DENY: ☐

Continue pending additional information: ☐

Comments: \_\_\_\_\_





STATE OF NEVADA  
**FUNERAL AND CEMETERY SERVICES BOARD**

3740 Lakeside Drive, Suite 201, Reno, Nevada 89509  
Phone (775) 825-5535 \* Fax (775) 507-4102  
Email: [nvfuneralboard@fb.nv.gov](mailto:nvfuneralboard@fb.nv.gov) \* Website: <http://funeral.nv.gov/>

RECEIVED

JAN 20 2022

## Request for Approval of Managing Funeral Director

### Information

Any funeral establishment or direct cremation facility wishing to request approval of a new managing funeral director or transfer a managing funeral director from one location to another must complete this form and submit payment of \$225.

### Required Documents

- ☒ **Completed Request Form:** Request forms are required to be completed in full.
- ☒ **Fee:** A non-refundable payment in the amount of \$225 must be submitted at time of request. Acceptable forms of payment include, check, money order or credit card and made payable to the "Nevada Funeral and Cemetery Services Board."

### Establishment Location Information

|                                                     |                         |                                                              |
|-----------------------------------------------------|-------------------------|--------------------------------------------------------------|
| Name of Location:<br><b>Palm Mortuary Henderson</b> |                         | Permit #:<br><b>EST19</b>                                    |
| Physical address:<br><b>800 S Boulder Highway</b>   |                         |                                                              |
| City:<br><b>Henderson</b>                           | State:<br><b>Nevada</b> | Zip Code:<br><b>89015</b>                                    |
| Phone Number:<br><b>702 464 8440</b>                |                         | E-mail Address:<br><b>Karen.umbriaco@dignitymemorial.com</b> |

### Preferred Mailing Address

Mailing Address: (All Board correspondence will be sent to this address.)

|                              |                         |                           |
|------------------------------|-------------------------|---------------------------|
| <b>800 S Boulder Highway</b> |                         |                           |
| City:<br><b>Henderson</b>    | State:<br><b>Nevada</b> | Zip Code:<br><b>89015</b> |

### Proposed New Managing Funeral Director Information

|                                                       |                         |                                                    |                                           |
|-------------------------------------------------------|-------------------------|----------------------------------------------------|-------------------------------------------|
| Name:<br><b>Karen Marie Umbriaco</b>                  |                         | License #<br><b>FD 942</b>                         | Proposed Start Date:<br><b>01/20/2022</b> |
| Physical Home Address:<br><b>848 Wintersweet Road</b> |                         |                                                    |                                           |
| City:<br><b>Henderson</b>                             | State:<br><b>Nevada</b> | Zip Code:<br><b>89015</b>                          |                                           |
| Phone Number:<br><b>720 296 7665</b>                  |                         | E-mail Address:<br><b>Karenkovacevic@gmail.com</b> |                                           |

|                                                                                          |                                         |                             |
|------------------------------------------------------------------------------------------|-----------------------------------------|-----------------------------|
| Does the proposed new managing Funeral Director reside within 120 miles of the location? | <input checked="" type="checkbox"/> Yes | <input type="checkbox"/> No |
|------------------------------------------------------------------------------------------|-----------------------------------------|-----------------------------|

|                                                                                                                                     |                                         |                              |                             |
|-------------------------------------------------------------------------------------------------------------------------------------|-----------------------------------------|------------------------------|-----------------------------|
| If proposed new managing Funeral Director manages more than one location, are each of the locations within 120 miles of each other? | <input checked="" type="checkbox"/> N/A | <input type="checkbox"/> Yes | <input type="checkbox"/> No |
|-------------------------------------------------------------------------------------------------------------------------------------|-----------------------------------------|------------------------------|-----------------------------|

## Request for Approval of Managing Funeral Director

## Additional Locations Managed by Proposed Managing Funeral Director

1. Name of Location:

Permit #:

Physical address:

City:

State: Zip

2. Name of Location:

Permit #:

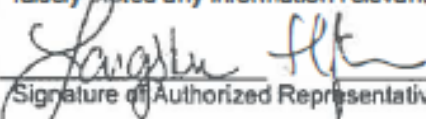
Physical address:

City:

State: Zip

## Declaration of Applicant

I hereby declare under penalty of perjury, that I have the authority to complete this application and all of the information supplied herein is to the best of my knowledge true, accurate and complete and I have not withheld, misrepresented, or falsely stated any information relevant to this application.



Signature of Authorized Representative of Location

1.20.22

Date

LANGSTON HUBBEE

Print Name

GENERAL MGR

Title



Signature of Proposed New Managing Funeral Director

01/20/2022

Date

Karen Marie Umbriaco

Print Name

## Credit Card Payment Information

## Payment Method



Amount:

\$225.00

Name on Credit Card:

Credit Card Number:

Expiration Month/Year

Billing Address

Billing City, State &amp; Zip

Email for Receipt:

Authorization

Signature:

800 S. Boulder Highway

Henderson, NV 89015

Tracy.Shortbulla@diginitymemorial.com



By providing my signature, I authorize payment in the above amount to the Nevada Funeral and Cemetery Services Board for the above application.

## For Board Use Only:

|                                                |              |                                                   |         |
|------------------------------------------------|--------------|---------------------------------------------------|---------|
| <input type="checkbox"/> Date Received:        | 1/20/22      | <input type="checkbox"/> Approved                 |         |
| <input type="checkbox"/> Fee Paid:             | \$225.00     | <input type="checkbox"/> Denied                   |         |
| <input type="checkbox"/> Ref. No.: CC          | 63493222-165 | <input type="checkbox"/> Withdrawn                |         |
| <input type="checkbox"/> Temp Approval Date:   | 1/24/22      | <input type="checkbox"/> Date Temp Permit Mailed: | 1/24/22 |
| <input type="checkbox"/> Formal Approval Date: |              | <input type="checkbox"/> Date Permit Mailed:      |         |



STATE OF NEVADA

## FUNERAL AND CEMETERY SERVICES BOARD

3740 Lakeside Drive, Suite 201, Reno, Nevada 89509

Phone (775) 825-5535 \* Fax (775) 507-4102

Email: [nvfuneralboard@fb.nv.gov](mailto:nvfuneralboard@fb.nv.gov) \* Website: <http://funeral.nv.gov/>

### Checklist – Managing Funeral Director

**Applicant Name:** Marielle Landry FD886

**Establishment(s):** Palm Northwest Mortuary EST80, 6701 N. Jones Boulevard, Las Vegas

**NRS 642.345 Funeral directors: Management of funeral establishment or direct cremation facility prohibited without approval of Board; responsibilities.**

1. A funeral director shall not manage a funeral establishment or direct cremation facility unless the funeral director has been approved by the Board to manage the funeral establishment or direct cremation facility.
2. If a funeral director manages more than one funeral establishment or direct cremation facility, the funeral director must obtain approval from the Board for each funeral establishment or direct cremation facility that he or she manages.
3. A funeral director is responsible for the proper management of each funeral establishment or direct cremation facility of which the funeral director is the manager.

(Added to NRS by 1999, 941; A 2015, 1958)

**NAC 642.116 Funeral directors: Requirements for management of funeral establishment or direct cremation facility; exception. (NRS 642.063)**

1. Except as otherwise provided in subsection 4, the Board will not grant the approval required by NRS 642.345 for a funeral director to manage a funeral establishment or direct cremation facility unless the funeral director will be reasonably available at the funeral establishment or direct cremation facility during regular business hours. For the purposes of this subsection, a funeral director is presumed to be reasonably available at the funeral establishment or direct cremation facility if the funeral director resides not more than 120 miles from the premises of the funeral establishment or direct cremation facility.

2. Except as otherwise provided in subsection 4, the Board will not grant the approval required by NRS 642.345 for a funeral director to manage more than one funeral establishment or direct cremation facility unless the premises of each funeral establishment or direct cremation facility are located less than 120 miles apart.

3. Except as otherwise provided in subsection 4, the Board will not grant approval for a funeral director to manage more than a total of three places of business, including each funeral establishment and direct cremation facility managed by the funeral director.

4. The Board may grant an exception to the provisions of this section if the Board determines that such an exception is in the best interests of the public.

(Added to NAC by Funeral and Cemetery Svcs. Bd. by R067-15, eff. 11-2-2016)

#### Notes:

**Applicant will manage ONE (1) location if approved. Applicant currently resides within 120 miles of the location(s).**

#### RECOMMENDATION OF BOARD MEMBER

APPROVE: ☐

DENY: ☐

Continue pending additional information: ☐

Comments: \_\_\_\_\_





STATE OF NEVADA  
**FUNERAL AND CEMETERY SERVICES BOARD**

3740 Lakeside Drive, Suite 201, Reno, Nevada 89509  
Phone (775) 825-5535 \* Fax (775) 507-4102  
Email: [nvfuneralboard@fb.nv.gov](mailto:nvfuneralboard@fb.nv.gov) \* Website: <http://funeral.nv.gov/>

RECEIVED

JAN 25 2022

## Request for Approval of Managing Funeral Director

### Information

Any funeral establishment or direct cremation facility wishing to request approval of a new managing funeral director or transfer a managing funeral director from one location to another must complete this form and submit payment of \$225.

### Required Documents

- ☐ Completed Request Form: Request forms are required to be completed in full.
- ☐ Fee: A non-refundable payment in the amount of \$225 must be submitted at time of request. Acceptable forms of payment include, check, money order or credit card and made payable to the "Nevada Funeral and Cemetery Services Board."

### Establishment Location Information

Name of Location:

Palm Northwest Mortuary

Permit#

EST80

Physical address:

6701 N. Jones Blvd

City:

Las Vegas

State:

NV

Zip Code:

89131

Phone Number:

702-464-8460

E-mail Address

[saul.lomeli@dignitymemorial.com](mailto:saul.lomeli@dignitymemorial.com)

### Preferred Mailing Address

Mailing Address: (All Board correspondence will be sent to this address)

6701 N. Jones Blvd.,

City:

Las Vegas

State:

NV

Zip Code:

89131

### Proposed New Managing Funeral Director Information

Name:

Marielle Landry

License #

FD886

Proposed Start Date:

01/24/2022

Physical Home Address:

6701 N. Jones BLvd

City:

Las Vegas

State:

NV

Zip Code:

89131

Phone Number:

702-464-8460

E-mail Address

[saul.lomeli@dignitymemorial.com](mailto:saul.lomeli@dignitymemorial.com)

Does the proposed new managing Funeral Director reside within 120 miles of the location?



Yes



No

If proposed new managing Funeral Director manages more than one location, are each of the locations within 120 miles of each other?



N/A



Yes



No

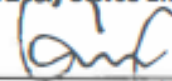
## Request for Approval of Managing Funeral Director

## Additional Locations Managed by Proposed Managing Funeral Director

|                      |      |          |     |
|----------------------|------|----------|-----|
| 1. Name of Location: |      | Permit#: |     |
| Physical address     | City | State    | Zip |
| 2. Name of Location: |      | Permit#: |     |
| Physical address     | City | State    | Zip |

## Declaration of Applicant

I hereby declare under penalty of perjury, that I have the authority to complete this application and all of the information supplied herein is to the best of my knowledge true, accurate and complete and I have not withheld, misrepresented, or falsely stated any information relevant to this application.

  
Signature of Authorized Representative of Location

Saul Lomeli

Print Name

01/25/2022

Date

General Manager

Title

  
Signature of Proposed New Managing Funeral Director

Marielle Landry

Print Name

01/25/2022

Date

## Credit Card Payment Information

## Payment Method



Amount:

\$225.00

Name on Credit Card:

Saul Lomeli

Credit Card Number:

Expiration Month/Year

Billing Address

6701 N Jones Blvd.,

Billing City, State & Zip

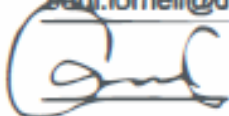
Las Vegas, NV 89131

Email for Receipt:

saul.lomeli@dignitymemorial.com

Authorization

Signature:



By providing my signature, I authorize payment in the above amount to the Nevada Funeral and Cemetery Services Board for the above application.

## For Board Use Only:

|                                                |             |                                                   |  |
|------------------------------------------------|-------------|---------------------------------------------------|--|
| <input type="checkbox"/> Date Received:        | 1/25/22     | <input type="checkbox"/> Approved                 |  |
| <input type="checkbox"/> Fee Paid:             | \$ 225.00   | <input type="checkbox"/> Denied                   |  |
| <input type="checkbox"/> Ref. No.:             | 63501556927 | <input type="checkbox"/> Withdrawn                |  |
| <input type="checkbox"/> Temp Approval Date:   |             | <input type="checkbox"/> Date Temp Permit Mailed: |  |
| <input type="checkbox"/> Formal Approval Date: |             | <input type="checkbox"/> Date Permit Mailed:      |  |



STATE OF NEVADA

## FUNERAL AND CEMETERY SERVICES BOARD

3740 Lakeside Drive, Suite 201, Reno, Nevada 89509

Phone (775) 825-5535 \* Fax (775) 507-4102

Email: [nvfuneralboard@fb.nv.gov](mailto:nvfuneralboard@fb.nv.gov) \* Website: <http://funeral.nv.gov/>

### AGENDA ITEM 7: Regulation Workshop regarding changes to Chapter 642 of Nevada Administrative Code

#### Attachments:

Copy of Conceptual Changes

Workshop Notice

Small Business Impact Statement

LCB has assigned the regulation file number R001-22 but has not yet returned it in revised form.

The public workshop is the opportunity for the public to comment on the regulation.

A formal hearing will be held after LCB returns the file in revised form.



Contact:

Jennifer Kandt, Executive Director  
Funeral and Cemetery Services Board  
775-825-5535

## Conceptual Changes:

Pursuant to NRS 622.510, the Funeral and Cemetery Services Board would like to add a new section to NAC 642 pertaining to reciprocity opportunities for active duty military, veterans and their spouses.

- 1. The Board may accept embalming apprenticeships obtained in another state for active duty military and spouses of active duty military if the apprenticeship is substantially similar in time and case requirements.*
- 2. The Board may accept funeral director internships obtained in another state in lieu of one year licensed as a funeral arranger to qualify for licensure as a funeral director for active duty military and spouses of active duty military.*
- 3. The Board will not charge initial licensing fees for active duty military and spouses of active duty military.*
- 4. The Board will charge one-half of the initial licensing fees for veterans and surviving spouses of veterans.*

Pursuant to AB330, the Funeral and Cemetery Services Board would like to add a new section to NAC 642 pertaining to review of secondary or post secondary education approved by the State Board of Education to determine credit allowed toward licensure or certification.

- 1. The Board shall review any secondary or post secondary education approved by the State Board of Education related to the Funeral and Cremation Profession to determine any credit allowed toward licensure or certification.*
- 2. The Board shall notify any individuals seeking licensure or certification of any credit allowed within 90 days of submission to the Board.*

# NEVADA STATE BOARD OF FUNERAL AND CEMETERY SERVICES

## NOTICE OF WORKSHOP TO SOLICIT COMMENTS ON PROPOSED REGULATION

*Tuesday, February 8, 2022, at 9:00 a.m.*

### Via Zoom Video Conference

Zoom Meetings  
at <https://zoom.us/>  
Meeting ID: 253 977 5871 // Password: 668556

### Via Teleconference:

1-669-900-6833  
Meeting ID: 253 977 5871 // Password: 668556

The Nevada State Board of Funeral and Cemetery Services, 3740 Lakeside Drive, Suite 201, Reno, Nevada, 775-825-5535, is proposing the Adoption of regulations pertaining to Chapters 642 of the Nevada Administrative Code. A workshop has been set for 9:00 a.m., on February 8, 2022 and will held via Zoom Video Conference. The purpose of the workshop is to solicit comments from interested persons on the following general topics that may be addressed in the proposed regulations:

Add a new section to NAC 642 allowing the Board to accept embalming and funeral director apprenticeships from other states for active duty military personnel.

Add a new section allowing the Board to waive licensing fees for active duty military and spouses of active duty military and reducing the licensing fees for veterans and spouses of veterans.

Add a new section to NAC 642 pertaining to the review of any secondary and post secondary education approved by the State Board of Education to determine any credit allowed toward licensure or certification.

A copy of all materials relating to the proposal may be obtained at the workshop, by contacting Jennifer Kandt, Executive Director, Nevada State Board of Funeral and Cemetery Services, 3740 Lakeside Drive, Suite 201, Reno, NV 89509, or by viewing them on the Board website at [www.funeral.nv.gov](http://www.funeral.nv.gov)

Persons who are unable to attend the workshop and wish to submit comments may send them to the Nevada State Board of Funeral and Cemetery Services, 3740 Lakeside Drive, Suite 201, Reno, Nevada, 89509.

A small business impact statement has been prepared and is attached to this notice.

The Board is pleased to make reasonable accommodations for members of the public who are disabled and wish to attend the meeting. If special arrangements for the meeting are necessary, please notify Jennifer Kandt at 775-825-5535, no later than 48 hours prior to the meeting. Requests for special arrangements made after this time frame cannot be guaranteed.

This Notice of Workshop to Solicit Comments on Proposed Regulation has been sent to all persons on the agency's mailing list for administrative regulations, e-mailed to all on-file funeral professional e-mail addresses, and posted at The Funeral Board office.

Notice of this workshop has been posted to the following websites:

Funeral Board Website

Legislative Counsel Bureau Website

NV Notice

# **SMALL BUSINESS IMPACT STATEMENT**

## **LCB File No. R001-22**

### **1. LCB File No. R001-22 Small Business Impact Statement pursuant to NRS 233B.0608:**

**(a) A description of the manner in which comment was solicited from affected small business, a summary of their response and an explanation of the manner in which other interested persons may obtain a copy of the summary.**

The Nevada Funeral and Cemetery Services Board proposed minor changes to NAC 642 which were discussed at a public meeting held on December 14, 2021. The proposed changes were sent to the Legislative Counsel Bureau and have been assigned LCB File No. R001-22.

Comments were solicited during public comment on December 14, 2021 regarding the proposed changes. There were no comments made on the proposed changes. No summary is included as no comments were made on the changes.

**(b) The manner in which the small business analysis was conducted for LCB File No. R001-22.**

The proposed changes were discussed at a public meeting held on December 14, 2021. There were no public comments regarding any opposition to any of the changes or any concerns regarding any economic impact to small businesses.

**(c) The estimated economic effect of the proposed regulation on the small businesses which it is to regulate, including, without limitation:**

**(1) Both adverse and beneficial effects:**

**(I) Adverse effects:**

The Board does not see any potential adverse economic impact.

**(II) Beneficial effects:**

The reduction and elimination of fees could potentially be beneficial to small businesses who hire active duty military, their spouses, veterans and their surviving spouses.

**(2) Both direct and indirect effects.**

**(I) Direct effect:**

There is a direct reduction in fees for active duty military, their spouses, veterans and their surviving spouses. For any funeral homes that cover licensing fees for their employees, they would have a reduction in licensing fees overall if they hire the aforementioned. Additionally, any funeral homes owned by the aforementioned, would have a reduction in licensing fees overall.

**(II) Indirect effect:**

Acceptance of apprenticeships completed in other states for active duty military, their spouses, veterans and their surviving spouses may allow for faster licensure for these individuals improving access to licensed personnel.

**(d) A description of the methods that the agency considered to reduce the impact of LCB File No. R001-22 on small businesses and a statement whether the agency actually used any part of those methods.**

There were no adverse impacts associated with the changes so no methods were considered.

**(e) The estimated cost to the agency for enforcement of the proposed regulation.**

No additional cost to the agency for enforcement.



**(f) If LCB File No. R001-22 provides a new fee or increases an existing fee, the total annual amount the agency expects to collect and the manner in which the money will be used.**

The proposed regulation does not include any increase in fees and does not add any new fees.

**(g) If LCB File No. R001-22 includes provisions which duplicate or are more stringent than federal, state or local standards regulating the same activity, an explanation of why such duplicative or more stringent provisions are necessary.**

LCB File No R001-22 does not duplicate any existing federal, state or local standards regulating the same activity.

**(h) The reasons for the conclusions of the Funeral Board regarding the impact of LCB File No. R001-22 on small businesses.**

The conclusions are based on review of the proposed language and the fact that there were no comments made during the public meeting.

**I certify that, to the best of my knowledge or belief, the information contained in the Small Business Impact Statement for LCB File No. R001-22 was prepared properly and is accurate.**



**Jennifer Kandt, Executive Director**  
State of Nevada Funeral and Cemetery Services Board



STATE OF NEVADA

## FUNERAL AND CEMETERY SERVICES BOARD

3740 Lakeside Drive, Suite 201, Reno, Nevada 89509

Phone (775) 825-5535 \* Fax (775) 507-4102

Email: [nvfuneralboard@fb.nv.gov](mailto:nvfuneralboard@fb.nv.gov) \* Website: <http://funeral.nv.gov/>

### AGENDA ITEM 8: Financial Reports

**Attachments:**

See attached Regulatory Fee Collection Report.

- a. Regulatory Fee Collection
- b. Financial Reports

# State of Nevada Funeral and Cemetery Services

## Sales by Customer Summary

July - November, 2021

|                                                   | JUL 2021      | AUG 2021      | SEP 2021      | OCT 2021      | NOV 2021     | TOTAL           |
|---------------------------------------------------|---------------|---------------|---------------|---------------|--------------|-----------------|
| 10 Bunker's Eden Vale Mortuary                    | 400.00        | 480.00        | 440.00        | 510.00        | 360.00       | \$2,190.00      |
| 104 Serenity Funeral Home                         | 160.00        | 300.00        | 230.00        | 160.00        | 210.00       | \$1,060.00      |
| 108 Truckee Meadows Cremation & Burial Svcs       | 670.00        | 770.00        | 1,100.00      | 890.00        | 1,210.00     | \$4,640.00      |
| 109 Las Vegas Islamic Cemetery                    | 0.00          | 10.00         | 30.00         | 80.00         | 20.00        | \$140.00        |
| 110 McDermott Funeral Home                        | 1,000.00      | 1,340.00      | 1,100.00      | 1,010.00      | 850.00       | \$5,300.00      |
| 111 Funeraria Casa De Paz                         | 200.00        | 300.00        | 240.00        | 220.00        | 190.00       | \$1,150.00      |
| 112 Giddens Memorial Chapel                       | 390.00        | 300.00        | 290.00        | 240.00        | 190.00       | \$1,410.00      |
| 113 Nevada Funeral Service                        | 200.00        | 80.00         | 170.00        | 240.00        | 150.00       | \$840.00        |
| 114 Eastside Memorial Park                        | 80.00         | 120.00        | 100.00        | 110.00        | 110.00       | \$520.00        |
| 115 Mountain Vista Chapel                         | 80.00         | 70.00         | 80.00         | 50.00         | 110.00       | \$390.00        |
| 116 Sonoma Funeral Home                           | 120.00        | 140.00        | 140.00        | 330.00        | 250.00       | \$980.00        |
| 127 Truckee Meadows Cremation - Sparks            | 0.00          | 0.00          | 0.00          | 0.00          | 0.00         | \$0.00          |
| 129 Andres Serenity Family Mortuary & Crematory   |               | 120.00        | 200.00        | 180.00        | 200.00       | \$700.00        |
| 130 Kraft-Sussman Funeral Services                | 680.00        | 580.00        | 670.00        | 570.00        | 470.00       | \$2,970.00      |
| 131 La Paloma - West                              |               | 190.00        | 240.00        | 220.00        | 330.00       | \$980.00        |
| 15 Southern Nevada Mortuary                       | 40.00         | 40.00         | 30.00         | 50.00         | 30.00        | \$190.00        |
| 18 Gunter's Hawthorne Funeral Home                | 30.00         | 60.00         | 70.00         | 50.00         | 60.00        | \$270.00        |
| 3 Mountain View Mortuary                          | 360.00        | 350.00        | 550.00        | 370.00        | 470.00       | \$2,100.00      |
| 5 Smith Family Funeral Home                       | 220.00        | 230.00        | 490.00        | 440.00        | 430.00       | \$1,810.00      |
| 51 Hites Funeral Home & Crematory                 | 1,180.00      |               |               |               |              | \$1,180.00      |
| 56 Pahump Family Mortuary Group                   | 350.00        | 370.00        | 410.00        | 310.00        | 500.00       | \$1,940.00      |
| 60 The Gardens                                    | 130.00        | 110.00        | 220.00        | 220.00        | 290.00       | \$970.00        |
| 7 Burns Funeral Home, Inc.                        | 280.00        | 430.00        | 620.00        |               | 320.00       | \$1,650.00      |
| 8 Freitas Ruprecht Funeral Home                   | 200.00        | 120.00        | 140.00        | 100.00        | 170.00       | \$730.00        |
| 83 Autumn Funeral & Cremations                    | 220.00        | 340.00        | 490.00        | 320.00        | 340.00       | \$1,710.00      |
| 85 Heritage Mortuary                              | 120.00        | 240.00        | 290.00        | 270.00        | 180.00       | \$1,100.00      |
| 91 Vegas Valley Cremation                         | 780.00        | 880.00        | 740.00        | 910.00        | 770.00       | \$4,080.00      |
| 92 Smart Cremation                                | 40.00         | 20.00         | 40.00         | 40.00         | 10.00        | \$150.00        |
| 94 Vegas Valley Cremation LLC                     |               |               | 0.00          | 0.00          | 0.00         | \$0.00          |
| Inspired Life Holdings                            |               |               |               |               |              | \$0.00          |
| 128 Inspired Life Memorials & Cremations          | 240.00        | 110.00        | 140.00        | 90.00         | 80.00        | \$660.00        |
| 93 Inspired Life Cremations                       | 0.00          | 10.00         | 0.00          | 20.00         | 0.00         | \$30.00         |
| <b>Total Inspired Life Holdings</b>               | <b>240.00</b> | <b>120.00</b> | <b>140.00</b> | <b>110.00</b> | <b>80.00</b> | <b>\$690.00</b> |
| Integrity Funeral Service                         |               |               |               |               |              | \$0.00          |
| 117 Walton's Funerals and Cremations - Church     | 130.00        | 60.00         | 50.00         | 90.00         | 70.00        | \$400.00        |
| 118 Walton's Chapel of the Valley                 | 290.00        | 370.00        | 540.00        | 290.00        | 320.00       | \$1,810.00      |
| 119 O'Brien Rogers & Crosby Funeral Home          | 50.00         | 120.00        | 60.00         | 110.00        | 40.00        | \$380.00        |
| 120 Ross, Burke & Knobel Mortuary - Reno          | 300.00        | 230.00        | 340.00        | 260.00        | 560.00       | \$1,690.00      |
| 121 Walton's Sierra Chapel                        | 420.00        | 810.00        | 570.00        | 690.00        | 730.00       | \$3,220.00      |
| 122 Walton's Sparks Funeral Home                  | 220.00        | 210.00        | 310.00        | 130.00        | 150.00       | \$1,020.00      |
| 123 Cremation Society of Nevada - Affinity        | 220.00        | 300.00        | 210.00        | 160.00        | 150.00       | \$1,040.00      |
| 124 Cremation Society of Nevada - Capitol City    | 240.00        | 250.00        | 320.00        | 80.00         | 400.00       | \$1,290.00      |
| 125 John Sparks Memorial Cremation                | 220.00        | 170.00        | 250.00        | 150.00        | 180.00       | \$970.00        |
| 126 Cremation Society of Nevada - Northern Nevada | 110.00        | 60.00         | 80.00         | 110.00        | 60.00        | \$420.00        |



# State of Nevada Funeral and Cemetery Services

## Sales by Customer Summary

July - November, 2021

|                                                     | JUL 2021        | AUG 2021        | SEP 2021        | OCT 2021        | NOV 2021        | TOTAL              |
|-----------------------------------------------------|-----------------|-----------------|-----------------|-----------------|-----------------|--------------------|
| <b>Total Integrity Funeral Services</b>             | <b>2,200.00</b> | <b>2,580.00</b> | <b>2,730.00</b> | <b>2,070.00</b> | <b>2,660.00</b> | <b>\$12,240.00</b> |
| La Paloma Funeral Services                          |                 |                 |                 |                 |                 | \$0.00             |
| 79 La Paloma - Stephanie                            | 620.00          | 810.00          | 730.00          | 660.00          | 750.00          | \$3,570.00         |
| 88 La Paloma - Longley                              | 240.00          | 330.00          | 370.00          | 300.00          | 240.00          | \$1,480.00         |
| <b>Total La Paloma Funeral Services</b>             | <b>860.00</b>   | <b>1,140.00</b> | <b>1,100.00</b> | <b>960.00</b>   | <b>990.00</b>   | <b>\$5,050.00</b>  |
| Legacy Funeral Holdings, Inc.                       |                 |                 |                 |                 |                 | \$0.00             |
| Davis Funeral Home & Memorial Park                  |                 |                 |                 |                 |                 | \$0.00             |
| 103 Las Vegas Cremations                            | 590.00          | 730.00          | 720.00          | 580.00          | 580.00          | \$3,200.00         |
| 132 Las Vegas Cremations                            |                 |                 |                 | 460.00          | 510.00          | \$970.00           |
| 26 South Eastern Avenue                             | 1,200.00        | 1,760.00        | 910.00          | 990.00          | 850.00          | \$5,710.00         |
| 28 South Rainbow Rd                                 | 700.00          | 890.00          | 880.00          | 480.00          | 430.00          | \$3,380.00         |
| <b>Total Davis Funeral Home &amp; Memorial Park</b> | <b>2,490.00</b> | <b>3,380.00</b> | <b>2,510.00</b> | <b>2,510.00</b> | <b>2,370.00</b> | <b>\$13,260.00</b> |
| <b>Total Legacy Funeral Holdings, Inc.</b>          | <b>2,490.00</b> | <b>3,380.00</b> | <b>2,510.00</b> | <b>2,510.00</b> | <b>2,370.00</b> | <b>\$13,260.00</b> |
| SCI                                                 |                 |                 |                 |                 |                 | \$0.00             |
| Alderwoods (Nevada) Inc.                            |                 |                 |                 |                 |                 | \$0.00             |
| 38 Thomas and Jones Affordable Funeral Home         | 200.00          | 230.00          | 230.00          | 200.00          | 130.00          | \$990.00           |
| <b>Total Alderwoods (Nevada) Inc.</b>               | <b>200.00</b>   | <b>230.00</b>   | <b>230.00</b>   | <b>200.00</b>   | <b>130.00</b>   | <b>\$990.00</b>    |
| Keystone America                                    |                 |                 |                 |                 |                 | \$0.00             |
| 36 FitzHenry's - Fairview                           | 260.00          | 260.00          | 160.00          | 240.00          | 210.00          | \$1,130.00         |
| 58 FitzHenry's - Highway 395                        | 40.00           | 70.00           | 70.00           | 50.00           | 120.00          | \$350.00           |
| <b>Total Keystone America</b>                       | <b>300.00</b>   | <b>330.00</b>   | <b>230.00</b>   | <b>290.00</b>   | <b>330.00</b>   | <b>\$1,480.00</b>  |
| Neptune Management Corp.                            |                 |                 |                 |                 |                 | \$0.00             |
| 64L Neptune Society - Las Vegas                     | 730.00          | 860.00          | 940.00          | 1,230.00        | 840.00          | \$4,600.00         |
| 81L Neptune Society - Reno                          | 390.00          | 460.00          | 530.00          | 580.00          | 550.00          | \$2,510.00         |
| 87L National Cremation Society                      | 90.00           | 150.00          | 170.00          | 80.00           | 210.00          | \$700.00           |
| <b>Total Neptune Management Corp.</b>               | <b>1,210.00</b> | <b>1,470.00</b> | <b>1,640.00</b> | <b>1,890.00</b> | <b>1,600.00</b> | <b>\$7,810.00</b>  |
| Palm Mortuaries                                     |                 |                 |                 |                 |                 | \$0.00             |
| 105 Palm - Southwest                                | 330.00          | 460.00          | 300.00          | 330.00          | 410.00          | \$1,830.00         |
| 17 Palm - Downtown (N Main)                         | 790.00          | 1,030.00        | 930.00          | 790.00          | 800.00          | \$4,340.00         |
| 19 Palm - Boulder Hwy                               | 470.00          | 470.00          | 620.00          | 420.00          | 420.00          | \$2,400.00         |
| 27 Palm - Eastern                                   | 880.00          | 1,320.00        | 1,040.00        | 1,010.00        | 940.00          | \$5,190.00         |
| 37 Palm - South Jones                               | 300.00          | 450.00          | 400.00          | 380.00          | 280.00          | \$1,810.00         |
| 54 Palm - Cheyenne                                  | 360.00          | 360.00          | 440.00          | 390.00          | 400.00          | \$1,950.00         |
| 55 Affordable Cremation - Decatur                   | 1,130.00        | 1,370.00        | 1,570.00        | 1,200.00        | 1,160.00        | \$6,430.00         |
| 69 King David Memorial Chapel                       | 130.00          | 140.00          | 160.00          | 240.00          | 140.00          | \$810.00           |
| 80 Palm - Northwest                                 | 560.00          | 750.00          | 800.00          | 660.00          | 900.00          | \$3,670.00         |
| <b>Total Palm Mortuaries</b>                        | <b>4,950.00</b> | <b>6,350.00</b> | <b>6,260.00</b> | <b>5,420.00</b> | <b>5,450.00</b> | <b>\$28,430.00</b> |
| <b>Total SCI</b>                                    | <b>6,660.00</b> | <b>8,380.00</b> | <b>8,360.00</b> | <b>7,800.00</b> | <b>7,510.00</b> | <b>\$38,710.00</b> |
| Serenity VII, LLC                                   |                 |                 |                 |                 |                 | \$0.00             |
| 46 Desert Memorial                                  | 770.00          | 650.00          | 1,020.00        | 700.00          | 500.00          | \$3,640.00         |
| 88L Sunrise Cremation & Burial Society              | 200.00          | 540.00          | 330.00          | 340.00          | 410.00          | \$1,820.00         |
| <b>Total Serenity VII, LLC</b>                      | <b>970.00</b>   | <b>1,190.00</b> | <b>1,350.00</b> | <b>1,040.00</b> | <b>910.00</b>   | <b>\$5,460.00</b>  |

# State of Nevada Funeral and Cemetery Services

## Sales by Customer Summary

July - November, 2021

|                                                     | JUL 2021           | AUG 2021           | SEP 2021           | OCT 2021           | NOV 2021           | TOTAL               |
|-----------------------------------------------------|--------------------|--------------------|--------------------|--------------------|--------------------|---------------------|
| Simple Cremation, Inc. -                            |                    |                    |                    |                    |                    | \$0.00              |
| 53L Simple Cremation, Inc. - NW (Rancho)            | 460.00             | 620.00             | 570.00             | 550.00             | 570.00             | \$2,770.00          |
| 77L Simple Cremation, Inc. - Reno (Kietzke)         | 210.00             | 320.00             | 610.00             | 160.00             | 210.00             | \$1,510.00          |
| 85L Simple Cremation, Inc. - SW (Durango)           | 320.00             | 550.00             | 580.00             | 430.00             | 430.00             | \$2,310.00          |
| 86L Simple Cremation Inc. Henderson (Lake Mead)     | 380.00             | 430.00             | 480.00             | 470.00             | 530.00             | \$2,290.00          |
| 89L Simple Cremation Inc. - Sparks (Rock)           | 360.00             | 320.00             | 140.00             | 430.00             | 410.00             | \$1,660.00          |
| 90 Simple Cremation - East (Sahara)                 | 520.00             | 540.00             | 550.00             | 490.00             | 580.00             | \$2,680.00          |
| <b>Total Simple Cremation, Inc. -</b>               | <b>2,250.00</b>    | <b>2,780.00</b>    | <b>2,930.00</b>    | <b>2,530.00</b>    | <b>2,730.00</b>    | <b>\$13,220.00</b>  |
| Smith E LLC                                         |                    |                    |                    |                    |                    | \$0.00              |
| 72 Boulder City Family Mortuary                     | 240.00             | 180.00             | 180.00             | 190.00             | 190.00             | \$980.00            |
| 89 Star Mortuary (Funeral Smith)                    | 80.00              | 50.00              | 10.00              | 20.00              | 50.00              | \$210.00            |
| <b>Total Smith E LLC</b>                            | <b>320.00</b>      | <b>230.00</b>      | <b>190.00</b>      | <b>210.00</b>      | <b>240.00</b>      | <b>\$1,190.00</b>   |
| Southern Nevada Funeral Services, LLC               |                    |                    |                    |                    |                    | \$0.00              |
| 2 Lee Funeral Home                                  | 160.00             | 240.00             | 150.00             | 160.00             | 180.00             | \$890.00            |
| <b>Total Southern Nevada Funeral Services, LLC</b>  | <b>160.00</b>      | <b>240.00</b>      | <b>150.00</b>      | <b>168.00</b>      | <b>180.00</b>      | <b>\$890.00</b>     |
| The Funeral Directors Management Group              |                    |                    |                    |                    |                    | \$0.00              |
| 49 Moapa Valley & Virgin Valley Mortuaries          | 450.00             | 370.00             | 390.00             | 280.00             | 310.00             | \$1,800.00          |
| <b>Total The Funeral Directors Management Group</b> | <b>450.00</b>      | <b>370.00</b>      | <b>390.00</b>      | <b>280.00</b>      | <b>310.00</b>      | <b>\$1,800.00</b>   |
| <b>TOTAL</b>                                        | <b>\$24,530.00</b> | <b>\$28,400.00</b> | <b>\$28,970.00</b> | <b>\$25,560.00</b> | <b>\$26,200.00</b> | <b>\$133,660.00</b> |

# State of Nevada Funeral and Cemetery Services

Budget vs. Actuals: FY22 Original Budget - FY22 P&L

July 2021 - January 2022

|                                          | TOTAL               |                     |                      |                |
|------------------------------------------|---------------------|---------------------|----------------------|----------------|
|                                          | ACTUAL              | BUDGET              | OVER BUDGET          | % OF BUDGET    |
| <b>Income</b>                            |                     |                     |                      |                |
| Administrative Fee (Reissue or Addi Lic) | 0.00                | 900.00              | -900.00              | 0.00 %         |
| Approval of Managing Funeral Director    | 1,125.00            | 2,475.00            | -1,350.00            | 45.45 %        |
| Cemetery Renewals                        | 1,300.00            | 1,813.00            | -513.00              | 71.70 %        |
| Crematory Renewals                       | 2,500.00            | 3,021.00            | -521.00              | 82.75 %        |
| Embalmer Renewals                        | 7,587.48            | 6,822.00            | 765.48               | 111.22 %       |
| Establishment Permit Renewals            | 6,750.02            | 5,035.00            | 1,715.02             | 134.06 %       |
| Examinations                             | 1,875.00            | 4,000.00            | -2,125.00            | 46.88 %        |
| Funeral Arranger Renewals                | 10,567.86           | 11,470.00           | -902.14              | 92.13 %        |
| Funeral Director Renewals                | 12,646.42           | 13,839.00           | -1,192.58            | 91.38 %        |
| Initial Licensing                        | 17,993.76           | 24,750.00           | -6,756.24            | 72.70 %        |
| Interest Income                          | 17.87               |                     | 17.87                |                |
| Legal and Miscellaneous Fees             | 3,368.90            | 5,000.00            | -1,631.10            | 67.38 %        |
| NV Regulatory Fee                        | 146,970.00          | 318,000.00          | -171,030.00          | 46.22 %        |
| Study Guide                              | 100.00              |                     | 100.00               |                |
| <b>Total Income</b>                      | <b>\$212,802.31</b> | <b>\$397,125.00</b> | <b>\$-184,322.69</b> | <b>53.59 %</b> |
| <b>GROSS PROFIT</b>                      | <b>\$212,802.31</b> | <b>\$397,125.00</b> | <b>\$-184,322.69</b> | <b>53.59 %</b> |
| <b>Expenses</b>                          |                     |                     |                      |                |
| Attorney General - Legal Fees            | 16,231.09           | 14,000.00           | 2,231.09             | 115.94 %       |
| Auditing                                 | 11,000.00           | 11,000.00           | 0.00                 | 100.00 %       |
| Background Checks                        | 698.25              | 2,000.00            | -1,301.75            | 34.91 %        |
| Bank fees                                | 3,745.83            | 2,800.00            | 945.83               | 133.78 %       |
| Board Member Compensation                | 150.00              | 1,500.00            | -1,350.00            | 10.00 %        |
| Conferenc/Training Registration          | 200.00              | 1,500.00            | -1,300.00            | 13.33 %        |
| Contractual services                     |                     |                     |                      |                |
| Bookkeeping                              | 5,120.00            | 7,200.00            | -2,080.00            | 71.11 %        |
| Dues and Tests                           | 250.00              | 250.00              | 0.00                 | 100.00 %       |
| <b>Total Contractual services</b>        | <b>5,370.00</b>     | <b>7,450.00</b>     | <b>-2,080.00</b>     | <b>72.08 %</b> |
| Equipment and Furnishings                | 1,102.89            | 3,000.00            | -1,897.11            | 36.76 %        |
| Insurance                                | 1,613.72            | 1,800.00            | -186.28              | 89.65 %        |
| Licensing Software Subscription          |                     | 7,400.00            | -7,400.00            |                |
| Meeting Expenses                         | 1,199.40            | 2,400.00            | -1,200.60            | 49.98 %        |
| Miscellaneous                            |                     | 300.00              | -300.00              |                |
| Office Lease                             | 11,123.00           | 18,792.00           | -7,669.00            | 59.19 %        |
| Office Supplies                          | 3,832.20            | 8,500.00            | -4,667.80            | 45.08 %        |
| Payroll Expenses                         |                     |                     |                      |                |
| Administrative Wages                     | 31,283.92           | 56,472.00           | -25,188.08           | 55.40 %        |
| Employer Taxes                           | 7,863.72            | 14,202.00           | -6,338.28            | 55.37 %        |
| Executive Director Salary                | 55,048.41           | 103,027.00          | -47,978.59           | 53.43 %        |
| Health Insurance                         | 13,199.38           | 21,500.00           | -8,300.62            | 61.39 %        |
| Inspector/Investigation Wages            | 18,102.97           | 29,942.00           | -11,839.03           | 60.46 %        |
| Retirement                               | 15,556.21           | 27,468.00           | -11,911.79           | 56.63 %        |



# State of Nevada Funeral and Cemetery Services

Budget vs. Actuals: FY22 Original Budget - FY22 P&L

July 2021 - January 2022

|                               |                     | TOTAL               |                      |                 |
|-------------------------------|---------------------|---------------------|----------------------|-----------------|
|                               | ACTUAL              | BUDGET              | OVER BUDGET          | % OF BUDGET     |
| Vacation Expense              | 479.86              |                     | 479.86               |                 |
| <b>Total Payroll Expenses</b> | <b>141,534.47</b>   | <b>252,611.00</b>   | <b>-111,076.53</b>   | <b>-56.03 %</b> |
| Postage                       | 2,222.22            | 2,500.00            | -277.78              | 88.89 %         |
| Printing and Copying          | 2,987.82            | 2,000.00            | 987.82               | 149.39 %        |
| Repair and Maintenance        | 206.33              |                     | 206.33               |                 |
| Technical Support Web Site    | 853.52              | 2,200.00            | -1,346.48            | 38.80 %         |
| Telephone/Internet            | 1,307.70            | 4,100.00            | -2,792.30            | 31.90 %         |
| Travel                        | 5,775.85            | 20,000.00           | -14,224.15           | 28.88 %         |
| Utilities                     | 2,706.66            | 2,700.00            | 6.66                 | 100.25 %        |
| <b>Total Expenses</b>         | <b>\$213,860.95</b> | <b>\$368,553.00</b> | <b>\$-154,692.05</b> | <b>-58.03%</b>  |
| <b>NET OPERATING INCOME</b>   | <b>\$-1,058.64</b>  | <b>\$28,572.00</b>  | <b>\$-29,630.64</b>  | <b>-3.71 %</b>  |
| <b>NET INCOME</b>             | <b>\$-1,058.64</b>  | <b>\$28,572.00</b>  | <b>\$-29,630.64</b>  | <b>-3.71 %</b>  |

# State of Nevada Funeral and Cemetery Services

Budget vs. Actuals: FY22 Original Budget - FY22 P&L

July 2021 - January 2022

|                                          | TOTAL               |                     |                      |                |
|------------------------------------------|---------------------|---------------------|----------------------|----------------|
|                                          | ACTUAL              | BUDGET              | OVER BUDGET          | % OF BUDGET    |
| <b>Income</b>                            |                     |                     |                      |                |
| Administrative Fee (Reissue or Addl Lic) | 0.00                | 900.00              | -900.00              | 0.00 %         |
| Approval of Managing Funeral Director    | 1,125.00            | 2,475.00            | -1,350.00            | 45.45 %        |
| Cemetery Renewals                        | 1,300.00            | 1,813.00            | -513.00              | 71.70 %        |
| Crematory Renewals                       | 2,500.00            | 3,021.00            | -521.00              | 82.75 %        |
| Embalmer Renewals                        | 7,587.48            | 6,822.00            | 765.48               | 111.22 %       |
| Establishment Permit Renewals            | 6,750.02            | 5,035.00            | 1,715.02             | 134.06 %       |
| Examinations                             | 1,875.00            | 4,000.00            | -2,125.00            | 46.88 %        |
| Funeral Arranger Renewals                | 10,567.86           | 11,470.00           | -902.14              | 92.13 %        |
| Funeral Director Renewals                | 12,646.42           | 13,839.00           | -1,192.58            | 91.38 %        |
| Initial Licensing                        | 17,993.76           | 24,750.00           | -6,756.24            | 72.70 %        |
| Interest Income                          | 17.87               |                     | 17.87                |                |
| Legal and Miscellaneous Fees             | 3,368.90            | 5,000.00            | -1,631.10            | 67.38 %        |
| NV Regulatory Fee                        | 146,970.00          | 318,000.00          | -171,030.00          | 46.22 %        |
| Study Guide                              | 100.00              |                     | 100.00               |                |
| <b>Total Income</b>                      | <b>\$212,802.31</b> | <b>\$397,125.00</b> | <b>\$-184,322.69</b> | <b>53.59 %</b> |
| <b>GROSS PROFIT</b>                      | <b>\$212,802.31</b> | <b>\$397,125.00</b> | <b>\$-184,322.69</b> | <b>53.59 %</b> |
| <b>Expenses</b>                          |                     |                     |                      |                |
| Attorney General - Legal Fees            | 16,231.09           | 14,000.00           | 2,231.09             | 115.94 %       |
| Auditing                                 | 11,000.00           | 11,000.00           | 0.00                 | 100.00 %       |
| Background Checks                        | 698.25              | 2,000.00            | -1,301.75            | 34.91 %        |
| Bank fees                                | 3,745.83            | 2,800.00            | 945.83               | 133.78 %       |
| Board Member Compensation                | 150.00              | 1,500.00            | -1,350.00            | 10.00 %        |
| Conferenc/Training Registration          | 200.00              | 1,500.00            | -1,300.00            | 13.33 %        |
| <b>Contractual services</b>              |                     |                     |                      |                |
| Bookkeeping                              | 5,120.00            | 7,200.00            | -2,080.00            | 71.11 %        |
| Dues and Tests                           | 250.00              | 250.00              | 0.00                 | 100.00 %       |
| <b>Total Contractual services</b>        | <b>5,370.00</b>     | <b>7,450.00</b>     | <b>-2,080.00</b>     | <b>72.08 %</b> |
| Equipment and Furnishings                | 1,102.89            | 3,000.00            | -1,897.11            | 36.76 %        |
| Insurance                                | 1,613.72            | 1,800.00            | -186.28              | 89.65 %        |
| Licensing Software Subscription          |                     | 7,400.00            | -7,400.00            |                |
| Meeting Expenses                         | 1,199.40            | 2,400.00            | -1,200.60            | 49.98 %        |
| Miscellaneous                            |                     | 300.00              | -300.00              |                |
| Office Lease                             | 11,123.00           | 18,792.00           | -7,669.00            | 59.19 %        |
| Office Supplies                          | 3,832.20            | 8,500.00            | -4,667.80            | 45.08 %        |
| <b>Payroll Expenses</b>                  |                     |                     |                      |                |
| Administrative Wages                     | 31,283.92           | 56,472.00           | -25,188.08           | 55.40 %        |
| Employer Taxes                           | 7,863.72            | 14,202.00           | -6,338.28            | 55.37 %        |
| Executive Director Salary                | 55,048.41           | 103,027.00          | -47,978.59           | 53.43 %        |
| Health Insurance                         | 13,199.38           | 21,500.00           | -8,300.62            | 61.39 %        |
| Inspector/Investigation Wages            | 18,102.97           | 29,942.00           | -11,839.03           | 60.46 %        |
| Retirement                               | 15,556.21           | 27,468.00           | -11,911.79           | 56.63 %        |

# State of Nevada Funeral and Cemetery Services

Budget vs. Actuals: FY22 Original Budget - FY22 P&L

July 2021 - January 2022

|                               |                     | TOTAL               |                      |                 |
|-------------------------------|---------------------|---------------------|----------------------|-----------------|
|                               | ACTUAL              | BUDGET              | OVER BUDGET          | % OF BUDGET     |
| Vacation Expense              | 479.86              |                     | 479.86               |                 |
| <b>Total Payroll Expenses</b> | <b>141,534.47</b>   | <b>252,611.00</b>   | <b>-111,076.53</b>   | <b>-56.03 %</b> |
| Postage                       | 2,222.22            | 2,500.00            | -277.78              | 88.89 %         |
| Printing and Copying          | 2,987.82            | 2,000.00            | 987.82               | 149.39 %        |
| Repair and Maintenance        | 206.33              |                     | 206.33               |                 |
| Technical Support Web Site    | 853.52              | 2,200.00            | -1,346.48            | 38.80 %         |
| Telephone/Internet            | 1,307.70            | 4,100.00            | -2,792.30            | 31.90 %         |
| Travel                        | 5,775.85            | 20,000.00           | -14,224.15           | 28.88 %         |
| Utilities                     | 2,706.66            | 2,700.00            | 6.66                 | 100.25 %        |
| <b>Total Expenses</b>         | <b>\$213,860.95</b> | <b>\$368,553.00</b> | <b>\$-154,692.05</b> | <b>-58.03 %</b> |
| <b>NET OPERATING INCOME</b>   | <b>\$-1,058.64</b>  | <b>\$28,572.00</b>  | <b>\$-29,630.64</b>  | <b>-3.71 %</b>  |
| <b>NET INCOME</b>             | <b>\$-1,058.64</b>  | <b>\$28,572.00</b>  | <b>\$-29,630.64</b>  | <b>-3.71 %</b>  |



# State of Nevada Funeral and Cemetery Services

Balance Sheet  
As of January 31, 2022

|                                        | TOTAL               |
|----------------------------------------|---------------------|
| <b>ASSETS</b>                          |                     |
| Current Assets                         |                     |
| Bank Accounts                          |                     |
| CheckingState of NV Funeral Brd        | 406,638.85          |
| <b>Total Bank Accounts</b>             | <b>\$406,638.85</b> |
| Accounts Receivable                    |                     |
| Accounts Receivable                    | 2,000.00            |
| <b>Total Accounts Receivable</b>       | <b>\$2,000.00</b>   |
| Other Current Assets                   |                     |
| Payroll Refunds                        | 0.00                |
| Prepaid expenses                       | 5,678.52            |
| Undeposited Funds                      | 0.00                |
| <b>Total Other Current Assets</b>      | <b>\$5,678.52</b>   |
| <b>Total Current Assets</b>            | <b>\$414,317.37</b> |
| Other Assets                           |                     |
| Security Deposits                      | 1,500.00            |
| <b>Total Other Assets</b>              | <b>\$1,500.00</b>   |
| <b>TOTAL ASSETS</b>                    | <b>\$415,817.37</b> |
| <b>LIABILITIES AND EQUITY</b>          |                     |
| Liabilities                            |                     |
| Current Liabilities                    |                     |
| Accounts Payable                       |                     |
| Accounts Payable                       | 0.00                |
| <b>Total Accounts Payable</b>          | <b>\$0.00</b>       |
| Other Current Liabilities              |                     |
| Accrued Expenses                       | 0.00                |
| Deferred Revenue                       | 81,616.55           |
| Direct Deposit Payable                 | 0.00                |
| Payroll Liabilities                    | 0.00                |
| Accrued Compensation                   | 0.00                |
| Deferred Compensation                  | 0.00                |
| Federal Taxes (941/944)                | 2,444.26            |
| Federal Unemployment (940)             | 0.00                |
| NV UI Bond Obligation Assessment       | 0.00                |
| NV Unemployment Tax                    | 0.00                |
| PEBP Adjust                            | 0.00                |
| PEBP Medical                           | 3,125.27            |
| Vacation Liability                     | 24,457.03           |
| <b>Total Payroll Liabilities</b>       | <b>30,026.56</b>    |
| <b>Total Other Current Liabilities</b> | <b>\$111,643.11</b> |
| <b>Total Current Liabilities</b>       | <b>\$111,643.11</b> |
| <b>Total Liabilities</b>               | <b>\$111,643.11</b> |
| Equity                                 |                     |
| Fund Balance                           | 305,232.90          |
| Net Income                             | -1,058.64           |
| <b>Total Equity</b>                    | <b>\$304,174.26</b> |
| <b>TOTAL LIABILITIES AND EQUITY</b>    | <b>\$415,817.37</b> |



STATE OF NEVADA

## FUNERAL AND CEMETERY SERVICES BOARD

3740 Lakeside Drive, Suite 201, Reno, Nevada 89509

Phone (775) 825-5535 \* Fax (775) 507-4102

Email: [nvfuneralboard@fb.nv.gov](mailto:nvfuneralboard@fb.nv.gov) \* Website: <http://funeral.nv.gov/>

### AGENDA ITEM 9: Current Complaint Status

Attachment: Overview of Current Complaint Status

**STATE OF NEVADA**  
**FUNERAL AND CEMETERY SERVICES BOARD**  
3740 Lakeside Drive, Suite 201, Reno, Nevada 89509  
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| <b>Complaint No.</b> | <b>Status</b>              | <b>Summary</b>                                                                                             | <b>Complaint Rcvd.</b> | <b>Ack Sent</b> |
|----------------------|----------------------------|------------------------------------------------------------------------------------------------------------|------------------------|-----------------|
| FB21-01              | Consent Decree             | Unprofessional conduct; Delay in disposition                                                               | 1/20/2021              | 1/21/2021       |
| FB21-02              | Consent Decree             | Unprofessional conduct; Delay in disposition                                                               | 1/20/2021              | 1/21/2021       |
| FB21-03              | Consent Decree             | Unprofessional conduct; Delay in disposition                                                               | 1/20/2021              | 1/21/2021       |
| FB21-04              | Consent Decree             | Unprofessional conduct; Death Certificate                                                                  | 1/25/2021              | 2/1/2021        |
| FB21-05              | Consent Decree             | Unprofessional conduct; Witness cremation                                                                  | 2/2/2021               | 2/3/2021        |
| FB21-06              | Consent Decree             | Unprofessional conduct; Delay in disposition                                                               | 3/5/2021               | 3/8/2021        |
| FB21-07              | Dismissed                  | Unprofessional conduct                                                                                     | 3/11/2021              | 3/16/2021       |
| FB21-08              | Dismissed                  | Unprofessional conduct                                                                                     | 3/19/2021              | 3/25/2021       |
| FB21-09              | Dismissed                  | Unprofessional conduct                                                                                     | 3/6/2021               | 3/25/2021       |
| FB21-10              | Consent Decree             | Unprofessional conduct; Military rites                                                                     | 3/30/2021              | 4/1/2021        |
| FB21-11              | Consent Decree             | Unprofessional conduct; Delay in disposition                                                               | 4/6/2021               | 4/8/2021        |
| FB21-12              | Withdrawn                  | Aiding unlicensed practice<br>Unprofessional conduct; Delay in disposition; Incorrect<br>Death Certificate | 4/12/2021              | n/a             |
| FB21-13              | Pending; 233B              |                                                                                                            | 6/4/2021               | 6/8/2021        |
| FB21-14              | Consent Decree             | Unprofessional conduct; Delay in disposition                                                               | 6/25/2021              | 6/29/2021       |
| FB21-15              | Consent Decree             | Unprofessional conduct; Delay in disposition                                                               | 7/23/2021              | 7/26/2021       |
| FB21-16              | Dismissed                  | Authorization to order disposition                                                                         | 8/9/2021               | 8/9/2021        |
| FB21-17              | Hearing; Order             | Aiding unlicensed practice                                                                                 | 8/13/2021              | n/a             |
| FB21-18              | Withdrawn                  | Failing to surrender custody of body                                                                       | 8/13/2021              | n/a             |
| FB21-19              | Dismissed                  | Death certificate                                                                                          | 8/13/2021              | 8/17/2021       |
| FB21-20              | Dismissed                  | Unprofessional conduct                                                                                     | 8/25/2021              | 8/25/2021       |
| FB21-21              | Dismissed                  | Offensive odor                                                                                             | 8/27/2021              | 9/1/2021        |
| FB21-22              | Pending; 233B;<br>Addendum | Unprofessional conduct; Right to order disposition                                                         | 9/12/2021              | 9/20/2021       |
| FB21-23              | Pending; 233B              | Unprofessional conduct; Delay in disposition                                                               | 9/20/2021              | 9/28/2021       |
| FB21-24              | Withdrawn                  | Unprofessional conduct; Delay in disposition                                                               | 9/20/2021              | 9/21/2021       |
| FB21-25              | Pending; 233B              | Unprofessional conduct; Delay in disposition                                                               | 9/20/2021              | 9/21/2021       |
| FB21-26              | Withdrawn                  | Unprofessional conduct; Delay in disposition                                                               | 9/20/2021              | 9/21/2021       |
| FB21-27              | Pending; 233B              | Unprofessional conduct; Delay in disposition                                                               | 9/20/2021              | 9/21/2021       |
| FB21-28              | Withdrawn                  | Unprofessional conduct; Delay in disposition                                                               | 9/20/2021              | 10/26/2021      |
| FB21-29              | Pending; 233B              | Unprofessional conduct; Delay in disposition                                                               | 9/20/2021              | 9/21/2021       |
| FB21-30              | Pending; 233B              | Unprofessional conduct; Excessive fees                                                                     | 9/20/2021              | 9/21/2021       |
| FB21-31              | Dismissed                  | Unprofessional conduct; Cremation without authorization                                                    | 9/20/2021              | 9/21/2021       |
| FB21-32              | Dismissed                  | Religious rights                                                                                           | 9/21/2021              | 9/21/2021       |
| FB21-33              | Consent Decree             | Improper storage                                                                                           | 9/22/2021              | n/a             |
| FB21-34              | VOID                       |                                                                                                            |                        |                 |
| FB21-35              | VOID                       |                                                                                                            |                        |                 |
| FB21-36              | Pending; 233B              | Unprofessional conduct; Delay in disposition                                                               | 9/28/2021              | 10/25/2021      |
| FB21-37              | Pending; 233B              | Unprofessional conduct; Delay in disposition                                                               | 9/28/2021              | 10/25/2021      |
| FB21-38              | Withdrawn                  | Unprofessional conduct; Delay in disposition                                                               | 9/28/2021              | 10/25/2021      |
| FB21-39              | Withdrawn                  | Unprofessional conduct; Delay in disposition                                                               | 9/28/2021              | 10/25/2021      |

Nevada Funeral and Cemetery Services Board  
Complaint Status

| <b>Complaint No.</b> | <b>Status</b>  | <b>Summary</b>                                         | <b>Complaint Rcvd.</b> | <b>Ack Sent</b> |
|----------------------|----------------|--------------------------------------------------------|------------------------|-----------------|
| FB21-40              | Consent Decree | Moral character                                        | 10/1/2021              | n/a             |
| FB21-41              | Pending        | Unprofessional conduct; Delay in disposition           | 9/30/2021              | 10/4/2021       |
| FB21-42              | Pending        | Unprofessional conduct; Delay in disposition           | 10/4/2021              | 10/4/2021       |
| FB21-43              | Withdrawn      | Unprofessional conduct; Delay in disposition           | 10/4/2021              | 10/5/2021       |
| FB21-44              | Withdrawn      | Unprofessional conduct; Delay in disposition           | 10/4/2021              | 10/5/2021       |
| FB21-45              | Pending        | Unprofessional conduct; Delay in disposition           | 10/4/2021              | 10/5/2021       |
| FB21-46              | Pending        | Unprofessional conduct; Delay in disposition           | 10/4/2021              | 10/5/2021       |
| FB21-47              | Pending        | Unprofessional conduct; Delay in disposition           | 10/4/2021              | 10/4/2021       |
| FB21-48              | Pending        | Unprofessional conduct; Delay in disposition           | 10/4/2021              | 10/13/2021      |
| FB21-49              | Pending        | Unprofessional conduct; Delay in disposition           | 10/11/2021             | 10/13/2021      |
| FB21-50              | Pending        | Unprofessional conduct; Delay in disposition           | 10/12/2021             | 10/13/2021      |
| FB21-51              | Pending        | Unprofessional conduct; Delay in disposition           | 10/11/2021             | 10/13/2021      |
| FB21-52              | Pending        | Unprofessional conduct; Delay in disposition           | 10/11/2021             | 10/13/2021      |
| FB21-53              | Withdrawn      | Unprofessional conduct; Delay in disposition           | 10/13/2021             | 10/13/2021      |
| FB21-54              | Consent Decree | Unprofessional conduct; Delay in disposition           | 10/13/2021             | n/a             |
| FB21-55              | Consent Decree | Unprofessional conduct; Delay in disposition           | 10/25/2021             | 10/26/2021      |
| FB21-56              | Pending; 233B  | Unprofessional conduct; Witness cremation              | 11/29/2021             | 11/30/2021      |
| FB21-57              | Pending        | Unprofessional conduct                                 | 12/21/2021             | 1/4/2021        |
| FB22-01              | Pending        | Condition of body                                      | 1/3/2022               | 1/6/2022        |
| FB22-02              | Pending        | Right to order disposition                             | 1/3/2022               | 1/6/2022        |
| FB22-03              | Pending        | Fraud and misrepresentation in the sale of merchandise | 1/22/2022              | 1/27/2022       |





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### AGENDA ITEM 10: Executive Director Report

Attachment: See attached report.



State of Nevada  
**FUNERAL AND CEMETERY SERVICES BOARD**

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## Executive Director Report – February 2022

### Meetings

Attended Zoom meeting for Professional Policy Committee of the International Conference of Funeral Service Examining Boards.

Attended Zoom meeting for the Nevada Administrative Collaborative (group of Board Executive Directors across various disciplines to discuss general regulatory issues).

Attended Federated Association of Regulatory Boards in Dallas in February. (Attendance was paid for by The International Conference as incoming President)

The annual meeting of The International Conference of Funeral Service Examining Boards will be held at the end of February. Executive Director and Board member, Kim Kandaras are set to attend.

### Legislative

Executive Director testified in front of the Sunset Subcommittee of the legislature in January to give an update on coordination between the Medical Board, Funeral Board, Nursing Board, Osteopathic Board, and Vital Records to improve timeliness of death reporting and doctors signing death certificates.

### Licensing Software

Two meetings have been held to discuss potential for Thentia as a provider of licensing software.

Plan to also review Certemy as a potential provider.

The State has contracts with both entities, so the contracting process would be somewhat easier.

### Upcoming Board Items

Executive Director succession planning.

Sexual harassment training information will be sent out by Marie. It is required for Board members. There is also a Board member training offered by the State, and when the training is offered, we will advise all members.

### Renewals

Just finished renewals. Grace period until February 1<sup>st</sup> Anyone who has not renewed is no longer authorized to practice. Letters have been sent out to advise licensees that their licenses have expired. Anyone who chooses to renew after February 1<sup>st</sup> must pay late fees. If they practice after February 1<sup>st</sup> without renewing, it will be considered unlicensed practice.

### Licensing Approvals

See attached for individuals approved by Executive Director since prior meeting.



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### Executive Director Approved Applicants 12/3/2021 – 1/27/2022

1. For reference only, Funeral Arranger applicants approved by Executive Director:
  - a. Christopher Lee Stewart FA256 – 1/1/2022
  - b. Mazhar Altaf Pathan FA257 – 1/1/2022
  - c. Cecilia Matus FA258 – 1/4/2022
  - d. Wendy Kay Jayne FA259 – 1/4/2022
  - e. Langston Earl Higbee II FA260 – 1/7/2022
  - f. Megan Jean Lamboy FA261 – 1/11/2022
  - g. Michael Anthony Silvis FA262 – 1/11/2022
  - h. Dominick Duffy FA263 – 1/13/2022
2. For reference only, Funeral Director applicants approved by Executive Director:
  - a. Saul Lomeli FD982 – 1/4/2022
  - b. Mercedes Quinn Quartucci FD983 – 1/4/2022
3. For reference only, Embalmer applicants approved by Executive Director:
  - a. Kyle Lamont Giddens EMB897 – 1/3/2022
  - b. Dara Michele Carno EMB898 – 1/8/2022
  - c. Stephanie Jane Shapiro EMB899 – 1/11/2022