



STATE OF NEVADA  
**FUNERAL AND CEMETERY SERVICES BOARD**

3740 Lakeside Drive, Suite 201, Reno, Nevada 89509  
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Email: [nvfuneralboard@fb.nv.gov](mailto:nvfuneralboard@fb.nv.gov) \* Website: <http://funeral.nv.gov/>

AGENDA AND NOTICE OF PUBLIC MEETING

**Wednesday, June 07, 2023, at 10:00 a.m.**

Hyatt Place Las Vegas  
4520 Paradise Road  
Las Vegas, Nevada 89169

**Please Note:** The Board may: 1) address agenda items out of sequence to accommodate persons appearing before the Board or to aid the efficiency or effectiveness of the meeting; 2) combine items for consideration by the public body; and 3) pull or remove items from the agenda at any time. The Board may convene in closed session to consider the character, alleged misconduct, professional competence or physical or mental health of a person. (NRS 241.030)

Public comment is welcomed by the Board, but at the discretion of the Chair, may be limited to three (3) minutes per person. A public comment time will be available before any action items are heard by the public body and then once again prior to adjournment of the meeting. The Chair may allow additional time to be given a speaker as time allows and in his/her sole discretion. Once all items on the agenda are completed the meeting will adjourn. Prior to the commencement and conclusions of a contested case or a quasi-judicial proceeding that may affect the due process rights of an individual the board may refuse to consider public comment.

NOTE: Public comment may be provided prior to the meeting via email to [nvfuneralboard@fb.nv.gov](mailto:nvfuneralboard@fb.nv.gov)

***Action by the Board on an item may be to approve, deny, amend, or table.***

**1. Call to order, roll call, establish quorum.**

**2. Public comment**

**Note:** No vote may be taken upon a matter raised under this item of the agenda until the matter itself has been specifically included on an agenda as an item upon which action may be taken. (NRS 241.020)

**3. Discussion, recommendation, and possible action regarding election of new Board secretary (For possible action)**

**4. Consent Agenda (For Possible Action)**

The consent agenda items contain matters of routine acceptance. The Board members may approve the consent agenda as a whole or individually at their discretion.

A. Discussion, recommendation, and possible action regarding review and approval of minutes of meetings (For possible action)

1) April 6, 2023

- B. Discussion, recommendation, and possible action regarding previously issued temporary establishment permit, direct cremation facility permit, crematory license applications and request for approval of new managing funeral directors (for possible action)
  - 1) Managing Funeral Director Request for Taeya Havens FD918 – Davis Funeral Home EST28, temporary approval was granted for an effective date of May 8, 2023
  - 2) Managing Funeral Director Request for Tyson Smith FD707 – Star Mortuary EST137, temporary approval was granted for an effective date of May 11, 2023
- 5. **Discussion, recommendation, and possible action regarding continuing education approval for Gerald Hitchcock, Nevada Department of Business and Industry, SCATS Education Training Program, Bloodborne Pathogens Awareness, requesting 3 CEU's (For Possible Action)**
- 6. **Discussion, recommendation, and possible action regarding continuing education approval Jenna Dumas and Monica Myles, the Nevada Donor Network 2023 funeral Home Symposium, requesting 4 CEU's (For Possible Action)**
- 7. **Discussion, recommendation, and possible action regarding Budget for FY2024. (For Possible Action)**
- 8. **Discussion, recommendation, and possible action regarding COLA adjustment. and employee bonuses equivalent to State recommended retention bonuses during legislative session (For Possible Action)**
- 9. **Open meeting law training by Deputy Attorney General, Joel Bekker. (For Information Only)**
- 10. **Financial Reports (For Information Only)**
  - A. Regulatory Fee Collection
  - B. Financial Reports
- 11. **Overview of current complaint status (For Information Only)**
- 12. **Report from Executive Director, Stephanie Bryant McGee (For Information Only)**
- 13. **Discussion regarding future agenda items and future meeting dates**
  - Wednesday, August 16, 2023
  - Wednesday, November 15, 2023
- 14. **Board Member comments**
- 15. **Public comment**

**Note:** No vote may be taken upon a matter raised under this item of the agenda until the matter itself has been specifically included on an agenda as an item upon which action may be taken. (NRS 241.020)

**16. Adjournment**

Anyone desiring additional information, including meeting materials, may contact Jennifer Kandt at 775-825-5535. Meeting materials are also available for download from the Board website at <http://funeral.nv.gov> or can be picked up at the following location: 3740 Lakeside Drive, Suite 201,

Reno, NV 89509. NOTE: If picking up materials, please call the office to schedule a time for pick-up.

The Board is pleased to make reasonable accommodations for members of the public who are disabled and wish to attend the meeting. If special arrangements for the meeting are necessary, please notify Jennifer Kandt at 775-825-5535, no later than 48 hours prior to the meeting. Requests for special arrangements made after this time frame cannot be guaranteed.

This agenda has been sent to all members of the Board and other interested people who have requested an agenda from the Board. People who wish to continue to receive an agenda and notice of meetings must request so in writing every six months.

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THIS MEETING HAS BEEN PROPERLY NOTICED AND POSTED  
IN THE FOLLOWING LOCATIONS:

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Funeral Board Office 3740 Lakeside Drive, Suite 201 Reno, NV 89509	Funeral Board Website <a href="https://funeral.nv.gov/Board/Meetings/Meetings/">https://funeral.nv.gov/Board/Meetings/Meetings/</a>	Nevada Public Notice Website <a href="https://notice.nv.gov/">https://notice.nv.gov/</a>
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