

## FUNERAL AND CEMETERY SERVICES BOARD

3740 Lakeside Drive, Suite 201, Reno, Nevada 89509 Phone (775) 825-5535 \* Fax (775) 507-4102

Email: <u>nvfuneralboard@fb.nv.gov</u> \* Website: <u>http://funeral.nv.gov/</u>

## Agenda Item 3: Consent Agenda

- A. Discussion, recommendation, and possible action regarding review and approval of minutes of meetings (For possible action)
  - 1) June 7, 2023
- B. Discussion, recommendation, and possible action regarding previously issued temporary establishment permit, direct cremation facility permit, crematory license applications and request for approval of new managing funeral directors (for possible action)
  - 1) Managing Funeral Director Request for Christopher Walters FD64 Desert Memorial Cremation & Burial EST133, temporary approval was granted for an effective date of May 27, 2023.
  - 2) Managing Funeral Director Request for Christopher Walters FD64 Sunrise Cremation Society DC101L, temporary approval was granted for an effective date of May 27, 2023.
  - 3) Managing Funeral Director Request for Traci Ortlieb FD992 Desert Memorial Cremation & Burial EST133, temporary approval was granted for an effective date of June 1, 2023.
  - 4) Managing Funeral Director Traci Ortlieb FD992 Sunrise Cremation Society DC101L, temporary approval was granted for an effective date of June 1, 2023.
  - 5) Managing Funeral Director Margarita Rojas FD946 Clark County Funeral Services EST106, temporary approval was granted for an effective date of June 6, 2023.
  - 6) Managing Funeral Director Request for Jeffrey Baughn FD993 Walton's Funerals & Cremations EST117, temporary approval was granted for an effective date of June 3, 2023.
  - Managing Funeral Director Request for Jeffrey Baughn FD993 Walton's Funerals & Cremations-Chapel of the Valley EST118, temporary approval was granted for an effective date of June 3, 2023.
  - 8) Managing Funeral Director Request for Jeffrey Baughn FD993 Cremation Society Capitol City EST124, temporary approval was granted for an effective date of June 3, 2023.
  - 9) Managing Funeral Director Request for Russell E. Donaldson FD963 National Cremation Society DC87L, temporary approval was granted for an effective date of July 1, 2023.
  - 10) Managing Funeral Director Request for Sarah Grabowska FD995 Cremation Society of Nevada – Affinity EST123, temporary approval was granted for an effective date of July 22, 2023.
  - 11) Managing Funeral Director Request for Sarah Grabowska FD995 Cremation Society of Nevada – John Sparks EST125, temporary approval was granted for an effective date of July 22, 2023.
  - 12) Managing Funeral Director Request for Blake Howe FD622 Cremation Society of Nevada Northern Nevada EST126, temporary approval was granted for an effective date of July 22, 2023.

## STATE OF NEVADA FUNERAL AND CEMETERY SERVICES BOARD

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## Item 3.A: Consent Agenda

A. Discussion, recommendation, and possible action regarding review and approval of minutes of meetings (For possible action)
1) June 7, 2023



## STATE OF NEVADA FUNERAL AND CEMETERY SERVICES BOARD

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## <u>MINUTES</u>

### Wednesday, June 07, 2023, at 10:00 a.m.

Hyatt Place Las Vegas 4520 Paradise Road Las Vegas, Nevada 89169

### 1. Call to order, confirmation of quorum.

Chairman Sharp called the Board meeting to order at 10:00 a.m. A roll call confirmed that a quorum was present.

### **Board Members Present**

Dr. Randy Sharp, Chairman Kim Kandaras, Treasurer Dr. Raymond Giddens Laura Sussman Dr. Donald Edward Chaney

## Board Staff Present

Stephanie Bryant McGee, Incoming Executive Director Jennifer Kandt, Out-going Executive Director

Board Counsel Present Joel Bekker, Deputy Attorney General

Board Members Absent None

## 2. Public comment

Chairman Sharp opened the floor to public comments. There were no comments.

## 3. Discussion, recommendation, and possible action regarding election of new Board secretary (For possible action)

Jennifer Kandt, Executive Director (out-going), reported that Bart Burton resigned from his position with the Board and, because he was the Board's Secretary, the Board needs to elect a new Secretary.

The Board discussed the vacancy. Laura Sussman stated that she would be happy to assume the role of Board Secretary.

# Action: Chairman Randy Sharp moved to appoint Laura Sussman as Secretary. The motion was seconded by Kim Kandaras. The motion passed unanimously.

## 4. Consent Agenda (For Possible Action)

Chairman Sharp called for approval items on the consent agenda.

The consent agenda items contain routine matters for consideration and acceptance. The Board members may approve items on the consent agenda as a whole or individually at their discretion.

- A. Discussion, recommendation, and possible action regarding review and approval of minutes of meetings (For possible action)
   1) April 6, 2023
- B. Discussion, recommendation, and possible action regarding previously issued temporary establishment permit, direct cremation facility permit, crematory license applications and request for approval of new managing funeral directors (for possible action)
  - 1) Managing Funeral Director Request for Taeya Havens FD918 Davis Funeral Home EST28, temporary approval was granted for an effective date of May 8, 2023
  - 2) Managing Funeral Director Request for Tyson Smith FD707 Star Mortuary EST137, temporary approval was granted for an effective date of May 11, 2023

## Action: Laura Sussman made the motion, seconded by Kim Kandaras, to approve all items on the Consent Agenda. The motion passed unanimously.

5. Discussion, recommendation, and possible action regarding continuing education approval for Gerald Hitchcock, Nevada Department of Business and Industry, SCATS Education Training Program, Bloodborne Pathogens Awareness, requesting 3 CEU's (For Possible Action)

The Board discussed the requirements for continuing education and agreed to approve the continuing education for Gerald Hitchcock.

Action: Dr. Raymond Giddens made a motion, seconded by Dr. Randy Sharp, to approve three continuing education units at the request of Gerald Hitchcock of the Department of Business and Industry for the SCATS Education Training Program, Blood Pathogens Awareness. The Motion passed unanimously.

6. Discussion, recommendation, and possible action regarding continuing education approval Jenna Dumas and Monica Myles, the Nevada Donor Network 2023 Funeral Home Symposium, requesting 4 CEU's (For Possible Action)

Jenna Dumas with the Nevada Donor Network provided an overview of the symposium agenda. Ms. Dumas stated that Nevada Donor Network provides a similar training annually to educate and update the industry regarding donation processes. Ms. Dumas highlighted the background of the speakers, including the recipient or donor who will speak to show the human side of donation and how it impacts the community. The symposium will be held in Las Vegas on July 12 and in Reno on July 13.

The Board discussed and approved the continuing education request for the Nevada Donor Network 2023 Funeral Home Symposium.

Action: Dr. Raymond Giddens made a motion to approve four continuing education units for the Nevada Donor Network Symposium. Laura Sussman seconded the motion. The motion passed unanimously.

## 7. Discussion, recommendation, and possible action regarding Budget for FY2024. (For Possible Action)

Stephanie McGee, Executive Director (incoming), presented the Fiscal Year 2024 (FY24) proposed budget for consideration. She described the revenue items, including the biennial renewal fees, half of which are reflected in FY24 and the remaining half that will be reflected in the FY25 budget. In addition, Ms. McGee stated that regulatory fees are \$10 for each decedent handled by a facility are projected based on the actual amount collected year-to-date in fiscal year 2023. She explained that the FY23 budgeted regulatory fees were overestimated, as those were based on the previous years during which the death rate was higher due in large part to the COVID pandemic, and that the actual amount collected was considerably less. Ms. McGee explained that the FY24 projection is conservative based on the expected slower death rate.

With respect to FY24 expenses, Ms. McGee explained that payroll expenses will be higher due to the double-fill of the executive director position and the annual and sick leave payout for the out-going executive director, Jennifer Kandt.

Ms. McGee stated that the licensing database software was removed as an expense line item. Ms. McGee emphasized that the licensing software is necessary and that she would present this expenditure to the Board when the cost has been determined for allocation from reserves.

The proposed budget has an expected shortfall of approximately \$65,000 due to the conservatively estimated regulatory fee revenue, the double-fill of the executive director position in July, the leave payout for the out-going executive director; and the contract for the accountant to conduct the required audit. Ms. McGee explained that she would continue to review the expenses to determine where the budget could be tightened.

Ms. McGee recommended that the Board approve the proposed budget, but that the Board review the budget in six months.

The Board discussed at length the proposed budget, the expected shortfall, and the impact on reserves. The Board acknowledged that the proposed budget did not include the cost-of-living adjustment (COLA) or the retention bonuses that were next on the agenda. The Board members agreed that the regulatory fee revenue was on target, that this revenue it had been over-projected in prior years, and that the death rate will even out in the aftermath of the pandemic.

With respect to the reserve, the Board agreed that it should maintain no less than a six-month reserve. If the proposed budget were approved, there would be more than eight months in reserve. The Board discussed the cash flow given the upcoming renewals and the conservatively estimated regulator fee revenue.

Action: Kim Kandaras made a motion, seconded by Dr. Donald Edward Chaney, to approve the FY24 budget as proposed and that the Board review the budget in six months. The motion passed unanimously.

### 8. Discussion, recommendation, and possible action regarding COLA adjustment. and employee bonuses equivalent to State recommended retention bonuses during legislative session (For Possible Action)

Stephanie McGee proposed for consideration the annual cost-of-living adjustment (COLA) for staff and a retention bonus similar to what other State employees received. the Executive Director, Inspector/Investigator and Administrative Assistant. Ms. McGee stated that she is not would be excluded from the COLA, as she is new to her position.

Ms. McGee stated that, while the Board is not subject to what the State pays but may consider the State's actions. Ms. McGee stated that the State paid a retention bonus of \$500 to individuals who were employed on March 1, 2023, and would pay a \$500 bonus to individuals who were employed as June 15, 2023.

The Board discussed the proposed COLA and bonuses. Kim Kandaras explained that, as a business owner and CPA, she values her employees and that, if the employees are not getting at least a cost-of-living adjustment, they are essentially getting a decrease in pay. She explained that, when evaluating a COLA, she starts with the Social Security adjustment and considered the Consumer Price Index (CPI).

Ms. Kandaras researched the current inflation rate and the published cost-of-living increases. She stated that the Social Security COLA will not come out until October, but that the Senior Citizens League anticipates that Social Security COLA will be 3.1%. Ms. Kandaras stated that then she considers the CPI, which is currently about 3.8%-3.9%. Ms. Kandaras stated that then, since there is quite a bit of disparity, she then refers to the Morning Star projections and that those projections are that inflation will be about 3.5% by the end of the year.

Ms. Kandaras described the COLA adjustments given by the Board for the previous two years. She stated that, in 2022, the actual cost-of-living was 6% and that the Board approved a COLA of 3% that year, which was below the actual cost-of-living increase. The following year, the cost of living was 8%, and the Board gave a 10% increase to catch up for the short fall of the prior year. Ms. Kandaras stated that for the last two years the Board has given a total of 13% increases. Ms. Kandaras stated that they she refers to the Consumer Price Index which is what things cost and defines inflation and for those two years, one year was 7% and the other year was 6% and that equals 13%, and by giving that 10% increase the Board caught up to actual inflation.

Ms. Kandaras stated that, given the 3.1% anticipated Social Security COLA and the current inflation rate of 4.9%, the Board needs to be right at 4% because the true measure of inflation is the CPI and that is 4.9% right now. Ms. Kandaras stated that she would recommend at least a 4% increase, but she also suggested to reevaluate this in six months when the budget is evaluated and see if the Board is on track and maybe an additional increase is necessary mid-year, if the CPI ends up being 4.9%-5%, the Board will need to compensate because if the Board is essentially giving their employees a decrease in pay.

Action: Kim Kandaras made a motion for a 4% cost of living adjustment to staff, excluding the incoming executive director, and a \$1,200 retention bonus paid to staff in two installments, \$600 in June 2023, and \$600 in December 2023 and to re-evaluate wages in six months. Laura Sussman seconded the motion. The motion passed unanimously.

## 9. Open meeting law training by Deputy Attorney General, Joel Bekker. (For Information Only)

Joel Bekker, Deputy Attorney General, presented an open meeting law training. The Board discussed the recent changes to the Open Meeting Law.

### **10.** Financial Reports (For Information Only)

- A. Regulatory Fee Collection
- B. Financial Reports

Stephanie McGee provided a report on the FY23 financial statements.

### 11. Overview of current complaint status (For Information Only)

Stephanie McGee presented a summary of the current complaint status to the Board reports.

### 12. Report from Executive Director, Stephanie Bryant McGee (For Information Only)

Stephanie McGee provided a report of office operation activities since her hire date on May 1 and recent legislation, specifically SB431, AB503, and AB289.

Ms. McGee stated that SB431 places occupational boards, including the Funeral & Cemetery Services Board, within the Department of Business and Industry's Office of Boards, Commissions and Council Standards. Ms. McGee stated that the legislation provides that the Boards Commissions and Council Standards are responsible for centralized administration of all the occupational boards, internal control standards, uniform standard for investigations, licensing and discipline including without limitations separating the rules and responsibilities for occupational licensure from the roles of occupational discipline.

Ms. McGee stated that AB503 passed and amends Chapter 642 to specify the different license types for fingerprinting. Ms. McGee stated that although the statutes contain a general provision for fingerprinting, the provision needed to be modified for the Board to obtain criminal history from the FBI. Ms. McGee stated that this background check is important for licensing but that the lag between the fingerprinting and the Board's receipt of a criminal history report will lengthen the time an application is pending. Ms. McGee stated that the bill was still pending the Governor's signature.

Ms. McGee stated that AB289 regarding natural organic reduction was approved by the Governor and was effective immediately for purposes of regulation. Ms. McGee stated that the Board will draft regulations.

Jennifer Kandt stated that she has one item to discuss regarding Board vacancies, she was just informed by the Governor's office that Celena DiLullo from Palm Mortuaries has been appointed to the Board. Ms. Kandt stated that at least one of the Board vacancies has been filled as of this date.

### 13. Discussion regarding future agenda items and future meeting dates

Wednesday, August 16, 2023 Wednesday, November 15, 2023

The Board reviewed and discussed the future agenda items and future meeting dates.

### 14. Board Member comments

Chairman Sharp opened the floor for Board member comments.

Kim Kandaras stated that she wanted to thank Jennifer Kandt for all of her years of service and for turning this Board around. Ms. Kandaras also wanted to welcome Stephanie Bryant McGee to the Board.

Dr. Randy Sharp presented a service plaque to Jennifer Kandt and thanked her for her exemplary service to the Board.

Dr. Donald Edward Chaney thank Jennifer Kandt for welcoming him to the Board orientation at The Conference. Dr. Chaney stated that it was good to be in Arizona with her and her leadership there. Dr. Chaney welcomed Stephanie Bryant McGee to the Board.

Laura Sussman stated that she remembers what it was like before Jennifer Kandt came onto the Board and what it was like to operate a funeral home in the State, and it is an amazing difference. Ms. Sussman stated that Ms. Kandt has really taken the industry to a new standard. Ms. Sussman welcomed Stephane Bryant McGee.

Dr. Raymond Giddens stated that, being in the industry for six years and seeing other states and what they are going through, Dr. Giddens commended Jennifer Kandt for making the Board better. Dr. Giddens welcomed and wished Stephanie Bryant McGee the best.

### 15. Public comment

Chairman Sharp opened the floor for public comment.

Aaron Forgey stated that, based on what Joel Bekker said, having public comment after an agenda item is discussed but prior to a vote is allowable.

Christopher Grant with McDermott's Funeral and Cremation Services stated that with regard to the consent decrees, specifically the verbiage, the term that comes up a lot on consent decrees is unprofessional conduct which is such an all-encompassing statement, and it gets listed on a public record. Unprofessional conduct could include anything from not returning phone calls in a timely manner or leaving a body in the parking lot. Mr. Grant stated that he would like to see something where when a consent decree is issued it specifically lists what part of the unprofessional conduct happened in that case or if it can be graded. Mr. Grant stated that, as the general public, if you are reading the consent decree, you see fraud, misrepresentation, handling of bodies and it turns out the consent decree was regarding a misrepresentation or misunderstanding or miscommunication of a phone call or whatever. Mr. Grant stated that it leaves a stain of what was happening at that funeral home, in light of what has happened in the last couple of years with some of the other funeral homes. Mr. Grant stated that individuals might think that this might be the same thing happening with this funeral home. Mr. Grant stated that he would just like to see something clarified where that statement that will be a public record forever is more focused on what happened regarding each case and not general statements about what unprofessional conducts includes, even if its not included in that case.

### 16. Adjournment

Chairman Sharp adjourned the meeting at 12:45 p.m.



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## Item 3.B.1: Consent Agenda

1) Managing Funeral Director Request for Christopher Walters FD64 – Desert Memorial Cremation & Burial EST133, temporary approval was granted for an effective date of May 27, 2023.



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## Checklist – Managing Funeral Director

#### Applicant Name: Christopher Walters FD64 Establishment(s): **Desert Memorial EST133** 1111 Las Vegas Boulevard North, Las Vegas, NV 89101

### NRS 642.345 Funeral directors: Management of funeral establishment or direct cremation facility prohibited without approval of Board; responsibilities.

1. A funeral director shall not manage a funeral establishment or direct cremation facility unless the funeral director has been approved by the Board to manage the funeral establishment or direct cremation facility.

2. If a funeral director manages more than one funeral establishment or direct cremation facility, the funeral director must obtain approval from the Board for each funeral establishment or direct cremation facility that he or she manages.

3. A funeral director is responsible for the proper management of each funeral establishment or direct cremation facility of which the funeral director is the manager.

(Added to NRS by 1999, 941; A 2015, 1958)

### NAC 642.116 Funeral directors: Requirements for management of funeral establishment or direct cremation facility; exception. (NRS 642.063)

1. Except as otherwise provided in subsection 4, the Board will not grant the approval required by NRS 642.345 for a funeral director to manage a funeral establishment or direct cremation facility unless the funeral director will be reasonably available at the funeral establishment or direct cremation facility during regular business hours. For the purposes of this subsection, a funeral director is presumed to be reasonably available at the funeral establishment or direct cremation facility if the funeral director resides not more than 120 miles from the premises of the funeral establishment or direct cremation facility.

Except as otherwise provided in subsection 4, the Board will not grant the approval required by NRS 642.345 for a 2 funeral director to manage more than one funeral establishment or direct cremation facility unless the premises of each funeral establishment or direct cremation facility are located less than 120 miles apart.

3. Except as otherwise provided in subsection 4, the Board will not grant approval for a funeral director to manage more than a total of three places of business, including each funeral establishment and direct cremation facility managed by the funeral director.

4. The Board may grant an exception to the provisions of this section if the Board determines that such an exception is in the best interests of the public.

(Added to NAC by Funeral and Cemetery Svcs. Bd. by R067-15, eff. 11-2-2016)

### Notes:

Applicant will manage TWO (2) locations if approved. Applicant currently resides within 120 miles of the location(s). Temporary approval was granted for an effective date of May 27, 2023.

Sunrise Cremation DC101L, 401 Max Court, Henderson, NV 89011 Desert Memorial EST133, 1111 Las Vegas Boulevard North, Las Vegas, NV 89101

**RECOMMENDATION OF BOARD MEMBER** 

DENY: O APPROVE: O

Continue pending additional information: O

Comments:

STATE OF NEVADA  FUNERAL AND CEMETERY SERVICES BOARD 3740 takeside Drive, Suite 201, Reno, Nevada 8500 Phone (775) 825-5535 * Fax (775) 507-4102 Email: mt/uneralboard@fb.mv.gov * Website: http://tuneral.nv.gov/ WAY 2.6 7023  Request for Approval of Managing Funeral Director  Information  Any funeral establishment or direct oremation facility wishing to request approval of a new managing funeral director or transfer a managing funeral director from one location to another must complete this form and submit payment of \$225.  Required Documents  Completed Request Form: Request forms are required to be completed in full.  Fee. A non-refundable payment in the amount of \$225 must be submitted at time of request. Acceptable forms of payment include. check, money order or or edicard and made payable to the "Nevada Funeral and Cermetery Services Board.  Establishment Location Information Name of Location Description  Name of Location Description De
Information         Any funeral establishment or direct oremation facility wishing to request approval of a new managing funeral director or transfer a managing funeral director from one location to another must complete this form and submit payment of \$225.         Required Documents         Image: Completed Request Form: Request forms are required to be completed in full.         Image: Required Documents         Image: Completed Request Form: Request forms are required to be completed in full.         Image: Required Documents
Any funeral establishment or direct cremation facility wishing to request approval of a new managing funeral director or transfer a managing funeral director from one location to another must complete this form and submit payment of \$225.         Required Documents <ul> <li>Completed Reguest Form: Request forms are required to be completed in full.</li> <li>Fee. A non-refundable payment in the amount of \$225 must be submitted at time of request. Acceptable forms of payment include. check, money order or or edit card and made payable to the "Nevada Funeral and Cernetery Services Board."</li> </ul> Establishment Location Information         Permit #.           Name of Location:         Descert         Memory and the submitted at time of request. Acceptable forms of payment include. check, money order or or edit card and made payable to the "Nevada Funeral and Cernetery Services Board."           City:         Location:         Descert         Memory and the submitted at time of request. Acceptable forms of payment include. check, money order or or edit card and made payable to the "Nevada Funeral and Cernetery Services Board."           City:         Location:         Descert         Memory and the services of the servi
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Fee. A non-refundable payment in the amount of \$225 must be submitted at time of request. Acceptable forms of payment include. check, money order or or edit card and made payable to the "Nevada Funeral and Cernetery Services Board."         Establishment Location Information       Name of Location:       Description         Name of Location:       Description       Establishment Location Information         Name of Location:       Description       Establishment Location Information         Physical address:       Description       Establishment Location         Physical address:       Description       Establishment Location         Physical address:       Description       Establishment Location         Physical address:       Base Payment and
of payment include. check, money order or or celit card and made payable to the "Nevada Funer al and Cernetery Services Board."         Establishment Location Information         Name of Location:         DESCRE Memorial         Permit #.         Permit #.         Proposed New Managing Funeral Director Information         Name: a (
Name of Location:     DESCRI Memorial     Permit #       Physical address:     Las Vegas Blud N.     E-ST 133       City:     LV     State     Zip Code       Phone Number:     702-387-1000     E-mail Address       Mailing Address:     Mailing Address       Mailing Address:     Mailing Address       Mailing Address:     State       Proposed New Managing Funeral Director Information       Name:     Licepse #,       Proposed Start Date:
Physical address       DESCRT MEMORIAL       E.ST 133         Physical address       Las Vegas Blud N.         City:       LV       State NV         Phone Number       702-387-1000       E-mail Address         Mailing Address       Mailing Address         Mailing Address:       Las Vegas Blud N.         City:       Las Vegas Blud N.         Proposed New Managing Funeral Director Information       Licepse #, Proposed Start Date:
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City:       LV       State       VV       State
Preferred Malling Address       Mailing Address:       City:       Lice Section       Mailing Address:       Proposed New Managing Funeral Director Information       Name:       Mailing Address:
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City: Las Vegas Bluci V. City: Las Vegas State: NV Zip Code Proposed New Managing Funeral Director Information Name: C ( Proposed Start Date:
Proposed New Managing Funeral Director Information           Name:         Licepse #,         Proposed Start Date:
Proposed New Managing Funeral Director Information           Name:
Name: Licepse # , Proposed Start Date:
Name: Proposed Start Date:
Christopher Walters F064 5-27-23
Physical Home Address Crushed Velvet Pl
City Las Vegas State NV ZipCode 89166
Phone Number 702-591-7659 E-mail Address CAW19700 gmail. Com
Does the proposed new managing Funeral Director reside within 120 miles of the Ves No
If proposed new managing Funeral Director manages more than one Incation, are each of the locations within 120 miles of each other?
My license will be used from 5-27-23 until 6-1-23 As of 6-1-23 I
will no longer be the manoging Fineral director and

.

Nevada Futera Board MFD Request Rev. 5 22/2018

STATE OF NEVADA FUNERAL AND CEMETERY SERVICES BOARD Page 2 of 2					
Request for Approval of Managing Funeral Director					
Additional Locations Managed by Proposed Managing F	uneral Director				
1. Name of Location:		Permit #:			
Sumrise Cremat	ion	DCIULL			
Physical address:	City	Stale: Zip			
Physical address: 401 Max Ct	lenderson	NV 89011			
2. Name of Location:		Permit #:			
Physical address	City:	State: Zip			
Declaration of Applicant					
I hereby declare under penalty of perjury, that I have the aut	hority to complete this application an	d all of the information			
supplied herein is to the best of my knowledge true, accurate falsely stated any information relevant to this application.					
Midley Mr. Charles	6.12	2 - 0 - 2			
Muth ymilhall 5/24/2023					
Signature of Authorized Representative of Location	Date	1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1			
Knishn Muhay		while Differior			
Print Name	Title				
( hustooh shalton	5-26	-23			
Signature of Proposed New Managing Funeral Director	Date				
Christopher Walters					
Print Name					
Credit Card Payment Information					
Payment Method					
Amount: 5 22	5.00				
Name on Credit Card: Char	stopher Walters				
Credit Card Number.					
Expiration Month Year					
7	Calle Oken 21	0			
Biling Address 200	TILLASTFWY ZI	234			
Billing City, State & Zip	1020	54			
Email for Receipt	1910 cog mail. Con	M			
Authorization	1 al a al				
Signature	Josh will				
By providing my signature. I authorize payment in the above a the above application.	amount to the Nevada Funeral and Cer	metery Services Board for			
For Board Use Only;					
Date Received: 5/02/0/23	Approved e				
E Fee Paid: 5 225-	Denied				
□ Ref. No.: (-6439,6808273 □ Tem <sub>p</sub> Approval Date. (1123	Date Temp Permit Mailed.	TIT22			
Formal Approval Date:	Date Permit Mailed:	0.120			
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## Item 3.B.2: Consent Agenda

2) Managing Funeral Director Request for Christopher Walters FD64 – Sunrise Cremation Society DC101L, temporary approval was granted for an effective date of May 27, 2023.



## FUNERAL AND CEMETERY SERVICES BOARD

3740 Lakeside Drive, Suite 201, Reno, Nevada 89509 Phone (775) 825-5535 \* Fax (775) 507-4102 Email: nvfuneralboard@fb.nv.gov \* Website: http://funeral.nv.gov/

## Checklist – Managing Funeral Director

**Christopher Walters FD64** Applicant Name: Establishment(s): Sunrise Cremation DC101L 401 Max Court, Henderson, NV 89011

#### NRS 642.345 Funeral directors: Management of funeral establishment or direct cremation facility prohibited without approval of Board; responsibilities.

1. A funeral director shall not manage a funeral establishment or direct cremation facility unless the funeral director has been approved by the Board to manage the funeral establishment or direct cremation facility.

2. If a funeral director manages more than one funeral establishment or direct cremation facility, the funeral director must obtain approval from the Board for each funeral establishment or direct cremation facility that he or she manages.

3. A funeral director is responsible for the proper management of each funeral establishment or direct cremation facility of which the funeral director is the manager.

(Added to NRS by 1999, 941r, A 2015, 1958)

NAC 642.116 Funeral directors: Requirements for management of funeral establishment or direct cremation facility: exception. (NRS 642.063)

1. Except as otherwise provided in subsection 4, the Board will not grant the approval required by NRS 642.345 for a funeral director to manage a funeral establishment or direct cremation facility unless the funeral director will be reasonably available at the funeral establishment or direct cremation facility during regular business hours. For the purposes of this subsection, a funeral director is presumed to be reasonably available at the funeral establishment or direct cremation facility if the funeral director resides not more than 120 miles from the premises of the funeral establishment or direct cremation facility.

2. Except as otherwise provided in subsection 4, the Board will not grant the approval required by NRS 642.345 for a funeral director to manage more than one funeral establishment or direct cremation facility unless the premises of each funeral establishment or direct cremation facility are located less than 120 miles apart.

3. Except as otherwise provided in subsection 4, the Board will not grant approval for a funeral director to manage more than a total of three places of business, including each funeral establishment and direct cremation facility managed by the funeral director.

4 The Board may grant an exception to the provisions of this section if the Board determines that such an exception is in the best interests of the public.

(Added to NAC by Funeral and Cemetery Svcs. Bd. by R067-15, eff. 11-2-2016)

### Notes:

Applicant will manage TWO (2) locations if approved. Applicant currently resides within 120 miles of the location(s). Temporary approval was granted for an effective date of May 27, 2023.

Sunrise Cremation DC101L, 401 Max Court, Henderson, NV 89011 Desert Memorial EST133, 1111 Las Vegas Boulevard North, Las Vegas, NV 89101

**RECOMMENDATION OF BOARD MEMBER** 

APPROVE: O

DENY: O Continue pending additional information: O

Comments:

STATE OF NEVADA	
FUNERAL AND CEMETERY SERVICES BOARD	RECEIVED
3740 Lakeside Drive, Suite 201, Reno, Nevada 89509 Phone (775) 825-5535 * Fax (775) 507-4102	
Email: nvluneralboard@tb nv gov * Website: http://iuneral.nv.gov/	MAY 2 6 2023
Request for Approval of Managing Funeral Dire	ctor
Information	
Any funeral establishment or direct cremation facility wishing to request approval of a new mana transfer a managing funeral director from one location to another must complete this form and sub	
Required Documents	
Completed Reguest Form: Request forms are required to be completed in full.	
Fee: A non-refundable payment in the amount of \$225 must be submitted at time of require of payment include, check, money order or credit card and made payable to the "Nevada in Services Board."	
Establishment Location Information	
Name of Location Sunrise Cremation	DC101L
Physical address 401 Max Cf	
City Hendelson State NV Zip Code: 80	1011
Phone Number 702-856-0046 E-mail Address N/A	
Preferred Mailing Address Mailing Address: (All Board correspondence will be sent to this address.)	
401 Max Ct	
City: Henderson State NV Zp Code 89	011
Proposed New Managing Funeral Director Information	
Name: Christopher Walters F.D64	Proposed Start Date: 5-27-23
Physical Home Address: Stushed Velvet PI.	
City Las Vegas State: NV Zip Code: 89	166
Phone Number 702-591-7659 E-mail Address CDW 1970 egus	allom
Does the proposed new managing Funeral Director reside within 120 miles of the location?	Yes No
If proposed new managing Funeral Director manages more than one location, are each of the locations within 120 miles of each other?	Yes No
My License will be used from 521 23 until 6	5-1-23
as of 6-1-23 I will no longer be the managing	

STATE OF NEVADA FUNERAL AND CEMETERY SERVICES BOARD	Page 2 of 2
Request for Approval of Managing Funeral Director	
Additional Locations Managed by Proposed Managing Fu	
1. Name of Location	Permit #.
Desert Memoria	EST 133
Physical addresse	City U SAICI
2 Name of Location:	Permiter:
Physical address:	City State Zip
Declaration of Applicant	
I hereby declare under penalty of perjury, that I have the auth supplied herein is to the best of my knowledge true, accurate	
falsely stated any information relevant to this application	and comprete and more not maneral marchicaented. Of
Windthe Mulmaci	576 77
Signature of Authorized Representative of Location	Date
Krishie Mothaut	MERINGAN TWIERE DIPCKY
Print Name	Title
Chustope hays	5-26-27
Signature of Proposed New Managing Funeral Director	Date
Print Name	
Credit Card Payment Information	
Payment Method	
	DISC VLT
Amount: s 225	5-
Name on Credit Card: Chra	stopher Walters
Credit Card Number:	
Expiration Month/Year	
Billing Address 3001	Dallas Piny 210
Billing City, State & Zip	V TOTOOL
Email for Receipt: CAL 1	970 remálicon
Authorization (2)	
Signature:	alsola war
By providing my signature. I authorize payment in the above a the above explication.	mount to the Nevada Funeral and Cemetery Services Board for
For Board Use Only	
Date Received: 5/2-6/2023	Approved
Fee Paid: \$ 2.2-5	Denled
□ Ref. No.: 464396815425	U Withdrawn
Temp Approval Date: 6/1/23     Formal Approval Date:	Date Temp Permit Mailed: (2/1/23     Date Permit Mailed:

Nevada Funeral Bha 1 MFD Received Roy, 5/22 2016



FUNERAL AND CEMETERY SERVICES BOARD

3740 Lakeside Drive, Suite 201, Reno, Nevada 89509 Phone (775) 825-5535 \* Fax (775) 507-4102 Email: <u>nvfuneralboard@fb.nv.gov</u> \* Website: <u>http://funeral.nv.gov/</u>

## Item 3.B.3: Consent Agenda

3) Managing Funeral Director Request for Traci Ortlieb FD992 – Desert Memorial Cremation & Burial EST133, temporary approval was granted for an effective date of June 1, 2023.



FUNERAL AND CEMETERY SERVICES BOARD

3740 Lakeside Drive, Suite 201, Reno, Nevada 89509 Phone (775) 825-5535 \* Fax (775) 507-4102

## Email: <u>nvfuneralboard@fb.nv.gov</u> \* Website: <u>http://funeral.nv.gov/</u>

## Checklist – Managing Funeral Director

Applicant Name:Traci Ortlieb FD992Establishment(s):Desert Memorial EST1331111 Las Vegas Boulevard North, Las Vegas, NV 89101

## NRS 642.345 Funeral directors: Management of funeral establishment or direct cremation facility prohibited without approval of Board; responsibilities.

1. A funeral director shall not manage a funeral establishment or direct cremation facility unless the funeral director has been approved by the Board to manage the funeral establishment or direct cremation facility.

2. If a funeral director manages more than one funeral establishment or direct cremation facility, the funeral director must obtain approval from the Board for each funeral establishment or direct cremation facility that he or she manages.

3. A funeral director is responsible for the proper management of each funeral establishment or direct cremation facility of which the funeral director is the manager.

(Added to NRS by <u>1999, 941r</u>, A <u>2015, 1958)</u>

## NAC 642.116 Funeral directors: Requirements for management of funeral establishment or direct cremation facility; exception. (NRS 642.063)

1. Except as otherwise provided in subsection 4, the Board will not grant the approval required by <u>NRS 642.345</u> for a funeral director to manage a funeral establishment or direct cremation facility unless the funeral director will be reasonably available at the funeral establishment or direct cremation facility during regular business hours. For the purposes of this subsection, a funeral director is presumed to be reasonably available at the funeral establishment or direct cremation facility if the funeral director resides not more than 120 miles from the premises of the funeral establishment or direct cremation facility.

2. Except as otherwise provided in subsection 4, the Board will not grant the approval required by <u>NRS 642.345</u> for a funeral director to manage more than one funeral establishment or direct cremation facility unless the premises of each funeral establishment or direct cremation facility are located less than 120 miles apart.

3. Except as otherwise provided in subsection 4, the Board will not grant approval for a funeral director to manage more than a total of three places of business, including each funeral establishment and direct cremation facility managed by the funeral director.

4. The Board may grant an exception to the provisions of this section if the Board determines that such an exception is in the best interests of the public.

(Added to NAC by Funeral and Cemetery Svcs. Bd. by R067-15, eff. 11-2-2016)

#### Notes:

Applicant will manage TWO (2) locations if approved. Applicant currently resides within 120 miles of the location(s). Temporary approval was granted for an effective date of June 1, 2023.

Sunrise Cremation DC101L, 401 Max Court, Henderson, NV 89011 Desert Memorial EST133, 1111 Las Vegas Boulevard North, Las Vegas, NV 89101

RECOMMENDATION OF BOARD MEMBER

APPROVE: O DENY: O Continue pending additional information: O

Comments:\_\_\_

ULIVI. U

Email: nv	RAL AND CEN 8740 Lakeside Drive, Phone (775) 825 funeralboard@fb.ny Approval of cremation facility w		1 89509 102 /funcral.nv.gov/ uneral Dire wal of a new man	aging funeral director or
Required Documents				
Completed Request Form;	Request forms are	required to be complet	ed in full.	
Ece: A non-refundable paym of payment include, check, r Services Board."	nent in the amount	of \$225 must be submit	ted at time of requ	
EstablishmentrLocation Information	n			
Name of Location: Desert Memorial Cremation	a & Rurial			Permit #: 133
Physical address: 1111 Las Vegas Blvd			18. a. ()	133
city: Las Vegas	State: NV		Zip Code: 89101	
Phone Numbor: 702 382-1000		E-mail Address: tortlieb@sereni	ityandcompa	ny.com
Proferred Mailin gAddress Mailing Address: (All Board corresponde 3001 Dallas Parkway, Suite		s address.)		
City: Frisco	State: TX		Zip Code: 75034	
Proposed New Managing Funeral	Director Information	on		
Name: Traci L Ortlieb			Licensen# 992	Proposed Start Date: 06/01/2023
Physical Home Address: 825 Rico Guitar Drive				
City: Henderson	State: NV		Zip Code: 89015	
Phone Number: 775 537-7586		E-mail Address: karmasue1972	@yahoo.com	۱
Does the proposed new managing Fullocation?	Incral Director reside	within 120 miles of the		Yes No
If proposed new managing Funeral C location, are each of the locations wi			N/A	Yes No

	and a second	and strends of the local	in the second
STATE OF NEVADA FUNERAL AND CEMETERY SERVICES BOARD	>		Page 2 of 2
Request for Approval of Managing Funeral Director			
Additional Locations Managed by Proposed Managing Fi	uneral Director		
1. Name of Location:		Permit#	
Sunrise Cremation		DC10	)1L
Physical address:	City:	State:	Zip
401 Max Ct	Henderson	NV	89011
		Den 19 A	
2. Name of Location:		Permit #	s
			1 100
Physical addross:	City:	State:	Zip
Declaration of Applicant		-	
	the second se		a lafa mallag
I hereby declare under penalty of perjury, that I have the auth supplied herein is to the best of my knowledge true, accurate	and complete and L have not withhe	d misse	e intormation
falsely stated any information relevant to this application.	and complete and thave not writing	a, mara	presented. or
	06/01/2023		
Signature of Authorized Representative of Location	Date		
John-Goobeck	VP of Opera	tional	Support
Print Name	Title		
Functione	140		
Juni Attat	06/01/2023		
Signature of Proposed New Managing Funeral Director	Date		
Traci L Ortlieb			
Print Namo			
Credit Card Payment Information			
Payment Method			
		3	
NISA) Lantar		2	
Amount: \$450.00	225- m		
Name on Credit Card: John Go	obeck		
Credit Card Number.			
Expiration Month/Year			
Billing Address 3001 Da	llas Parkway, Suite 210		
Billing City, State & Zip Frisco T	X 75034		
	@anthempartners.com		
Authorization			
Signature.	1		
	All		
By providing my signature, I authorize payment in the above application.	mount to the Neveda Funeral and Cen	netery Se	rvices Board for
For Board Use Only:			
Dete Received: 011123	Approved		
Fee Paid: \$ 225	Denied		
BRof. No.: 069402373268	D Withdrawn	Talit	17
Temp Approval Date: 6/1/23	Date Temp Permit Mailed:     Date Permit Mailed:	epp	45
Formal Approval Date:	C Date Pornit marou		

Novida Funeral Board MFD Request Rev. \$/22/2015



FUNERAL AND CEMETERY SERVICES BOARD

3740 Lakeside Drive, Suite 201, Reno, Nevada 89509 Phone (775) 825-5535 \* Fax (775) 507-4102 Email: <u>nvfuneralboard@fb.nv.gov</u> \* Website: <u>http://funeral.nv.gov/</u>

## Item 3.B.4: Consent Agenda

4) Managing Funeral Director Traci Ortlieb FD992 – Sunrise Cremation Society DC101L, temporary approval was granted for an effective date of June 1, 2023.



## FUNERAL AND CEMETERY SERVICES BOARD

3740 Lakeside Drive, Suite 201, Reno, Nevada 89509 Phone (775) 825-5535 \* Fax (775) 507-4102 Email: nvfugeralboard@fb.gv.gov \* Website: http://funeral.nv.gov/

## Checklist – Managing Funeral Director

Applicant Name: Traci Ortlieb FD992 Sunrise Cremation DC101L Establishment(s): 401 Max Court, Henderson, NV 89011

### NRS 642.345 Funeral directors: Management of funeral establishment or direct cremation facility prohibited without approval of Board: responsibilities.

1. A funeral director shall not manage a funeral establishment or direct cremation facility unless the funeral director has been approved by the Board to manage the funeral establishment or direct cremation facility.

If a funeral director manages more than one funeral establishment or direct cremation facility, the funeral director must obtain approval from the Board for each funeral establishment or direct cremation facility that he or she manages.

3. A funeral director is responsible for the proper management of each funeral establishment or direct cremation facility of which the funeral director is the manager.

(Added to NRS by 1999, 941r, A 2015, 1958)

NAC 642.116 Funeral directors: Requirements for management of funeral establishment or direct cremation facility: exception. (NRS 642.063)

1. Except as otherwise provided in subsection 4, the Board will not grant the approval required by NRS 642.345 for a funeral director to manage a funeral establishment or direct cremation facility unless the funeral director will be reasonably available at the funeral establishment or direct cremation facility during regular business hours. For the purposes of this subsection, a funeral director is presumed to be reasonably available at the funeral establishment or direct cremation facility if the funeral director resides not more than 120 miles from the premises of the funeral establishment or direct cremation facility.

2. Except as otherwise provided in subsection 4, the Board will not grant the approval required by NRS 642.345 for a funeral director to manage more than one funeral establishment or direct cremation facility unless the premises of each funeral establishment or direct cremation facility are located less than 120 miles apart.

3. Except as otherwise provided in subsection 4, the Board will not grant approval for a funeral director to manage more than a total of three places of business, including each funeral establishment and direct cremation facility managed by the funeral director.

4. The Board may grant an exception to the provisions of this section if the Board determines that such an exception is in the best interests of the public.

(Added to NAC by Funeral and Cemetery Svcs. Bd. by R067-15, eff. 11-2-2016)

### Notes:

Applicant will manage TWO (2) locations if approved. Applicant currently resides within 120 miles of the location(s). Temporary approval was granted for an effective date of June 1, 2023.

Sunrise Cremation DC101L, 401 Max Court, Henderson, NV 89011 Desert Memorial EST133, 1111 Las Vegas Boulevard North, Las Vegas, NV 89101

RECOMMENDATION OF BOARD MEMBER

APPROVE: O

DENY: O Continue pending additional information: O

Comments:

37 Email: <u>nvfu</u>	AL AND CEN 40 Lakeside Drive, S Phone (775) 825- uneralboard@fb.nv	TE OF NEVADA METERY SERVICE Suite 201, Reno, Nevada 5535 * Fax (775) 507-410 .gov * Website: <u>http://</u> f Managing Fu	89509 02 funerat.ny.gov/	RECEIVED JUN 0 1 2023
Any funeral establishment or direct cro transfer a managing funeral director fro				
Required Documents	- <u>1</u>		3 - 12 - 12 - 12 - 12 - 12 - 12 - 12 - 1	
Completed Request Form: Request forms are required to be completed in full.				
Fee: A non-refundable paymen of payment include, check, me Services Board."	oney ordor or cred			
Establishment Location Information  Name of Location:  Permit#:				
				Permit#: DC101L
Physical address:		and the second sec		
401 Max Ct				
City:	State:	R11 - 1.1.0 - 1.1 - 1.11	Zip Code:	
Henderson	NV		89011	
Phone Number: 702 856-0046		E-mail Address: tortlieb@sereni	tyandcompa	ny.com
Preferred Malling Address Malling Address: (All Board correspondence will be sent to this address.)				
3001 Dallas Parkway, Suite			Zin Code	
City: Frisco	State: TX		Zip Code: 75034	
		- 45 AC	10004	
Proposed New Managing Funeral Di	irector Informatio	n		2
			License #	Proposed Start Date:
Traci Ortlieb			992	06/01/2023
Physical Home Address: 825 Rico Guitar Drive				
City:	State: NV		Zip Codo: 89105	
Henderson			09105	
Phone Number: 775 537-7586		E-mail Address: karmasue1972	Ovahoo cor	
113 331-1300				
Does the proposed new managing Fur location?	nerai Director resid	be within 120 miles of tr		Yes No
If proposed new managing Funeral Dir location, are each of the locations with			N/A	Yes No

STATE OF NEVADA RUNERAL AND CEMETERY SERVICES BOARD	)		Page 2 of 2		
Request for Approval of Managing Funeral Director	-		Page 2 of 2		
Additional Locations Managed by Proposed Managing Fu	maral Director				
1. Name of Location:	metal piractor	Permitd	h		
Desert Memorial Cremation & Burial		133			
Physical address:	City:	Stato:	Zip		
1111 Las Vegas Blvd	Las Vegas	NV	89101		
2. Name of Location:		Permit #			
Physical address:	City:	State:	Zip		
Declaration of Applicant					
I hereby declaro under penalty of perjury, that I have the authority to complete this application and all of the information supplied herein is to the best of my knowledge true, accurate and complete and I have not withheld, misrepresented, or falsely stated any information relevant to this application.					
06/01/2023					
Signature of Authorized Representative of Location Date					
John Goobeck	VP of Ope	erational	Support		
1 10 11	109				
JARIA J CALLET	06/01/202	23			
Signature of Proposed New Managing Funeral Director Date					
Traci Ortlieb					
Print Name					
Credit Card Payment Information					
Payment Method					
		COVTR			
Amount: \$250:00	225.00 mg				
Name on Credit Card John Goo					
Credit Card Number:					
Expiration Month/Year					
	las Parkway, Suite 210	)			
Billing City, State & Zip Frisco T>					
Email for Receipt: 1900 be	ck Panthem par	mes-ce	Chr.		
Signature.	toot				
By providing my signature, I authorize payment in the above an the above application.	nount to the Nevada Funeral and	Cematary Sar	vices Board for		
For Board Use Only:					
Date Received: 01183	Approved				
E Fee Paid: \$ 225-2000	Denied				
□ Ref. No.: 0 64402383859 □ Withdrawn -					
Temp Approval Date: 6/1/23	Date Temp Permit Mailed:	6/1/2	3		
C Formal Approval Date:	Date Permit Mailed:				



FUNERAL AND CEMETERY SERVICES BOARD

3740 Lakeside Drive, Suite 201, Reno, Nevada 89509 Phone (775) 825-5535 \* Fax (775) 507-4102 Email: <u>nvfuneralboard@fb.nv.gov</u> \* Website: <u>http://funeral.nv.gov/</u>

## Item 3.B.5: Consent Agenda

5) Managing Funeral Director Margarita Rojas FD946 – Clark County Funeral Services EST106, temporary approval was granted for an effective date of June 6, 2023.



## FUNERAL AND CEMETERY SERVICES BOARD

3740 Lakeside Drive, Suite 201, Reno, Nevada 89509 Phone (775) 825-5535 \* Fax (775) 507-4102 Email: nvfuneralboard@fb.nv.gov \* Website: http://funeral.nv.gov/

## Checklist – Managing Funeral Director

Applicant Name: Margarita Rojas FD946 Establishment(s): **Clark County Funeral Services** 2041 W. Bonanza Road, Las Vegas, NV 89109

### NRS 642.345 Funeral directors: Management of funeral establishment or direct cremation facility prohibited without approval of Board; responsibilities.

1. A funeral director shall not manage a funeral establishment or direct cremation facility unless the funeral director has been approved by the Board to manage the funeral establishment or direct cremation facility.

2. If a funeral director manages more than one funeral establishment or direct cremation facility, the funeral director must obtain approval from the Board for each funeral establishment or direct cremation facility that he or she manages.

3. A funeral director is responsible for the proper management of each funeral establishment or direct cremation facility of which the funeral director is the manager.

(Added to NRS by 1999, 941r, A 2015, 1958)

NAC 642.116 Funeral directors: Requirements for management of funeral establishment or direct cremation facility; exception. (NRS 642.063)

1. Except as otherwise provided in subsection 4, the Board will not grant the approval required by NRS 642.345 for a funeral director to manage a funeral establishment or direct cremation facility unless the funeral director will be reasonably available at the funeral establishment or direct cremation facility during regular business hours. For the purposes of this subsection, a funeral director is presumed to be reasonably available at the funeral establishment or direct cremation facility if the funeral director resides not more than 120 miles from the premises of the funeral establishment or direct cremation facility.

2. Except as otherwise provided in subsection 4, the Board will not grant the approval required by NRS 642.345 for a funeral director to manage more than one funeral establishment or direct cremation facility unless the premises of each funeral establishment or direct cremation facility are located less than 120 miles apart.

3. Except as otherwise provided in subsection 4, the Board will not grant approval for a funeral director to manage more than a total of three places of business, including each funeral establishment and direct cremation facility managed by the funeral director.

4. The Board may grant an exception to the provisions of this section if the Board determines that such an exception is in the best interests of the public.

(Added to NAC by Funeral and Cemetery Svcs. Bd. by R067-15, eff. 11-2-2016)

### Notes:

Applicant will manage ONE (1) location if approved. Applicant currently resides within 120 miles of the location(s). Temporary approval was granted for an effective date of June 6, 2023.

**RECOMMENDATION OF BOARD MEMBER** 

APPROVE: O DENY: O

Continue pending additional information: O

Comments:

STATE OF NEVADA       RECE         FUNERAL AND CEMETERY SERVICES BOARD         3740 Lake side Drive, Suite 201, Reno, Nevada 89509         Anone (775) 825-5535 * Fax (775) 507-4102         Email: ovformetalboundeefbourgov * Website: http://formerat.nv.gov/         Information         Any functal establishment or direct creamation facility wishing to roquest approval of a new managing functal director from one location to timother must complete this form and submit payment of	
PONERAL AND CEIVIETERT SERVICES BOARD         3740 Lakeside Drive, Suite 201, Reno, Nevada 89509         JUN 0         Phone (775) 825-5535 * Fax (775) 507-4102         Email: nvfumetalboard@fbaav.gov * Website: http://funerat.nv.gov/         Request for Approval of Managing Information         Information         Any funeral establishment or direct creamation facility wishing to request approval of a new managing funoral direct	
Phone (775) 825-5535 * Fax (775) 507-4102 Email: ovfunctation.udgefbaav.gov * Website: http://funcrat.ov.gov/ Request for Approval of Managing Funeral Directors Information Any funcral establishment or direct creamtion facility wishing to request approval of a new managing funeral direct	6 2023
Email: nvfumetalbourdeefbarv gov * Website: http://funerat.nv.gov/ Request for Approval of Managing Funeral Directori Information Any funeral establishment or direct creanation facility wishing to request approval of a new managing funeral direct	
Information Any functial establishment or direct creation facility wishing to request approval of a new managing functial direct	
Information Any functial establishment or direct creation facility wishing to request approval of a new managing functial direct	
Any functal establishment or direct creation facility wishing to request approval of a new managing functal direct	
A TABLE AND A TABL	
Required Documents	
Completed Request Form: Request forms are required to be completed in full,	
Ego: A non-refundable payment in the amount of \$225 must be submitted at time of request. Acceptable is of payment include, check, money order or credit card and made payable to the "Nevada Funoral and Com Services Board."	
Establishment Location Information	
Name of Location:	50-
Physical address:	UP .
2041 LU. DUILLY XY	
City State: Lin Codo:	
City State: Zip Code:	
Phone Number.   E-mail Address: /	GA1.1
K-2-(41-22/57 /1ennickenzic 6 del (10) / TODECE	se
Preforred Malling Address	
Mailing Address: (All,Board correspondence will be sent to this address.)	
MOCH Kuramid Lorive	
City Las Vers State Neverla Zip Code. Seller	
Proposed New Managing Funeral Director Information	
Hanna H Reasonal Direct	
Hanna H Reasonal Direct	
Margarita Rojas License # Proposed Start <i>Margarita</i> Rojas FD944 6-6-20 Physical Home Address:	
Margarita Rojas License # Proposed Start <i>Margarita</i> Rojas FD944 6-6-20 Physical Humo Address: 1340 Challenge Lane	
Name: Margarita Rojas Physical Homo Address: 1340 Challenge Lane City: State: Zip Code:	
Name: Margarita Rojas Physical Home Address: 1340 Challenge Lane City: Las Vegas NV E-mail Address Proposed Start E-G-20 State: NV E-G-20 State: 89/10	
Name: Margarita Rojas Physical Home Address: 1340 Cheallenge Lane City: Las Vegas NV Phono Numbor: E-mail Address	
Name:     License #     Proposed Start       Margarita & Ojas     FD944     6-6-20       Physical Hume Address:     1340 Cheatlenge Lane     6-6-20       1340 Cheatlenge Lane     Statu:     Zip Code:       City:     Statu:     89110       Phono Numbor:     702)569-3706     E-mail Address       Poposed new managing Funeral Director reside within 120 miles of thu     X     Yes	
Name:       License #       Proposed Start         Margarita & Ojas       FD944       6-6-20         Physical Huma Address:       1340 Clica I Lenge Lane       6-6-20         I340 Clica I Lenge Lane       State:       2ip Code:         City:       State:       89110         Phono Numbor:       Phono Numbor:       89110         Phono Numbor:       Maggiec 1976 @ yahoo.com         Ooes the proposed new managing Funeral Director reside within 120 miles of thu       Yes	02.3
Name:       License #       Proposed Start         Margarita & Ogas       FD944       6-6-20         Physical Humo Address:       1340 Challenge lane       6-6-20         1340 Challenge lane       State:       20         City:       State:       89110         Phono Numbor:       Proposed new managing Funeral Director reside within 120 miles of thu       Yes         Opeos the proposed new managing Funeral Director manages more than ono       N/A       Yes	02.3
Name:       License #       Proposed Start         Margarita & Ogas       FD944       6-6-20         Physical Hume Address:       1340 Cheathenge Lane       6-6-20         1340 Cheathenge Lane       Statu:       2ip Code:         City:       Statu:       89110         Phono Numbor:       Phono Numbor:       89110         Phono Numbor:       NV       89110         Obes the proposed new managing Funeral Director reside within 120 miles of the       Yes         Does the proposed new managing Funeral Director reside within 120 miles of the       Yes	No
Name:       License #       Proposed Start         Margarita & Bojas       FD944       6-6-20         Physical Homo Address:       1340 Cheat Lenge Lane       6-6-20         1340 Cheat Lenge Lane       Statu:       Zip Code:         City:       Statu:       89110         Phono Numbor:       Proposed new managing Funeral Director reside within 120 miles of thu       Yes         Opeos the proposed new managing Funeral Director reside within 120 miles of thu       Yes       1         Margarita       Director manages more than ono       N/A       Yes	No
Name:       License #       Proposed Start         Margarita & Bojas       FD944       6-6-20         Physical Homo Address:       1340 Cheat Lenge Lane       6-6-20         1340 Cheat Lenge Lane       Statu:       Zip Code:         City:       Statu:       89110         Phono Numbor:       Proposed new managing Funeral Director reside within 120 miles of thu       Yes         Opeos the proposed new managing Funeral Director reside within 120 miles of thu       Yes       1         Margarita       Director manages more than ono       N/A       Yes	No
Name:       License #       Proposed Start         Margarita & Bojas       FD944       6-6-20         Physical Homo Address:       1340 Cheat Lenge Lane       6-6-20         1340 Cheat Lenge Lane       Statu:       Zip Code:         City:       Statu:       89110         Phono Numbor:       Proposed new managing Funeral Director reside within 120 miles of thu       Yes         Opeos the proposed new managing Funeral Director reside within 120 miles of thu       Yes       1         Margarita       Director manages more than ono       N/A       Yes	No

		Page Z of 2
STATE OF NEV ADA FUNERAL AND CEMETERY SERVICES BOA	ARD	Page 2 012
Request for Approval of Managing Funeral Director		
Additional Locations Managed by Proposed Managing 1. Name of Location:	Funeral Director	Pamil I.
Physical address	City.	State: Zip
2. Name of lucation:	1	Parnik #:
Physical address:	City:	Statu: Zip
Declaration of Applicant	territoria esta esta esta entre e	
Talsoly stated any information relevant to this application.	$\frac{6}{2}$ Date Title $\frac{2}{2}$	2023
Credit Card Payment Information		
Payment Method		
A PART	C Constant	14. 1
	Fyramul Dr 1230 NV 3407 MCKINZIE @ 201-0	.om
By providing my signature, I authorize payment in the above the above application.	amount to the Novada Faneral and Ca	notory Services Board for
For Board Use Only:	1-	
□ Date Received: □ Fee Paid: □ Ref. No.: □ Temp Ap proval Onte: □ Temp Ap	Approved     Donled     Wilhdrawn     Date Temp Permit Mailoct (6)	17/23
Formal Approval Date:	Date Permit Malled:	



FUNERAL AND CEMETERY SERVICES BOARD

3740 Lakeside Drive, Suite 201, Reno, Nevada 89509 Phone (775) 825-5535 \* Fax (775) 507-4102 Email: <u>nvfuneralboard@fb.nv.gov</u> \* Website: <u>http://funeral.nv.gov/</u>

## Item 3.B.6: Consent Agenda

6) Managing Funeral Director Request for Jeffrey Baughn FD993 – Walton's Funerals & Cremations EST117, temporary approval was granted for an effective date of June 3, 2023.



## FUNERAL AND CEMETERY SERVICES BOARD

3740 Lakeside Drive, Suite 201, Reno, Nevada 89509 Phone (775) 825-5535 \* Fax (775) 507-4102 Email: nvfuneralboard@fb.nv.gov \* Website: http://funeral.nv.gov/

## Checklist – Managing Funeral Director

Applicant Name:Jeffrey Baughn FD993Establishment(s):Walton's Funerals & Cremations EST1171521 Church Street, Gardnerville, NV 89410

## NRS 642.345 Funeral directors: Management of funeral establishment or direct cremation facility prohibited without approval of Board; responsibilities.

1. A funeral director shall not manage a funeral establishment or direct cremation facility unless the funeral director has been approved by the Board to manage the funeral establishment or direct cremation facility.

2. If a funeral director manages more than one funeral establishment or direct cremation facility, the funeral directorr must obtain approval from the Board for each funeral establishment or direct cremation facility that he or she manages.

3. A funeral director is responsible for the proper management of each funeral establishment or direct cremation facility of which the funeral director is the manager.

(Added to NRS by <u>1999, 941;</u> A <u>2015, 1958</u>)

## NAC 642.116 Funeral directors: Requirements for management of funeral establishment or direct cremation facility; exception. (NRS 642.063)

1. Except as otherwise provided in subsection 4, the Board will not grant the approval required by <u>NRS 642.345</u> for a funeral director to manage a funeral establishment or direct cremation facility unless the funeral director will be reasonably available at the funeral establishment or direct cremation facility during regular business hours. For the purposes of this subsection, a funeral director is presumed to be reasonably available at the funeral establishment or direct cremation facility if the funeral director resides not more than 120 miles from the premises of the funeral establishment or direct cremation facility.

2. Except as otherwise provided in subsection 4, the Board will not grant the approval required by <u>NRS 642.345</u> for a funeral director to manage more than one funeral establishment or direct cremation facility unless the premises of each funeral restablishment or direct cremation facility are located less than 120 miles apart.

 Except as otherwise provided in subsection 4, the Board will not grant approval for a funeral director to manage more than a total of three places of business, including each funeral establishment and direct cremation facility managed by the funeral director.

4. The Board may grant an exception to the provisions of this section if the Board determines that such an exception is in the best interests of the public.

(Added to NAC by Funeral and Cemetery Svcs. Bd. by R067-15, eff. 11-2-2016)

### Notes:

Applicant will manage THREE (3) locations if approved. Applicant currently resides within 120 miles of the location(s). Temporary approval was granted for an effective date of June 3, 2023.

Cremation Society of Nevada – Capitol City EST124, 1614 North Curry Street, Carson City, NV 89703 Walton's Funerals & Cremations – Chapel of the Valley EST118, 1281 North Roop Street, Carson City, NV 89706 Walton's Funerals & Cremations EST117,r1521 Church Street, Gardnerville, NV 69410

RECOMMENDATION OF BOARD MEMBER

APPROVE: O

DENY: O

Continue pending additional information: O

Comments:

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FUN	RAL AND CE			RD				
Em	3740 Lakeside Drive Phone (775) 82 all: admin@/b.nv.go	5-5535 * Fax (775) 50	07-4102					
Request for	Approval	of Managing	Funeral	Dire	ector			
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Any funeral establishment or direct transfer a managing funeral director								
Required Documents				-				
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Establishment Location Informati	on				1	44		
Name of Location Walton's Funerals & Crer	nations				E ST			
Physical address	nauons				ir oi			
1521 Church Street								
City	State		Zip Code					
Gardnerville	Nevada		89410					
Phone Number:		E-mail Address						
775-783-9312		info@funer	altrust.org					
B. 4		1						
Preferred Mailing Address Mailing Address (All Board correspond PO Box 2462	ence will be sent to th	n-s address@						
City.	State		Zip Code					
Reno	Nevada		89505					
Proposed New Managing Funeral	Director Informati	00		-				
Name:			License #		Proposed Star		art Date:	
Jeffey Baughn		,93	FD9		06/0	3/202	3	
Physical Home Address 101 Conestoga Drive, Ap	t. #10							
Carson City	Nevada		Zip Code 89706					
Phone Number 775-230-1711		E-mail Address jbaughn@f	uneraltrust.	org				
Does the proposed new managing F location?	uneral Director res	ide within 120 miles	s of the	Ø	Yes		No	
If proposed new managing Funeral location, are each of the locations w			□ N/A	$\square$	Yes		No	
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STATE OF NEVADA FU	NERAL AND CEMETERY SERVICES BO	ARD	Page 2 of 2
Request for Approva	al of Managing Funeral Director		
	ons Managed by Proposed Managing	g Funeral Director	
1. Name of Location	A SAL A A H	1/2/1/2	Permit »
Pending Wa	lton's - Chapel of the	Valleg	EST118
Physical address		CA STATE	State: Zip
128 Nor1	th Roop St.	Carson Citz	NV 89706
2 Name of Location		0	Permit#
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Physical address	mation Soc Capito	City O	State: Zip
1614 Non	the Curry St.	Carson Citz	NV 89703
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ic le	loe	06/08/2023	3
	ized Representative of Location	Date	
Rick Noel		President /	Owner
Print Name		Title	
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Contration of Discourse		<u>u 7/////3</u>	
-	sed New Managing Funeral Director	Date	
Jeffrey Baugh			
Print Name			
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FUNERAL AND CEMETERY SERVICES BOARD

3740 Lakeside Drive, Suite 201, Reno, Nevada 89509 Phone (775) 825-5535 \* Fax (775) 507-4102 Email: <u>nvfuneralboard@fb.nv.gov</u> \* Website: <u>http://funeral.nv.gov/</u>

## Item 3.B.7: Consent Agenda

 Managing Funeral Director Request for Jeffrey Baughn FD993 – Walton's Funerals & Cremations-Chapel of the Valley EST118, temporary approval was granted for an effective date of June 3, 2023.





## FUNERAL AND CEMETERY SERVICES BOARD

3740 Lakeside Drive, Suite 201, Reno, Nevada 89509 Phone (775) 825-5535 \* Fax (775) 507-4102

## Email: <u>nvfuneralboard@fb.nv.gov</u> \* Website: <u>http://funeral.nv.gov/</u>

## Checklist – Managing Funeral Director

Applicant Name:Jeffrey Baughn FD993Establishment(s):Walton's Funerals & Cremations - Chapel of the Valley EST1181281 North Roop Street, Carson City, NV 89706

## NRS 642.345 Funeral directors: Management of funeral establishment or direct cremation facility prohibited without approval of Board; responsibilities.

1. A funeral director shall not manage a funeral establishment or direct cremation facility unless the funeral director has been approved by the Board to manage the funeral establishment or direct cremation facility.

2. If a funeral director manages more than one funeral establishment or direct cremation facility, the funeral director must obtain approval from the Board for each funeral establishment or direct cremation facility that he or she manages.

 A funeral director is responsible for the proper management of each funeral establishment or direct cremation facility of which the funeral director is the manager.

(Added to NRS by <u>1999, 941; A 2015, 1958)</u>

## NAC 642.116 Funeral directors: Requirements for management of funeral establishment or direct cremation facility; exception. (NRS 642.063)

1. Except as otherwise provided in subsection 4, the Board will not grant the approval required by <u>NRS 642.345</u> for a funeral director to manage a funeral establishment or direct cremation facility unless the funeral director will be reasonably available at the funeral establishment or direct cremation facility during regular business hours. For the purposes of this subsection, a funeral director is presumed to be reasonably available at the funeral establishment or direct cremation facility if the funeral director resides not more than 120 miles from the premises of the funeral establishment or direct cremation facility.

2. Except as otherwise provided in subsection 4, the Board will not grant the approval required by <u>NRS 642.345</u> for a funeral director to manage more than one funeral establishment or direct cremation facility unless the premises of each funeral establishment or direct cremation facility are located less than 120 miles apart.

3. Except as otherwise provided in subsection 4, the Board will not grant approval for a funeral director to manage more than a total of three places of business, including each funeral establishment and direct cremation facility managed by the funeral director.

4. The Board may grant an exception to the provisions of this section if the Board determines that such an exception is in the best interests of the public.

(Added to NAC by Funeral and Cemetery Svcs. Bd. by R067-15, eff. 11-2-2016)

### Notes:

<u>Applicant will manage THREE (3) locations if approved. Applicant currently resides within 120 miles of the location(s). Temporary approval was granted for an effective date of June 3, 2023.</u>

Cremation Society of Nevada – Capitol City EST124, 1614 North Curry Street, Carson City, NV 89703 Walton's Funerals & Cremations – Chapel of the Valley EST118, 1281 North Roop Street, Carson City, NV 89706 Walton's Funerals & Cremations EST117, 1521 Church Street, Cardnerville, NV 89410

RECOMMENDATION OF BOARD MEMBER

APPROVE: O

DENY: O

Continue pending additional information: O

Comments:

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FUNI	ERAL AND CE	METERY SERV	ICES BOARD	)			
		e, Suite 201, Reno, Ne					
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Request fo	r Approval	of Managing	Funeral C	irector			
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Any funeral establishment or direct transfer a managing funeral director		-					
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Walton's Funerals & Crei	mations - Cha	apeior the vai	ley	ESI	118		
Physical address 1281 North Roop Street							
City	State		Zip Code:				
Carson City	Nevada		89706				
775-882-4965		E-mail Address info@funera	altrust.org				
Preferred Malling Address							
Mailing Address: (All Board correspond PO Box 2462	ence will be sent to t	his addresse			- May ( Ma ) page and		
City	State	E P O OUQ					
Reno	Nevada	levada 89505					
Proposed New Managing Funeral	Director Informat	lon					
Name:			License #		sed Start		
Jeffrey Baughn			FD993			3	
Physical Home Address			-				
101 Conestoga Drive, Ap							
City Corport City	State		Zip Code				
Carson City Phone Number	Nevada	1.0	89706				
775-230-1711		E-mail Address jbaughn@fu	uneraltrust.or	9			
Does the proposed new managing P location?	Funeral Director res	ice within 120 miles	of the	Z Yes		No -	
If proposed new managing Funeral I location, are each of the locations w				Z Yes		No	
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STATE OF NEVADA FUNERAL AND CEMETERY SER	VICES BOARD		Page 2 of 2		
Request for Approval of Managing Funeral Dire			robe a ora		
Additional Locations Managed by Proposed		inetor			
1 Name of Location	Permit#				
Pending Cremation Soc -C	ESTINY				
	1	State Zip			
1614 North Curry St.	Car	son City	NU 89703		
2 Name of Location			Permit #		
Pending Waltons			ESTIT		
Physical address 1521 Church St	Gan	durille	State 210		
Declaration of Applicant					
I hereby declare under penalty of perjury, that is supplied herein is to the best of my knowledge faisely stated any information relevant to this ap	true, accurate and con				
Trait Polar V	manufacture and an end of the	06/08/2023			
Signature of Authorized Representative of Loca	ation		Date		
Rick Noel		Presider	President / Owner		
Print Name		Title			
de in		618/200	2/9/2013		
Signature of Proposed New Managing Funeral	Date	2			
Jeffrey Baughn					
Print Name					
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### FUNERAL AND CEMETERY SERVICES BOARD

3740 Lakeside Drive, Suite 201, Reno, Nevada 89509 Phone (775) 825-S535 \* Fax (775) 507-4102 Email: nvfuneralboard@fb.nv.gov \* Website: http://funeral.nv.gov/

### **Checklist – Managing Funeral Director**

Applicant Name: Jeffrey Baughn FD993 Establishment(s): Cremation Society of Nevada - Capitol City EST124 1614 North Curry Street, Carson City, NV 89703

#### NRS 642.345 Funeral directors: Management of funeral establishment or direct cremation facility prohibited without approval of Board; responsibilities.

1. A funeral director shall not manage a funeral establishment or direct cremation facility unless the funeral director has been approved by the Board to manage the funeral establishment or direct cremation facility.

2. If a funeral director manages more than one funeral establishment or direct cremation facility, the funeral director must obtain approval from the Board for each funeral establishment or direct cremation facility that he or she manages.

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(Added to NRS by 1999, 941; A 2015, 1958)

NAC 642.116 Funeral directors: Requirements for management of funeral establishment or direct cremation facility; exception. (NRS 642.063)

1. Except as otherwise provided in subsection 4, the Board will not grant the approval required by NRS 642.345 for a funeral director to manage a funeral establishment or direct cremation facility unless the funeral director will be reasonably available at the funeral establishment or direct cremation facility during regular business hours. For the purposes of this subsection, a funeral director is presumed to be reasonably available at the funeral establishment or direct cremation facility if the funeral director resides not more than 120 miles from the premises of the funeral establishment or direct cremation facility.

2. Except as otherwise provided in subsection 4, the Board will not grant the approval required by NRS 642.345 for a funeral director to manage more than one funeral establishment or direct cremation facility unless the premises of each funeral establishment or direct cremation facility are located less than 120 miles apart.

3. Except as otherwise provided in subsection 4, the Board will not grant approval for a funeral director to manage more than a total of three places of business, including each funeral establishment and direct cremation facility managed by the funeral director.

4. The Board may grant an exception to the provisions of this section if the Board determines that such an exception is in the best interests of the public.

(Added to NAC by Funeral and Cemetery Svcs. Bd. by R067-15, eff. 11-2-2016)

#### Notes:

Applicant will manage THREE (3) locations if approved. Applicant currently resides within 120 miles of the location(s). Temporary approval was granted for an effective date of June 3, 2023.

Cremation Society of Nevada - Capitol City EST124, 1614 North Curry Street: Carson City, NV 89703 Walton's Funerals & Cremations - Chapel of the Valley EST118, 1281 North Roop Street, Carson City, NV 89706 Walton's Funerals & Cremations EST117, 1521 Church Street, Gardnerville, NV 89410

**RECOMMENDATION OF BOARD MEMBER** 

APPROVE: O

DENY: O

Continue pending additional Information: O

Comments:

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	STAT	E OF NEVADA		A.C
	FUNERAL AND CEN	<b>METERY SERVICE</b>	SBOARD	
		Suite 201, Reno, Nevada		
722.1.52-52.1 N.B.	Phone (775) 825	-5535 * Fax (775) 507-410	2	
V. Comercia	Email: admin@fb.nv.gov	• Website: hitp://funer	al. <u>nv.gov/</u>	
Reques	st for Approval o	f Managing Fu	ineral Dire	ector
Information				
Any funeral establishment o transfer a managing funeral				
Required Documents			······································	
Completed Reques	t Form Request forms are	required to be complete	d in full	
	ble payment in the amount of check, money order or cred			
Establishment Location In	formation			
Name of Location Cremation Society of	f Novada Capitot	City		Permit # EST124
Physical address	n nevaua - Capitor			
1614 North Curry St	reet			
City	State		Zip Code	
Carson City	Nevada		89703	
Phone Number		E-marl Address		
775-882-1766		info@funeraltru	ist.org	
Preferred Mailing Address				
Mailing Address (All Board cor PO Box 2462		s address )		
City	State		Zip Code	
Reno	Nevada		89505	
Proposed New Managing F	uparal Director Informatic			
Name:			License #	Proposed Start Date:
Jeffrey Baughn			FD993	06/03/2023
Physical Home Address				
101 Conestoga Driv	e, Apt. #10			)
City	State		Zip Code	
Carson City	Nevada		89706	
Phone Number		E-mail Address		
775-230-1711	·····	jbaughn@furier	altrust.org	
Does the proposed new man	aging Funeral Director resid	le within 120 miles of th	e 🚺	Yes 🗖 No
If proposed new managing F location, are each of the locat	-		N/A	Yes No
				nam NFD Renuest Rev. 5/22/2015

STATE OF NEVADA FUNERAL AN	ND CEMETERY SERVI	CES BOARD		Page 2 of 2
Request for Approval of Mana	aging Funeral Directo	or		-
Additional Locations Manag	ged by Proposed Ma	anaging Funeral Dire	actor	
1 Name of Location				Permit #
Pending Wal	tons			ESTIT
Physical address	<u></u>	City		State Zip
1521 Church	<u>St.</u>	Gardi	wille	NV 89410
2 Name of Location			and a set of second differences	Permit #
Pending Walton	5-Chapel	othe Valle		EST118
Physical address	- copies	C Cty	1	State Zig
12-81 North Re	NO ST.	Cars	ion Citz	NV 89706
Declaration of Applicant	-		0	
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### FUNERAL AND CEMETERY SERVICES BOARD

3740 Lakeside Drive, Suite 201, Reno, Nevada 89509 Phone (775) 825-5535 \* Fax (775) 507-4102 Email: <u>nvfuneralboard@fb.nv.gov</u> \* Website: <u>http://funeral.nv.gov/</u>

## Item 3.B.9: Consent Agenda

9) Managing Funeral Director Request for Russell E. Donaldson FD963 – National Cremation Society DC87L, temporary approval was granted for an effective date of July 1, 2023.





### FUNERAL AND CEMETERY SERVICES BOARD

3740 Lakeside Drive, Suite 201, Reno, Nevada 89509 Phone (775) 825-5535 \* Fax (775) 507-4102 Email: nvfuneralboard@fb.nv.gov \* Website: http://funeral.nv.gov/

## Checklist – Managing Funeral Director

Applicant Name:Russell E. Donaldson FD963Establishment(s):National Cremation Society DC87L11 S. Stephanie Street, Suite 140, Henderson, NV 89012

## NRS 642.345 Funeral directors: Management of funeral establishment or direct cremation facility prohibited without approval of Board; responsibilities.

1. A funeral director shall not manage a funeral establishment or direct cremation facility unless the funeral director has been approved by the Board to manage the funeral establishment or direct cremation facility.

2. If a funeral director manages more than one funeral establishment or direct cremation facility, the funeral director must obtain approval from the Board for each funeral establishment or direct cremation facility that he or she manages.

3. A funeral director is responsible for the proper management of each funeral establishment or direct cremation facility of which the funeral director is the manager.

(Added to NRS by <u>1999, 941;</u> A <u>2015, 1958)</u>

NAC 642.116 Funeral directors: Requirements for management of funeral establishment or direct cremation facility; exception. (NRS 642.063)

1. Except as otherwise provided in subsection 4, the Board will not grant the approval required by <u>NRS 642.345</u> for a funeral director to manage a funeral establishment or direct cremation facility unless the funeral director will be reasonably available at the funeral establishment or direct cremation facility during regular business hours. For the purposes of this subsection, a funeral director is presumed to be reasonably available at the funeral establishment or direct cremation facility available at the funeral director resides not more than 120 miles from the premises of the funeral establishment or direct cremation facility.

2. Except as otherwise provided in subsection 4, the Board will not grant the approval required by <u>NRS 642.345</u> for a funeral director to manage more than one funeral establishment or direct cremation facility unless the premises of each funeral establishment or direct cremation facility are located less than 120 miles apart.

3. Except as otherwise provided in subsection 4, the Board will not grant approval for a funeral director to manage more than a total of three places of business, including each funeral establishment and direct cremation facility managed by the funeral director.

4. The Board may grant an exception to the provisions of this section if the Board determines that such an exception is in the best interests of the public.

(Added to NAC by Funeral and Cemetery Svcs. Bd. by R067-15, eff. 11-2-2016)

#### Notes:

<u>Applicant will manage ONE (1) location if approved.</u> <u>Applicant currently resides within 120 miles of the</u> <u>location(s). Temporary approval was granted for an effective date of July 1, 2023.</u>

RECOMMENDATION OF BOARD MEMBER

APPROVE: O DENY: O Continue pending additional information: O

Comments:

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### FUNERAL AND CEMETERY SERVICES BOARD

3740 Lakeside Drive, Suite 201, Reno, Nevada 89509 Phone (775) 825-5535 \* Fax (775) 507-4102 Email: <u>nvfuneralboard@fb.nv.gov</u> \* Website: <u>http://funeral.nv.gov/</u> RECEIVED

JUN 27 2023

### **Request for Approval of Managing Funeral Director**

#### Information

Any funeral establishment or direct cremation facility wishing to request approval of a new managing funeral director or transfer a managing funeral director from one location to another must complete this form and submit payment of \$225.

Requir	ed Documents	高的的现在分			]
Z	Completed Request Form	Request forms are	required to be complet	ed in full.	
Ø	<u>Fee:</u> A non-refundable paym of payment include, check, m Services Board."				
-	ishment Location Information	1			
Natio	nal Cremation Soc	iety			Permital: DC87L
11 S	Stephanie St, Suite				
	derson	State NV		Zip Code: 89012	
Phone N (702)	Number: 407-0848		E-mail Address SCIDirectBus	sinessOps@	)sci-us.com
Mailing	red Mailing Address Address (All Board corresponder NW 70th Ave, Suite		s address )		
city: Plant	Intation FL Zip Code: 33317				
Propos	ed New Managing Funeral D	irector Informatio	n		
	ell E Donaldson			License@# FD963	Proposed Start Date: 07/01/2023
	Home Address Elk Run Court				
<sup>City:</sup> Las V	/egas	State NV		Zip Code 89139	
Phone Number:       E-mail Address         (702) 407-0848       Russell.Donaldson@sci-us.com					
Does the proposed new managing Funeral Director reside within 120 miles of the Ves No					
If proposed new managing Funeral Director manages more than one location, are each of the locations within 120 miles of each other?					

STATE OF NEVADA FUNERAL AND CEMETERY SERVICES BOARD	Page 2 of 2
Request for Approval of Managing Funeral Director	
Additional Locations Managed by Proposed Managing Funeral Direct	
1. Name of Location:	Permit#
Physical address: City	State Zip
2. Name of Location:	Permit#
Physical address: City.	State: Zip
Declaration of Applicant	
I hereby declare under penalty of perjury, that I have the authority to com supplied herein is to the best of my knowledge true, accurate and complet falsely stated any information relevant to this application.	
Signature of Authorized Representative of Location	0/23/2023 Date
M. Gabriela Sigueira	Licensing & Regulatory Compliance Specialist
Print Name	Title
Auge 8 On ala)	6/23/2023
Signature of Proposed New Managing Funeral Director	Date
Russell E Donaldson	
Print Name	
Credit Card Payment Information	
Payment Method	
	DSC VER
Amount: <u>\$</u>	
Name on Credit Card	
Credit Card Number:	
Expiration Month/Year	
Billing Address Billing City, State & Zip	
Email for Receipt	
Authorization	
Signature	
By providing my signature, lauthorize payment in the above amount to the the above application.	Nevada Funeral and Cemetery Services Board for
For Board Use Only:	
□ Fee Paid: \$.,225- □ Denied □ Ref. No.: C/(aff 51)/ 44/aff +a □ De Withdram	
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### FUNERAL AND CEMETERY SERVICES BOARD

3740 Lakeside Drive, Suite 201, Reno, Nevada 89509 Phone (775) 825-5535 \* Fax (775) 507-4102 Email: <u>nvfuneralboard@fb.nv.gov</u> \* Website: <u>http://funeral.nv.gov/</u>

## Item 3.B.10: Consent Agenda

10) Managing Funeral Director Request for Sarah Grabowska FD995 – Cremation Society of Nevada – Affinity EST123, temporary approval was granted for an effective date of July 22, 2023.



#### FUNERAL AND CEMETERY SERVICES BOARD

3740 Lakeside Drive, Suite 201, Reno, Nevada 89509 Phone (775) 825-5535 \* Fax (775) 507-4102 Email: nvfuneralboard@fb.nv.gov \* Website: http://funeral.nv.gov/

## Checklist – Managing Funeral Director

Applicant Name: Sarah Grabowska FD995 Establishment(s): Cremation Society of Nevada – Affinity EST123 644 S. Wells Avenue, Reno, NV 89509

#### NRS 642.345 Funeral directors: Management of funeral establishment or direct cremation facility prohibited without approval of Board; responsibilities.

1. A funeral director shall not manage a funeral establishment or direct cremation facility unless the funeral director has been approved by the Board to manage the funeral establishment or direct cremation facility.

2. If a funeral director manages more than one funeral establishment or direct cremation facility, the funeral director must obtain approval from the Board for each funeral establishment or direct cremation facility that he or she manages.

3. A funeral director is responsible for the proper management of each funeral establishment or direct cremation facility of which the funeral director is the manager.

(Added to NRS by 1999, 941; A 2015, 1958)

NAC 642.116 Funeral directors: Requirements for management of funeral establishment or direct cremation facility: exception. (NRS 642.063)

1. Except as otherwise provided in subsection 4, the Board will not grant the approval required by NRS 642.345 for a funeral director to manage a funeral establishment or direct cremation facility unless the funeral director will be reasonably available at the funeral establishment or direct cremation facility during regular business hours. For the purposes of this subsection, a funeral director is presumed to be reasonably available at the funeral establishment or direct cremation facility if the funeral director resides not more than 120 miles from the premises of the funeral establishment or direct cremation facility

2. Except as otherwise provided in subsection 4, the Board will not grant the approval required by NRS 642.345 for an funeral director to manage more than one funeral establishment or direct cremation facility unless the premises of each funeral establishment or direct cremation facility are located less than 120 miles apart.

3. Except as otherwise provided in subsection 4, the Board will not grant approval for a funeral director to manage more than a total of three places of business, including each funeral establishment and direct cremation facility managed by the funeral director.

4. The Board may grant an exception to the provisions of this section if the Board determines that such an exception is in the best interests of the public.

(Added to NAC by Funeral and Cemetery Svcs. Bd. by R067-15, eff. 11-2-2016)

#### Notes:

Applicant will manage TWO (2) locations if approved. Applicant currently resides within 120 miles of the location(s). Temporary approval was granted for an effective date of July 22, 2023.

Cremation Society of Nevada – John Sparks EST125, 644 Pyramid Way, Sparks, NV 89431 Cremation Society of Nevada - Affinity EST123, 644 S. Wells Avenue, Reno, NV 89502

**RECOMMENDATION OF BOARD MEMBER** 

APPROVE: O DENY: O

Continue pending additional information: O

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Comments:

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### FUNERAL AND CEMETERY SERVICES BOARD

3740 Lakeside Drive, Suite 201, Reno, Nevada 89509 Phone (775) 825-5535 \* Fax (775) 507-4102

Email: <u>nvfuneralboard@fb.nv.gov</u> \* Website: <u>http://funerai.nv.gov/</u>

RECEIVED

JUL 2 5 2023

## **Request for Approval of Managing Funeral Director**

Information

Any funeral establishment or direct cremation facility wishing to request approval of a new managing funeral director or transfer a managing funeral director from one location to another must complete this form and submit payment of \$225.

transfer	a managing funeral director from	m one location to	another must complete	e this form and sut	omit payment of \$225.
Require	ed Documents				
	Completed Reguest Form: Re	equest forms are r	equired to be complete	ed in full.	
	Fee: A non-refundable paymer of payment include, check, mo Services Board,"				•
	shment Location Information				
Crema	Location: ation Society of Nevada	a - Affinity			Permitet: EST123
Physical 644 S.	address: Wells Avenue				
<sup>City:</sup> Reno		<sub>State:</sub> Nevada		Zip Code: 89502	
Phone N 775-32	umber: 22-9200		E-mail Address; info@funeraltru	st.org	
Mailing A	ed Mailing Address Address: (All Board correspondence OX 2462	e will be sent to this	address.)		
<sup>City:</sup> Reno		<sub>State:</sub> Nevada		Zip Code: 89505	
Name:	ed New Managing Funeral Dir Grabowska	ector Informatio	n	License # FD995	Proposed Start Date: 07/22/2023
Physical	Home Address: S. Meadows Pkwy, Apt	. 123			
<sup>City:</sup> Reno		<sub>State:</sub> Nevada		Zip Code: 89521	
Phone No. 775-22	<sup>umber:</sup> 25-6168	>)	E-mail Address: sgrabowska@fu	uneraltrust.or	g
Does the location	e proposed new managing Fune ?	eral Director resid	e within 120 miles of th	ne 🖌	Yes No
	sed new managing Funeral Dire , are each of the locations withir			N/A	Yes No

Reguest for Approval of Managing Funeral Director         Additional Locations Managed by Proposed Managing Funeral Director         Permit #:         Permit #:         Physical address:         Off:         State:         Zp         Prescal address:         Off:         State:         Zp         Permit #:         Physical address:         Oily:         State:         Zp         Destaration of Applicant         I hereby declare under penalty of perjury, that I have the authority to complete this application and all of the information supplet hereins is to the based of my knowledge true, accurate and complete and I have not threld, misrepresented, or falsely stated any information relevant y this application         Bignature of Authorized Refresentative of Location         Rick J. Noel         President / Owner         Title         Off/25/2023         Signature of Authorized Refresentation         Signature of Authorized Refresentation         Oriedit Card Proposed New Martiging Funeral Bilgedor         Sarah Grabowska         Print Name         Credit Card Rumber:         Signature of Refresentation         Symootiding my signation Indumber:         Expiration M	STATE OF NEVADA FUNERAL AND CEMETERY SERVICES BOAR	D	Page 2 of 2		
1. Name of Location:       Permit #:         Pending       Presci address:       Copr.       State:       Zip         2. Name of Location:       Permit#:       Permit#:       Permit#:         Physical address:       City.       State:       Zip         Declaration of Applicant       City.       State:       Zip         I hereby declare under penalty of perjury, that I have the authority to complete this application and all of the information supplied herein is to the best of my knowledge frue, accurate and complete and I have not withheld, misrepresented, or fabely stated any information freewart by this application.       O7/125/2023         Signature of Authorized Refresentative of Location       Otic       Date         Print Name       Orfection       Date         Credit Card Payment Information       Payment Method       Date         Payment Method       Signature:       Signature:       Signature:         Payment Method       Signature:       Signature:       Signature:         Bill	Request for Approval of Managing Funeral Director				
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Physical address:       Oty:       State:       Zip         2. Name of Location:       Permit#:       Permit#:         Physical address:       City:       State:       Zip         Declaration of Applicant       Itereby declare under penalty of perjury, that I have the authority to complete this application and all of the information supplied herein is to the best of my knowledge true, accurate and complete and I have not withheld, misrepresented, or faisely stated any information reveare to this application.       O7/25/2023         Signature of Authorized Refresentative of Location       O7/25/2023       Date         Rick J. Noel       President / Owner       Title         Print Name       O7/25/2023       Date         Signature of Proposed New Manfaging Funeral Director       Date         Signature of Proposed New Manfaging Funeral Director       Date         Signature of Proposed New Manfaging Funeral Director       Date         Credit Card Payment Information       Payment Method         Image: Signature of Cardit Card:       Image: Signature of Cardit Card:         Credit Card Number:       Expiration MonthY'ear         Billing Address       Billing Address         Billing City. State & Zp       Email for Receipt:         Authorization       Signature:         Sy providing my signature, 1 authorize payment in the above amount to the Nevada Funeral			Permit #:		
2. Name of Location:       Permit#:         Physical address:       City:       State:       Zp         Declaration of Applic ant       I hereby declare under penalty of perjury, that I have the authority to complete this application and all of the information supplied herein is to the best of my knowledge true, accurate and complete and I have not withheld, misrepresented, or fataley stated any information/intevent to this application.         I hereby declare under penalty of perjury, that I have the authority to complete this application and all of the information supplied herein is to the best of my knowledge true, accurate and complete and I have not withheld, misrepresented, or fataley stated any information/intevent to this application.         I hereby declare under penalty of perjury, that I have the authority to complete this application and all of the information supplied herein is to the best of my knowledge true, accurate and complete and I have not withheld, misrepresented, or fataley stated any information (President / Owner)         Rick J. Noel       O7/125/2023         Date       Sarah Grabowska         Print Name       O7/125/2023         Oate       Date         Sarah Grabowska       Mane on Credit Card:         Credit Card Payment Information       Payment Method         Amount:       \$         Name on Credit Card:       Credit Card Number:         Expiration Month/Year       Billing Address         Billing Address       Billing City, State & Zip	Pending				
Physical address:       City:       State:       Zp         Declaration of Applic ant       I       Increby declare under penalty of perjury, that I have the authority to complete this application and all of the information supplied herein is to the best of my knowledge true, accurate and complete this application and all of the information or falsely stated any information relevant to this application.         Image: Signature of Authorized Representative of Location       07/125/2023         Signature of Authorized Representative of Location       Date         Print Name       07/125/2023         Signature of Proposed New Managing Funeral Director       Date         Sarah Grabowska       President / Owner         Print Name       07/125/2023         Credit Card Payment Information       Date         Payment Method       Image: Signature of Authorized Representation         Amount:       S         Name on Credit Card:       Image: Signature         Credit Card Number:       Expiration MonthYear         Billing Address       Billing Address         Billing Address       Billing City, State & Zp         Enail for Receip:       Authorization         Signature:       Sy providing my signature, I suthorize payment in the above amount to the Nevada Funeral and Cemetery Services Board for the above application.         For Board Use Onty:       TD & S T/2 - (5 - S) <td>Physical address:</td> <td>City:</td> <td>State: Zip</td>	Physical address:	City:	State: Zip		
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Physical address:       City:       State:       Zp         Declaration of Applic ant       I       Increby declare under penalty of perjury, that I have the authority to complete this application and all of the information supplied herein is to the best of my knowledge true, accurate and complete this application and all of the information or falsely stated any information relevant to this application.         Image: Signature of Authorized Representative of Location       07/125/2023         Signature of Authorized Representative of Location       Date         Print Name       07/125/2023         Signature of Proposed New Managing Funeral Director       Date         Sarah Grabowska       President / Owner         Print Name       07/125/2023         Credit Card Payment Information       Date         Payment Method       Image: Signature of Authorized Representation         Amount:       S         Name on Credit Card:       Image: Signature         Credit Card Number:       Expiration MonthYear         Billing Address       Billing Address         Billing Address       Billing City, State & Zp         Enail for Receip:       Authorization         Signature:       Sy providing my signature, I suthorize payment in the above amount to the Nevada Funeral and Cemetery Services Board for the above application.         For Board Use Onty:       TD & S T/2 - (5 - S) <td>2 Name of Longton</td> <td></td> <td>Dermittle</td>	2 Name of Longton		Dermittle		
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Declaration of Applic ant         I hereby declare under penalty of perjury, that I have the authority to complete this application and all of the information supplied herein is to the best of my knowledge true, accurate and complete and I have not withheld, misrepresented, or falsely stated any information relevant to this application.         I hereby declare under penalty of perjury, that I have the authority to complete this application.       07/25/2023         Signature of Authorized Representative of Location       Date         Rick J. Noel       President / Owner         Print Name       Title         Signature of Proposed New Mariaging Funeral Director       Date         Sarah Grabowska       Print Name         Credit Card Payment Information       Payment Method         Amount:       \$         Amount:       \$         Amount:       \$         Expiration MonthYear       Billing Address         Billing Address       Billing Address         Billing Address       Billing Address         Billing City, State & Zp       Enal for Receipt:         Authorization       Signature:         Sy providing my signature, lasthorize payment in the above amount to the Nevada Funeral and Cemetery Services Board for the above application.         For Board Use Orly:       The S 712-61-S         Date Recelved:       TheS 5-S       Denred	Diversional addresses	Chr	State: Zio		
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Signature of Proposed New Managing Funeral Birector Date Sarah Grabowska Print Name Credit Card Payment Information Payment Method  Amount: S Amount: S Amount: Expiration Month/Year Billing Address Billing City, State & Zp Email for Receipt: Authorization Signature: By providing my signature, I authorize payment in the above amount to the Nevada Funeral and Cemetery Services Board for the above application. For Board Use Only: D #S 7/2-6/2-3 Date Date Date Date Date Date Date Date	Print Name	Title			
Sarah Grabowska         Print Name         Credit Card Payment Information         Payment Method         Image: Second Secon	fill i'el	07/25/20	23		
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Credit Card Number:         Expiration Month/Year         Billing Address         Billing City, State & Zip         Em ail for Receipt:         Authorization         Signature:         By providing my signature, I authorize payment in the above amount to the Nevada Funeral and Cemetery Services Board for the above application.         For Board Use Only:       Dr & S 7/2-6/2-3         Date Received:       71.2.5 2-3         Date Received:       71.2.5 2-3         Denied       Denied	Name on Credit Card				
Expiration Month/Year         Billing Address         Billing City, State & Zip         Email for Receipt:         Authorization         Signature:         By providing my signature, I authorize payment in the above amount to the Nevada Funeral and Cemetery Services Board for the above application.         For Board Use Only:       TO & S 7/2 4/2 3         Date Received:       7/2 5/2 3         Date Received:       7/2 5/2 3         Denied       Denied					
Billing Address         Billing City, State & Zip         Email for Receipt:         Authorization         Signature:         By providing my signature, I authorize payment in the above amount to the Nevada Funeral and Cemetery Services Board for the above application.         For Board Use Only:       TO PS T/2-6/2-3         Date Received:       T/2-5         Date Received:       T/2-5         For Paid:       \$ 2-2-5					
Billing City, State & Zip         Email for Receipt:         Authorization         Signature:         By providing my signature, I authorize payment in the above amount to the Nevada Funeral and Cemetery Services Board for the above application.         For Board Use Only:       TO PS 7/2-6/2-3         Date Received:       7/25/2-3         Date Received:       7/25/2-3         Fee Paid:       \$ 225					
Email for Receipt:         Authorization         Signature:         By providing my signature, I authorize payment in the above amount to the Nevada Funeral and Cemetery Services Board for the above application.         For Board Use Only:       TD & S 7/26/23         Date Received:       7/25/23         Date Received:       7/25/23         Fee Paid:       \$ 225					
Authorization         Signature:         By providing my signature, I authorize payment in the above amount to the Nevada Funeral and Cemetery Services Board for the above application.         For Board Use Only:       TO RS 7/26/23         Date Received:       7/25/23         Date Received:       7/25/23         Derived       0         Denied       0					
Signature: By providing my signature, I authorize payment in the above amount to the Nevada Funeral and Cemetery Services Board for the above application. For Board Use Only: TO RS 7/24/23 Date Received: 7/25/23 Pree Paid: \$225 Denied					
By providing my signature, I authorize payment in the above amount to the Nevada Funeral and Cemetery Services Board for the above application. For Board Use Only: TO RS 7/26/23 Date Received: 7/25/23 Fee Paid: \$225 Denied					
the above application.         For Board Use Only:       TO RS 7/26/23         Date Received:       7/25/23         Fee Paid:       \$ 525         Denied	Signature:				
□ Date Received: 712523 □ Approved □ □ Fee Paid: \$525 □ Denied		mount to the Nevada Funeral an	d Cemetery Services Board for		
□ Date Received: 712523 □ Approved □ □ Fee Paid: \$525 □ Denied	For Board Use Only: TO RS 7/26/23				
	Date Received: 712523	Approved			
Ref No:					
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Temp Approval Date:     Date Temp Permit Mailed:     Date Permit Mailed:					

Mariada Presant Based MPD Daarrant Days EPOPO10



### FUNERAL AND CEMETERY SERVICES BOARD

3740 Lakeside Drive, Suite 201, Reno, Nevada 89509 Phone (775) 825-5535 \* Fax (775) 507-4102 Email: <u>nvfuneralboard@fb.nv.gov</u> \* Website: <u>http://funeral.nv.gov/</u>

## Item 3.B.11: Consent Agenda

11) Managing Funeral Director Request for Sarah Grabowska FD995 – Cremation Society of Nevada – John Sparks EST125, temporary approval was granted for an effective date of July 22, 2023.



#### FUNERAL AND CEMETERY SERVICES BOARD

3740 Lakeside Drive, Suite 201, Reno, Nevada 89509 Phone (775) 825-5535 \* Fax (775) 507-4102 Email: nvfuneralboard@fb.nv.gov \* Website: http://funeral.nv.gov/

## Checklist – Managing Funeral Director

Applicant Name: Sarah Grabowska FD995 Establishment(s): Cremation Society of Nevada - John Sparks EST125 644 Pyramid Way, Sparks, NV 89431

#### NRS 642.345 Funeral directors: Management of funeral establishment or direct cremation facility prohibited without approval of Board; responsibilities.

1. A funeral director shall not manage a funeral establishment or direct cremation facility unless the funeral director has been approved by the Board to manage the funeral establishment or direct cremation facility.

2. If a funeral director manages more than one funeral establishment or direct cremation facility, the funeral director must obtain approval from the Board for each funeral establishment or direct cremation facility that he or she manages.

3. A funeral director is responsible for the proper management of each funeral establishment or direct cremation facility rof which the funeral director is the manager.

(Added to NRS by 1999, 941n A 2015, 1958)

NAC 642.116 Funeral directors: Requirements for management of funeral establishment or direct cremation facility; exception. (NRS 642.063)

1. Except as otherwise provided in subsection 4, the Board will not grant the approval required by NRS 642.345 for an funeral director to manage a funeral establishment or direct cremation facility unless the funeral director will be reasonably available at the funeral establishment or direct cremation facility during regular business hours. For the purposes of this subsection, a funeral director is presumed to be reasonably available at the funeral establishment or direct cremation facility if the funeral director resides not more than 120 miles from the premises of the funeral establishment or direct cremation facility.

2. Except as otherwise provided in subsection 4, the Board will not grant the approval required by NRS 642.345 for a funeral director to manage more than one funeral establishment or direct cremation facility unless the premises of each funeral establishment or direct cremation facility are located less than 120 miles apart.

3. Except as otherwise provided in subsection 4, the Board will not grant approval for a funeral director to manage more than a total of three places of business, including each funeral establishment and direct cremation facility managed by the funeral director.

4. The Board may grant an exception to the provisions of this section if the Board determines that such an exception is in the best interests of the public.

(Added to NAC by Funeral and Cemetery Svcs. Bd. by R067-15, eff. 11-2-2016)

#### Notes:

Applicant will manage TWO (2) locations if approved. Applicant currently resides within 120 miles of the location(s). Temporary approval was granted for an effective date of July 22, 2023.

Cremation Society of Nevada - John Sparks EST125, 644 Pyramid Way, Sparks, NV 89431 Cremation Society of Nevada - Affinity EST123, 644 S. Wells Avenue, Reno, NV 89502

RECOMMENDATION OF BOARD MEMBER

APPROVE: O

DENY: O Continue pending additional information: O

Comments:



## FUNERAL AND CEMETERY SERVICES BOARD

3740 Lakeside Drive, Suite 201, Reno, Nevada 89509 Phone (775) 825-5535 \* Fax (775) 507-4102 Email: <u>nvfuneralboard@fb.nv.gov</u> \* Website: <u>http://funeral.nv.gov/</u> RECEIVED

JUL 2 5 2023

## **Request for Approval of Managing Funeral Director**

Information

Any funeral establishment or direct cremation facility wishing to request approval of a new managing funeral director or transfer a managing funeral director from one location to another must complete this form and submit payment of \$225.

-				and the second		
Requir	ed Documents		1997 H #		AND STREET	
	Completed Reguest Form: Request forms are required to be completed in full.					
	Fee: A non-refundable paymen of payment include, check, mo Services Board."					
Establi	shment Location Information	the Latin C		and the		
Crema	f Location: ation Society of Nevada	a - John Spa	rks		Permit#: EST125	
	address: yramid Way				_	
<sup>City:</sup> Spark	S	state: Nevada		Zip Code: 89431		
Phone N 775-3	lumber: 31-1112		E-mail Address: info@funeraltru	st.org	0	
Preferr	ed Malling Address					
Mailing /	Address: (All Board correspondenc OX 2462	e will be sent to this	address.)			
City:		State:		Zip Code:		
Reno		Nevada		89505		
Propos	ed New Managing Funeral Dir	ector Informatio	n	States - States		
Name:					Proposed Start Date:	
	Grabowska			FD995	07/22/2023	
	Home Address: S. Meadows Pkwy, Apt	. 123		Charle Providence - PAG		
City:		State:		Zip Code:		
Reno		Nevada	-	89521		
Phone N 775-2	Number: 25-6168		E-mail Address: sgrabowska@fi	uneraltrust.or	9	
Does th location	ne proposed new managing Fund	eral Director resid	le within 120 miles of the	ne 🖌	Yes No	
	osed new managing Funeral Dire n, are each of the locations within	-		N/A	Yes No	

STATE OF NEVADA FUNERAL AND CEMETERY SERVICES BOARD Page 2 of 2					
Request for Approval of Managing Funeral Director				2	
Additional Locations Managed by Proposed Managing	Funeral Director	11.19.0 Ball			
1. Name of Location:			Permit #		
Pending					
Physical address:	City:		State:	Zip	
	carj.		citato.		
2. Name of Location			Permit#		
Physical address:	City:		State:	Zip	
Declaration of Applicant		Real Property	and the second	E. L. MAN MA	
I hereby declare under penalty of perjury, that I have the a	uthority to complete	this application	and all of the	e information	
supplied herein is to the best of my knowledge true, accur	ate and complete an	nd I have not wit	hheld, misrep	presented, or	
falsely stated any information relevant to this application.					
(120)		07/25/202	2		
- Lete in Vloet		011201202			
Signature of Authorized Representative of Location-		Date			
Rick J. Noel		President	/ Owner		
Print/Namen		Title			
		07/25/202	3		
Signature of Proposed New Managing Funeral Director		Date			
		Date			
Sarah Grabowska					
Print Name					
Credit Card Payment Information			2		
Payment Method					
		-			
			C. VER		
Amount: \$					
Name on Credit Card:					
Credit Card Number:					
An annual of the second se			_		
Expiration Month/Year					
Billing Address					
Billing City, State & Zip					
Email for Receipt:					
Authorization					
Signature:					
By providing my signature, I authorize payment in the above the above application	e amountto the Neva	da Funeral and	Cemetery Ser	vices Board for	
the above application.					
For Board Use Only: TO RS 7/26/23	ID Assessed	1		1	
Date Received:         7/25/23           D Fee Paid:         \$ 225	Approved     Denied				
D Ref. No.:	U Withdrawn	1			
C Temp Approval Date:	D Date Temp Pe	ermit Mailed:	-		
Formal Approval Date:	Date Permit I				

t



### FUNERAL AND CEMETERY SERVICES BOARD

3740 Lakeside Drive, Suite 201, Reno, Nevada 89509 Phone (775) 825-5535 \* Fax (775) 507-4102 Email: <u>nvfuneralboard@fb.nv.gov</u> \* Website: <u>http://funeral.nv.gov/</u>

## Item 3.B.12: Consent Agenda

12) Managing Funeral Director Request for Blake Howe FD622 – Cremation Society of Nevada – Northern Nevada EST126, temporary approval was granted for an effective date of July 22, 2023.





### FUNERAL AND CEMETERY SERVICES BOARD

3740 Lakeside Drive, Suite 201, Reno, Nevada 89509 Phone (775) 825-5535 \* Fax (775) 507-4102

#### Email: <u>nvfuneralboard@fb.nv.gov</u> \* Website: <u>http://funeral.nv.gov/</u>

## **Checklist – Managing Funeral Director**

Applicant Name:Blake Howe FD622Establishment(s):Cremation Society of Nevada – Northern Nevada EST1268056 S. Virginia Street, Suite 3, Reno, NV 89511

## NRS 642.345 Funeral directors: Management of funeral establishment or direct cremation facility prohibited without approval of Board; responsibilities.

1. A funeral director shall not manage a funeral establishment or direct cremation facility unless the funeral director has been approved by the Board to manage the funeral establishment or direct cremation facility.

2. If a funeral director manages more than one funeral establishment or direct cremation facility, the funeral director must obtain approval from the Board for each funeral establishment or direct cremation facility that he or she manages.

3. A funeral director is responsible for the proper management of each funeral establishment or direct cremation facility of which the funeral director is the manager.

(Added to NRS by <u>1999, 941;</u> A <u>2015, 1958)</u>

## NAC 642.116 Funeral directors: Requirements for management of funeral establishment or direct cremation facility; exception. (NRS 642.063)

1. Except as otherwise provided in subsection 4, the Board will not grant the approval required by <u>NRS 642.345</u> for a funeral director to manage a funeral establishment or direct cremation facility unless the funeral director will be reasonably available at the funeral establishment or direct cremation facility during regular business hours. For the purposes of this subsection, a funeral director is presumed to be reasonably available at the funeral establishment or direct cremation facility available at the funeral director resides not more than 120 miles from the premises of the funeral establishment or direct cremation facility.

2. Except as otherwise provided in subsection 4, the Board will not grant the approval required by <u>NRS 642.345</u> for a funeral director to manage more than one funeral establishment or direct cremation facility unless the premises of each funeral establishment or direct cremation facility are located less than 120 miles apart.

3. Except as otherwise provided in subsection 4, the Board will not grant approval for a funeral director to manage more than a total of three places of business, including each funeral establishment and direct cremation facility managed by the funeral director.

4. The Board may grant an exception to the provisions of this section if the Board determines that such an exception is in the best interests of the public.

(Added to NAC by Funeral and Cemetery Svcs. Bd. by R067-15, eff. 11-2-2016)

#### Notes:

#### <u>Applicant will manage THREE (3) locations if approved.</u> <u>Applicant currently resides within 120 miles of the</u> <u>location(s). Temporary approval was granted for an effective date of July 22, 2023.</u>

Cremation Society of Nevada – Northern Nevada EST126, 8056 S. Virginia Street, Suite 3, Reno, NV 89511 Walton's Funerals & Cremationsn– Sierra Chapel EST121, 875 W. Second Street, Reno, NV 89503 Walton's Funerals & Cremations – O'Brien-Pogers & Crossby EST119, 500 W/est Second Street, Reno, NV 89503

APPROVE: O

DENY: O

Continue pending additional information: O

Comments:



### FUNERAL AND CEMETERY SERVICES BOARD

3740 Lakeside Drive, Suite 201, Reno, Nevada 89509 Phone (775) 825-5535 \* Fax (775) 507-4102 RECEIVED

JUL 25 2023

Email: <u>nvfuneralboard@fb.nv.gov</u> \* Website: <u>http://funeral.nv.gov/</u>

## Request for Approval of Managing Funeral Director

Information

Any funeral establishment or direct cremation facility wishing to request approval of a new managing funeral director or transfer a managing funeral director from one location to another must complete this form and submit payment of \$225.

Blake Howe FD622 07/22/2023   Physical Home Address:   1685 Verdi Vista Ct. 2ip Code:   City: State: Zip Code:   Reno Nevada 89523   Phone Number: 775-232-7626   Does the proposed new managing Funeral Director reside within 120 miles of the Yes	r						
Fag: A non-refundable payment in the amount of \$225 must be submitted at time of request. Acceptable for of payment include, check, money order or credit card and made payable to the "Nevada Funeral and Cemet Services Board."         Establishment Location Information       Name of Location:         Name of Location:       Permit#:         Cremation Society of Nevada - Northern Nevada       EST126         Physical address:       8056 S. Virginia Street #3         City:       State:       Zip Code:         Reno       Nevada       89511         Phone Number:       E-mail Address:       info@funeraltrust.org         775-322-2772       info@funeraltrust.org       Preferred Malling Address.         Mailing Address:       (Alt Board correspondence will be sent to this address.)       PO Box 2462         City:       State:       Zip Code:         Reno       Nevada       89505         Proposed New Managing Funeral Director Information       Name:         Name:       License#       Proposed Start D.         Blake Howe       FD622       07/22/2023         Physical Home Address:       E-mail Address:       07/22/2023         Reno       Nevada       89523         Phone Number:       Zip Code:       89523         Phone Number:       E-mail Address:       Doe: </td <td></td> <td></td> <td>76</td> <td></td> <td>N N N</td> <td></td>			76		N N N		
of payment include, check, money order or credit card and made payable to the "Nevada Funeral and Cemet Services Board."         Establishment Location Information Name of Location: Cremation Society of Nevada - Northern Nevada       Permit#: EST126         Physical address: 8056 S. Virginia Street #3       Zip Code: 89511         City: Reno       State: Nevada       Zip Code: 89511         Phone Number: 775-322-2772       E-mail Address: info@funeraltrust.org         Preferred Mailing Address Mailing Address: (All Board correspondence will be sent to this address.) PO Box 2462       State: Nevada       Zip Code: 89505         Proposed New Managing Funeral Director Information Name: Blake Howe       License# FD622       Proposed Start D: 07/22/2023         Physical Home Address: 1685 Verdi Vista Ct.       State: Nevada       Zip Code: 89523         City: Reno       State: Nevada       Zip Code: 89523         Physical Home Address: 1685 Verdi Vista Ct.       E-mail Address: bhowe@funeraltrust.org         Opes the proposed new managing Funeral Director reside within 120 miles of the Iccation?       Yes       r		Completed Reguest Form: Request forms are required to be completed in full.					
Name of Location:       Permit#:         Cremation Society of Nevada - Northern Nevada       EST126         Physical address:       8056 S. Virginia Street #3         City:       State:       Zip Code:         Reno       Nevada       89511         Phone Number:       F-mail Address:       info@funeraltrust.org         775-322-2772       E-mail Address:       info@funeraltrust.org         Preferred Malling Address       E-mail Address.)       PO         PO Box 2462       State:       Zip Code:         City:       State:       Nevada       89505         Proposed New Managing Funeral Director Information       Nevada       89502         Name:       License#       Proposed Start D:         Blake Howe       FD622       07/22/2023         Physical Home Address:       1685 Verdi Vista Ct.       Zip Code:         City:       State:       Zip Code:         Reno       Nevada       89523         Phone Number:       T75-232-7626       E-mail Address:         Does the proposed new managing Funeral Director reside within 120 miles of the location?       Yes       r         If proposed new managing Funeral Director manages more than one       NA       Yes       r	of	payment include, check, mo					
Cremation Society of Nevada - Northern Nevada       EST126         Physical address:       8056 S. Virginia Street #3         City:       State:       Zip Code:         Reno       Nevada       89511         Phone Number:       775-322-2772       info@funeraltrust.org         Preferred Mailing Address         Mailing Address:       (All Board correspondence will be sent to this address.)         PO Box 2462       State:       Zip Code:         City:       State:       Zip Code:         Reno       Nevada       89505         Proposed New Managing Funeral Director Information       Proposed Start D.         Name:       License#       Proposed Start D.         Blake Howe       FD622       07/22/2023         Physical Home Address:       1685 Verdi Vista Ct.       2/ip Code:         City:       State:       Zip Code:         Reno       Nevada       89523         Phone Number:       Tr5-232-7626       E-mail Address:         Does the proposed new managing Funeral Director reside within 120 miles of the location?       Yes       f         If proposed new managing Funeral Director manages more than one       N/A       Yes       f	Establishm	nent Location Information					
8056 S. Virginia Street #3         City:       State:       Zip Code:         Reno       Nevada       89511         Phone Number:       E-mail Address:       info@funeraltrust.org         775-322-2772       info@funeraltrust.org         Preferred Mailing Address         Mailing Address:       (All Board correspondence will be sent to this address.)         PO Box 2462       State:       Zip Code:         City:       State:       Zip Code:         Reno       Nevada       89505         Proposed New Managing Funeral Director Information       Name:         Blake Howe       FD622       07/122/2023         Physical Home Address:       1685 Verdi Vista Ct.       City:         City:       State:       Zip Code:         Reno       Nevada       89523         Phone Number:       FD622       07/122/2023         Phone Number:       T5-232-7626       bhowe@funeraltrust.org         Does the proposed new managing Funeral Director reside within 120 miles of the location?       Yes       f         If proposed new managing Funeral Director manages more than one       N/A       Yes       f	Crematio	on Society of Nevada	a - Northern	Nevada			
Reno       Nevada       89511         Phone Number:       E-mail Address:       info@funeraltrust.org         775-322-2772       info@funeraltrust.org         Preferred Malling Address         Mailing Address:       (All Board correspondence will be sent to this address.)         PO Box 2462       State:       Zip Code:         City:       State:       All Code:         Reno       Nevada       89505         Proposed New Managing Funeral Director Information       Name:         Blake Howe       FD622       07/22/2023         Physical Home Address:       1685 Verdi Vista Ct.       07/22/2023         City:       State:       Zip Code:         Reno       Nevada       89523         Phone Number:       E-mail Address:       07/22/2023         Phone Number:       E-mail Address:       bhowe@funeraltrust.org         Does the proposed new managing Funeral Director reside within 120 miles of the location?       Yes       t         If proposed new managing Funeral Director manages more than one       N/A       Yes       t	8056 S. V						
info@funeraltrust.org         Preferred Malling Address         Mailing Address: (All Board correspondence will be sent to this address.)       PO Box 2462         City:       State:       Zip Code:         Reno       Ne vada       89505         Proposed New Managing Funeral Director Information         Name:       Licensed#       Proposed Start Director Information         Name:       Blake Howe       FD622       07/22/2023         Physical Home Address:       1685 Verdi Vista Ct.       2ip Code:         City:       State:       Zip Code:         Reno       Nevada       89523         Phone Number:       E-mail Address:       bhowe@funeraltrust.org         Does the proposed new managing Funeral Director reside within 120 miles of the location?       Yes       r         If proposed new managing Funeral Director manages more than one       N/A       Yes       r	Reno	11 - A			· ·		
Mailing Address: (All Board correspondence will be sent to this address.)         PO Box 2462         City:       State:       Zip Code:         Reno       Nevada       89505         Proposed New Managing Funeral Director Information         Name:       Licensed#       Proposed Start Director Information         Name:       State:       State:       07/22/2023         Physical Home Address:       1685 Verdi Vista Ct.       07/22/2023         City:       State:       Zip Code:         Reno       Nevada       89523         Phone Number:       E-mail Address:       bhowe@funeraltrust.org         Does the proposed new managing Funeral Director reside within 120 miles of the location?       Yes       r         If proposed new managing Funeral Director manages more than one       N/A       Yes       r					st.org		
Mailing Address: (All Board correspondence will be sent to this address.)       PO Box 2462         City:       State:       Zip Code:         Reno       Nevada       89505         Proposed New Managing Funeral Director Information         Name:       Licensed#       Proposed Start Director Information         Name:       State:       State:       07/22/2023         Physical Home Address:       1685 Verdi Vista Ct.       07/22/2023         City:       State:       Zip Code:         Reno       Nevada       89523         Phone Number:       F-mail Address:       bhowe@funeraltrust.org         Does the proposed new managing Funeral Director reside within 120 miles of the location?       Yes       r         If proposed new managing Funeral Director manages more than one       N/A       Yes       r	Preferred I	Malling Address					
Reno       Nevada       89505         Proposed New Managing Funeral Director Information         Name:       Licensed#       Proposed Start D:         Blake Howe       FD622       07/22/2023         Physical Home Address:       1685 Verdi Vista Ct.       07/22/2023         City:       State:       Zip Code:         Reno       Nevada       89523         Phone Number:       775-232-7626       E-mail Address:         Does the proposed new managing Funeral Director reside within 120 miles of the location?       Yes       If proposed new managing Funeral Director manages more than one	Mailing Addr	ess: (All Board correspondenc	e will be sent to this	address.)			
Proposed New Managing Funeral Director Information         Name:       Licensed/ FD622       Proposed Start Director Director Information         Blake Howe       FD622       07/22/2023         Physical Home Address:       1685 Verdi Vista Ct.       07/22/2023         City:       State:       Zip Code:         Reno       Nevada       89523         Phone Number:       T75-232-7626       E-mail Address:         Does the proposed new managing Funeral Director reside within 120 miles of the location?       Yes       If proposed new managing Funeral Director manages more than one							
Name:       Licensed#       Proposed Start Diality         Blake Howe       FD622       07/22/2023         Physical Home Address:       1685 Verdi Vista Ct.       07/22/2023         City:       State:       Zip Code:         Reno       Nevada       89523         Phone Number:       E-mail Address:       bhowe@funeraltrust.org         Does the proposed new managing Funeral Director reside within 120 miles of the location?       Yes       r         If proposed new managing Funeral Director manages more than one       N/A       Yes       r	Reno		Nevada		89505		
Name:       Licensed#       Proposed Start Diality         Blake Howe       FD622       07/22/2023         Physical Home Address:       1685 Verdi Vista Ct.       07/22/2023         City:       State:       Zip Code:         Reno       Nevada       89523         Phone Number:       E-mail Address:       bhowe@funeraltrust.org         Does the proposed new managing Funeral Director reside within 120 miles of the location?       Yes       r         If proposed new managing Funeral Director manages more than one       N/A       Yes       r	Proposed I	New Managing Funeral Dir	ector Informatio	n			
Physical Home Address: 1685 Verdi Vista Ct. City: State: Zip Code: Reno Nevada 89523 Phone Number: 775-232-7626 E-mail Address: bhowe@funeraltrust.org Does the proposed new managing Funeral Director reside within 120 miles of the Yes Yes	Name:					Proposed Start Date:	
1685 Verdi Vista Ct.       State:       Zip Code:         City:       Nevada       89523         Phone Number:       E-mail Address:       bhowe@funeraltrust.org         775-232-7626       E-mail Address:       bhowe@funeraltrust.org         Does the proposed new managing Funeral Director reside within 120 miles of the location?       Yes       r					FD0ZZ	0112212023	
Reno       Nevada       89523         Phone Number:       E-mail Address:         775-232-7626       bhowe@funeraltrust.org         Does the proposed new managing Funeral Director reside within 120 miles of the location?       Yes         If proposed new managing Funeral Director manages more than one       N/A							
Phone Number:       E-mail Address:         775-232-7626       bhowe@funeraltrust.org         Does the proposed new managing Funeral Director reside within 120 miles of the location?       ✓         If proposed new managing Funeral Director manages more than one       N/A       ✓	-				1 '	A	
775-232-7626       bhowe@funeraltrust.org         Does the proposed new managing Funeral Director reside within 120 miles of the location?       ✓ Yes         If proposed new managing Funeral Director manages more than one       N/A       ✓ Yes	Reno		Nevada		89523		
Does the proposed new managing Funeral Director reside within 120 miles of the Ves I for the Ves I f							
Incation?	115-232	-/626		bhowe@funera	Itrust.org		
	•	oposed new managing Fund	eral Director resid	le within 120 miles of th	ne 🖌	Yes No	
					N/A	Yes No	

STATE OF NEVADA FUNERAL AND CEMETERY SERVICES BOAR	RD			Page 2 of 2
Request for Approval of Managing Funeral Director				
Additional Locations Managed by Proposed Managing	Funeral Director			
1. Name of Location: Walton's Funerals & Cremations - Sierra C	hapel		Permit#	
Physical address:	City:		State:	Zp
875 W. Second Streeet	Reno		NV	89503
2. Name of Location: Walton's Funerals & Cremations - O'Brien-	Rogers & Crosb	y	Permit # EST1	
Physical address: 600 West Second Street				
Declaration of Applicant			15,542	
I here by declare under penalty of perjury, that I have the au supplied herein is to the best of my knowledge true, accural faisely stated any information relevant to this application.				
the for Moel		7/25/2023		
Signature of Authorized Representative of Location	-	ate		
Rick J. Noel		resident/O	wner	
Print Name Title				
( Coke M. Longe 07/25/				
Signature of Proposed New Managing Funeral Director	[	ate		
Blake Howe				
Print Name				
Credit Card Payment Information		11 A A A A A A A A A A A A A A A A A A	1.1	
Payment Method				
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Billing City, State & Zip				
Email for Receipt:				
Authorization				
Signature:				
By providing my signature, lauthorize payment in the above the above application.	amount to the Nevada I	funeral and Cen	netery Sar	vias Board for
For Board Use Only: TD RS 9726/23				
Date Received: 7/25/23	C Approved			
□ Fee Paid: \$ 225 □ Rof. No.: #5-2405/	D Denied			
D Temp Approval Date:	I D Date Temp Parmi	Hallad-		

Date Permit Mailed:

Formal Approval Date:



### FUNERAL AND CEMETERY SERVICES BOARD

3740 Lakeside Drive, Suite 201, Reno, Nevada 89509 Phone (775) 825-5535 \* Fax (775) 507-4102 Email: <u>nvfuneralboard@fb.nv.gov</u> \* Website: <u>http://funeral.nv.gov/</u>

## Agenda Item 4: Consent Decree Regarding Case No. FB21-17, Clark County Funeral Services EST106

Attachments:



## FUNERAL AND CEMETERY SERVICES BOARD

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Agenda Item 5: Overview of Implementation of 2023 Legislation



## FUNERAL AND CEMETERY SERVICES BOARD

3740 Lakeside Drive, Suite 201, Reno, Nevada 89509 Phone (775) 825-5535 \* Fax (775) 507-4102 Email: <u>nvfuneralboard@fb.nv.gov</u> \* Website: <u>http://funeral.nv.gov/</u>

Agenda Item 6: Financial Reports

Attachments:

- A. Regulatory Fee Collection
- B. Financial Reports

### Budget vs. Actuals - FY23 P&L

July 2022 - June 2023

	TOTAL				
	ACTUAL	BUDGET	OVER BUDGET	% OF BUDGET	
Income					
Administrative Fee (Reis sue or Add Lic)	1,125.00	375.00	750.00	300.00 %	
Administrative Fine	16,181.40		16, 181.40		
Approval of Managing Funeral Director	6,750.00	3,375.00	3,375.00	200.00%	
Cemetery Renewals	1,400.04	1,813.00	-412.96	77.22%	
Crematory Renewals	3,999.96	3,021.00	978.96	132.41 %	
EmbalmerRenewals	8,000.00	6,822.00	1,178.00	1 17.27 %	
Establishment Permit Renewals	6,525.00	5,035.00	1,490.00	129.59 %	
Examinations	3,725.00	4,000.00	-275.00	93.13 %	
Funeral Arranger Renewals	13,400.00	119470.00	1,930.00	118.83 %	
Funeral Director Renewals	14,200.00	13,839.00	361.00	102.61 %	
Initial Licensing	24,368.75	33,000.00	-8,631.25	73.840%	
Interest Income	261.74		261.74		
Legal and Miscella neous Fees	5,657.60	5,000.00	657.60	113.15 %	
NV Regulatory Fee	285,050.00	336,000.00	-50,950.00	84.840%	
Study Guide	50.00		50.00		
Total Income	\$390,694,49	\$423,750.00	\$ -33,055.51	92.20%	
GROSS PROFIT	\$390,694.49	\$423,750.00	\$ -33,055.51	92.204%	
Expenses					
Administrative Fines	16,127.90		16,127.90		
Attorney General - Legal Fees	5,990.90	24,000.00	-18,009.10	24.96%	
Background Checks	1,404.60	2,000.00	-595.40	70.230%	
Bank fees	3,082.98	5,000.00	-1,917.02	61.66%	
Board Member Compensation	3,600.00	3,000.00	600.00	120.00%	
Conferenc/Training Registration	3,740.00	1,500.00	2,240.00	249.33%	
Contractual services					
Bookkeeping	7,908.00	8,400.00	-492.00	94.18 %	
Dues and Tests		250.00	-250.00		
Total Contractual services	7,908.00	8,650.00	-742.00	91.42%	
Equipment and Furnishings	1,381024	3,000.00	-1,618.76	46.04 %	
Insurance	1,817.11	1,800.00	17.11	100.95 %	
Interest Expense	711000		710000		
Licensing Software Subscription		12,000.00	-12,000.00		
Meeting Expenses	2,896.75	2,400.00	496.75	120.70%	
Miscelaneous		300.00	-300.00		
Office Lease	10,516.00	10,632.00	115,00	00.11 %	
Office Supplies	10,050.58	8,500.00	1,550.58	118.24 %	
Payroll Expenses					
Administrative Wages	64,124.68	62, 119.00	2,005,68	103.23%	
Employer Taxes	18,745.38	15,622.00	3,123.38	109.99 %	
Executive Director Salary	133,041.52	113,390.00	19,651.52	117.33 %	
Health Insurance	24.314.33	210500.00	2.8 14.33	113.09 %	
Inspector/Investigation Wages			2,265.66		

Budget vs. Actuals - FY23 P&L

July 2022 - June 2023

	TOTAL			
	ACTUAL	BUDGET	OVER BUDGET	% OF BUDGET
Retirement	34,254.46	30,214.00	4,040.46	1 13.37 %
Vacation Expense	3,857.90		3,857.90	
Total Payroll Expenses	313,539.93	275,781.00	37,758.93	113.69 %
Postage	2,008.38	3,000.00	-991.62	66.95 %
Printing and Copying	6,668.57	4,000.00	2,668.57	166.71 %
Repair and Maintenance	343.05		343.05	
Technical Support Web Site	2,260.94	2,200.00	60.94	102.77 %
Telephone/Internet	4,485.12	3,500.00	985.12	128.15%
Travel	14,352.69	20,000.00	-5,647.31	71.76 %
Utilities	4,792.59	4,500.00	292.59	106.50 %
Total Expenses	\$426,678.33	\$404,763.00	\$21,915.33	105.41 %
NET OPERATING INCOME	\$ -35,983.84	\$18,987.00	\$ -54,970.84	-189.52 %
Other Expenses				
Depreciation	1,381.25		1,381.25	
Total Other Expenses	<b>\$1,</b> 381.25	\$0.00	\$1,381.25	0.00%
NET OTHER INCOME	<b>\$</b> -1,381.25	\$0.00	<b>\$ -1,381.25</b>	0.00%
NET INCOME	\$ -37,365.09	\$18,987.00	\$ -56,352.09	-196.79 %

Balance Sheet As of July 31a2023

	TOTAL
ASSETS	
Current Assets	
Bank Accounts	
CheckingState of NV Funeral Brd	335,526.01
Total Bank Accounts	\$335,526.01
Accounts Receivable	
Accounts Receivable	1,270.00
Total Accounts Receivable	\$1,270.00
Other Current Assets	
Payroll Refunds	0.00
Prepaid expenses	1,269.50
Undeposited Funds	0.00
Total Other Current Assets	\$1,269.50
Total Current Assets	\$338,065.51
Fixed Assets	
Accumulated Depreciation	-1,381.25
Machinery & Equipment	5,842.96
Total Fixed Assets	<b>\$4,4</b> 61.71
Other Assets	
Accum Depr - Right of Use Asset	-27,648.00
Right of Use Asset	58,547.00
Security Deposits	1,500.00
Total Other Assets	\$32,399.00
TOTAL ASSETS	\$374,926.22

Balance Sheet As of July 310 2023

	TOTAL
LIABILITIES AND EQUITY	
Liabilities	
Current Liabilities	
Accounts Payable	
Accounts Payable	0.00
Total Accounts Payable	\$0.00
Other Current Liabilities	
Accrued Expenses	0.00
Deferred Revenue	35,593.75
Direct Deposit Payable	0.00
Lease Liabilly - Current	0.00
Payroll Liabilities	0.00
Accrued Compensation	0.00
Deferred Compensation	939.48
Federal Taxes (941/944)	8,108.96
Federal Unemployment (940)	0.00
NV UI Bond Obligation Assessment	0.00
NV Unemployment Tax	0.00
PEBP Adjust	0.00
PEBP Medical	2,019.15
Vacation Liability	17,451.81
Total Payroll Liablities	28,519.40
Total Other Current Liabilities	<b>\$64,113.15</b>
Total Current Liablities	<b>\$64,113.1</b> 5
Long-Term Liabilities	
Lease Liability - Non Current	32,014.00
Total Long-Term Liabilities	\$32,014.00
Totel Liabilities	\$96,127.15
Equity	
Fund Balance	298,975.83
Net Income	-20,176.76
Total Equity	\$278,799.07
TOTAL LIABILITIES AND EQUITY	\$374,926.22

### Budget vs. Actuals - FY24

July 1 - August 9, 2023

	TOTAL				
	ACTUAL	BUDGET	OVERBUDGET	% OF BUDGE	
Income					
Administrative Fee (Reissue or Add/Lic)	75.00	375.00	-300.00	20.003	
Approval of Managing Funeral Director	675.00	2,475.00	-10800.00	27278	
Cemetery Renewals	116.67	1,900.00	-1,783.33	6.14 9	
Crematory Renewals	333,33	4,000.00	-3,666.67	8.330	
Embalmer Renewals	683.33	8,900.00	-8,216.67	7.68	
Establishment Permit Renewals	543,75	6,500.00	-5,956.25	8.370	
Examinations	525.00	4,000.00	-3,475.00	13.13	
Funeral Arranger Renewals	1,106.67	18,900.00	-17,783.33	5.91 9	
Funeral Director Renewals	1,200.00	16,300.00	- 15,100.00	7.360	
Initial Licensing	4,625.00	24,000.00	-19,375.00	19.27	
Interest Income	29.64	33.00	-3.36	89.820	
Legal and Miscellaneous Fees		5,000.00	-5,000.00		
NV Regulatory Fee		280,0 00.00	-280,000.00		
Study Guide		100.00	-100.00		
Total Income	\$9,923.39	\$372,483.00	\$ -362,559.61	2.68	
GROSS PROFIT	\$9,923.39	\$372,483.00	\$ -362,559.61	2.666	
Expenses					
Attorney General@ Legal Fees		20,000.00	-20,000.00		
Auditing		11,0000.00	-11,0000.00		
Background Checks	19.95	1,800.00	-10780.05	1.11	
Bank fees	333.72	2,800.00	-2,466.28	11.92	
Board Member Compensation		4,200.00	-4,200.00		
Conferenc/Training Registration		4,200.00	-4,200.00		
Contractual services					
Bookkeeping	00.00	8.400.00	-7,800.00	7.14	
Dues and Tests		250.00	-250.00		
Total Contractual services	600.00	8,650.00	-8,050.00	6.946	
Equipment and Furnishings		2,000.00	-2.000.00		
Insurance	67.52	1,800.00	-10732.48	3.750	
Meeting Expenses	0.00	3,350.00	-3,350.00	0.000	
Office Lease	3.370.00	20,2 20.00	-16,850.00	16.670	
Office Supplies	675.38	8,500.00	-7,824.62	7.950	
Payroll Expenses					
Administrative Wages	4,816.00	62,119.00	-57,303.0D	7.750	
Employer Taxes	3,603.53	15,622.00	-12,018.47	23.07	
Executive Director Salary	18,283.51	137,288.00	-119,004.49	13.32	
Health Insurance	2,858.26	23,000.00	-20,141074	12.43	
Inspector/Investigation Wages	3.046.58	32,936.00	-29,889.42	9.25	
Retirement	3,791018	31,109.00	-27,317.82	12.19	
Total Payroll Expenses	36,399.06	302,074.00	-265,674.94	12.05	
Postage	21.05	2,450.00	2,428.95	0.860	
Printing and Copying		5.000.00	-5.000.00		

Budget vs. Actuals - FY24 July 1 - August 9, 2023

	TOTAL				
	ACTUAL	BUDGET	OVER BUDGET	% OF BUDGET	
Repair and Maintenance		700.00	-700.00		
Technical Support Web Site	0.00	2,200.00	-2,200.00	0.000%	
Telephone/Internet	29.99	4,523.00	-4,493.01	0.660%	
Travel	0.00	28,100.00	-28,100.00	0.00 %	
Utilities	102.00	4,500.00	-4,398.00	2.270%	
Total Expenses	\$41¢618.67	\$438,067.00	\$ -396,448.33	9.50 <i>4</i> %	
NET OPERATING INCOME	\$ -31,695.28	\$-65,584.00	\$33,888.72	48.33 %	
NET INCOME	\$ -31,695.28	\$ -65,584.00	\$33,888.72	48.33 <i>e</i> %	

### Sales by Customer Summary

April - June, 2023

	APR(2023	MAY (2023	JUN 2023	TOTAL
104 Serenity Funeral Home	150.00	460.00	200.00	\$810.00
106 Clark County Funeral Service	100.00			\$100.00
108 Truckee Meadows Cremation & Burial Svcs	740.00	850.00	71 <b>0</b> .00	\$2,300.00
109 Las Vegas Istamic Cemetery	20.00	40.00	40.00	\$100.00
110 McDermott Funeral Home		860.00	700.00	\$1,560.00
112 Giddens Memorial Chapel	230.00			\$230.00
113 Nevada Funeral Service	60.00	110.00	70.00	\$240.00
114 Eastside Memorial Park	100.00	70.00	20.00	\$190.00
115 Mountain Vista Chapel	50.00	40.00	80.00	\$1 <b>0</b> 70.00
116 Sonoma Funeral Home	100.00	90.00	120.00	\$310.00
127 Truckee Meadows Cremation - Sparks	0.00		0.00	\$0.00
129 Andres Serenity Family Mortuary & Crematory	150.00	170.00		\$320.00
134 La Eternidad Funeral	130.00	110.00	80.00	\$320.00
138 Care Cremation	220.00	580.00	220.00	\$10020.00
15 Southern Nevada Mortuary	60.00	50.00	40.00	\$150.00
18 Gunter's Hawthorne Funeral Home	60.00	60.00	40.00	\$160.00
3 Mountain View Mortuary	330.00	41 <b>0</b> .00	380.00	\$1,120.00
5 Smith Family Funeral Home	250.00	390.00	280.00	\$920.00
56 Pahrump Family Mortuary Group	330.00	260.00	<b>210</b> .00	\$800.00
60 The Gardens	110.00	130.00		\$240.00
7 Burns Funeral Home, Inc.	300.00	260.00		\$560.00
8 Freitas Rupracht Funeral Home	60.00	60.00	50.00	\$170.00
85 Heritage Mortuary	140.00	220.00	200.00	\$560.00
92 Smart Cremation	100.00	50.00		\$1650.00
Anthem				\$0.00
101L Sunrise Cremation	450.00	450.00	390.00	\$10290.00
133 Desert Memorial	570.00	540.00	410.00	\$1,520.00
Total Anthem	1,020.00	990.00	800.00	\$2,810.00
FPG Nevada				\$0.00
100L Tulip Cremation	0.00	20.00	10.00	\$30.00
130 Kraft-Sussman Funeral Services	210.00	620.00	180.00	\$1,010.00
98L Vegas Valley Cremation McLeod	31 <b>0</b> .00	740.00	320.00	\$1,370.00
Tolel FPG Nevada	520.00	1,380.00	510.00	\$2,410.00
Inspired Life Holdings				\$0.00
128 Inspired Life Memorials & Cremations	160.00	350.00		\$510.00
93 Inspired Life Cremations	100.00	0.00		\$0.00
99 Inspired Life Cremations	10.00	60.00		\$70.00
Total Inspired Life Holdings	170.00	410.00		\$580.00
Integrity Funeral Service	170.00	410.00		\$0.00
117 Walton's Funerals and Cremations - Church	100.00	40.00	150.00	\$290.00
118 Walton's Chapel of the Valey	240.00			
119 O'Brien Rogers & Crosby Funeral Home		370.00	390.00	\$10000.00
120 Ross, Burke & Knobel Mortuary - Reno	60.00	90.00	110.00	\$260.00
	290.00	180.00	370.00	\$840.00
121 Walton's Sierra Chapel	690.00	550.00	450.00	\$10690.00

### Sales by Customer Summary

April - June, 2023

	APR 2023	MAY2023	JUN 2023	TOTAL
122 Walton's Sparks Funeral Home	160.00	230.00	110.00	\$500.00
123 Cremation Society of Nevada - Affinity	120.00	110.00	140.00	\$370.00
124 Cremation Society of Nevada - Capitol City	210.00	190.00	150.00	\$550.00
125 John Sparks Memorial Cremation	130.00	160.00	130.00	\$420.00
126 Cremation Society of Nevada - Northern Nevada	50.00	70.00	80.00	\$200.00
136 Autumn Funerals & Cremation	160.00	310.00	240.00	\$710.00
Total Integrity Funeral Service	2,210.00	2,300.00	2,320.00	\$6,630.00
La Paloma Funeral Services				\$0.00
131 La Paloma - West	200.00	210.00	280.00	\$690.00
79 La Paloma - Stephanie	680.00	620.00	500.00	\$10800.00
88 La Paloma - Longley	260.00	120.00	220.00	\$600.00
Total La Paloma Funeral Services	1,140.00	950.00	1,000.00	\$3,090.00
Legacy Funeral Holdings, Inc.				\$0.00
Davis Funeral Home & Memorial Park				\$0.00
103 Las Vegas Cremations	370.00	350.00	360.00	\$1,080.00
132 Las Vegas Cremations	360.00	350.00	360.00	\$1,070.00
26 South Eastern Avenue	1,390.00	1,650.00	1,320.00	\$4,360.00
28 South Rainbow Rd	340.00	290.00	230.00	\$860.00
Total Davis Funeral Home & Memorial Park	2,460.00	2,640.00	2,270.00	\$7,370.00
Total Legacy Funeral Holdings, Inc.	2,460.00	2,640.00	2,270.00	\$7,370.00
SCI				\$0.00
Alderwoods (Nevada) Inc.				\$0.00
38 Thomas and Jones Affordable Funeral Home	200.00	280.00	240.00	\$720.00
Total Alderwoods (Nevada) Inc.	200.00	280.00	240.00	\$720.00
Keystone America				\$0.00
36 FitzHenry's - Fairview	120.00	210.00	160.00	\$490.00
58 FitzHenry's - Highway 395	40.00	100.00	100.00	\$240.00
Total Keystone America	160.00	310.00	260.00	\$730.00
Neptune Management Corp.				\$0.00
64L Neptune Society - Las Vegas	900.00	1,070.00	790.00	\$2,760.00
81L Neptune Society - Reno	550.00	710.00	590.00	\$1,850.00
87L National Cremation Society	180.00	190.00	60.00	\$430.00
Total Neptune Management Corp.	1,630.00	1,970.00	1,440.00	\$5,040.00
Palm Mortuaries		·		\$0.00
105 Palm - Southwest	300.00	270.00	110.00	\$680.00
17 Palm - Downtown (N Main)	640.00	520.00	610.00	\$10770.00
19 Palm - Boulder Hwy	370.00	250.00	480.00	\$1,100.00
27 Palm - Eastern	1,090.00	930.00	960.00	\$2,980.00
37 Palm - South Jones	270.00	380.00	270.00	\$920.00
54 Palm - Cheyenne	360.00	370.00	220.00	\$950.00
55 Affordable Cremation - Decatur	1,110.00	1,080.00	910.00	\$3,100.00
69 King David Memorial Chapel	180.00	120.00	170.00	\$470.00
80 Palm - Northwest	660.00	660.00	600.00	\$10920.00

### Sales by Customer Summary

April - June, 2023

	APR (2023	MAY 2023	JUN 2023	TOTAL
Total Palm Mortuaries	4,980.00	4,580.00	4,330.00	\$13,890.00
Total SCI	6,970.00	7,140.00	6,270.00	\$20,380.00
Simple Cremation, Inc				\$0.00
53L Simple Cremation, Inc NW (Rancho)	520.00	560.00	560.00	\$10640.00
77L Simple Cremation, Inc Reno (Kietzke)	360.00	610.00	390.00	\$1¢360.00
85L Simple Cremation, Inc SW (Durango)	460.00	420.00	520.00	\$10400.00
86L Simple Cremation Inc. Henderson (Lake Mead)	450.00	650.00	480.00	\$10580.00
89L Simple Cremation Inc Sparks (Rock)	290.00	240.00	240.00	\$770.00
90L Simple Cremation@ East (Sahara)	600.00	590.00	720.00	\$1,910.00
Total Simple Cremation, Inc	2,680.00	3,070.00	2,910.00	\$8,660.00
Smith E LLC				\$0.00
135 Star Mortuary	140.00	170.00	220.00	\$530.00
137 Star Mortuary	200.00	230.00	220.00	\$650.00
72 Boulder City Family Mortuary	0.00			\$0.00
89 Star Mortuary (Funeral Smith)	30.00		40.00	\$70.00
Total Smith E LLC	370.00	400.00	480.00	\$1,250.00
Southern Nevada Funeral Services. LLC				\$0.00
2 Lee Funeral Home	110.00			\$110.00
Total Southern Nevada Funeral Services, LLC	110.00			\$110.00
The Funeral Directors Management Group				\$0.00
49 Moapa Valley & Virgin Valley Mortuaries	70.00			\$70.00
Total The Funeral Directors Management Group	70.00			\$70.00
TOTAL	\$21,510.00	\$24,550.00	\$20,000.00	\$66,060.00



STATE OF NEVADA FUNERAL AND CEMETERY SERVICES BOARD

3740 Lakeside Drive, Suite 201, Reno, Nevada 89509 Phone (775) 825-5535 \* Fax (775) 507-4102 Emall: <u>nvfuneralboard@fb.nv.gov</u> \* Website: <u>http://funeral.nv.gov/</u>

## Agenda Item 7: Current Complaint Status

Attachment: Overview of Current Complaint Status



### FUNERAL AND CEMETERY SERVICES BOARD

3740 Lakeside Drive, Suite 201, Reno, Nevada 89509

Phone (775) 825-5535 \* Fax (775) 507-4102

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## **COMPLAINT STATUS**

Complaint			Complaint	
No.	Status	Summary	Rcvd.	Ack Sent
FB22-01	Dismissed	Condition of body	1/3/2022	1/6/2022
FB22-02	Dismissed	Right to order disposition; Fraud and misrepresentation in the sale of merchandise	1/3/2022	1/6/2022
FB22-03	Dismissed	Fraud and Misrepresentation	1/22/2022	1/27/2022
FB22-04	Closed	Fraud and Misrepresentation	2/28/2022	2/28/2022
FB22-05	Withdrawn	Unprofessional conduct; Aiding unlicensed practice	3/1/2022	n/a
FB22-06	Consent Decree	Unprofessional conduct; Unethical practices	3/2/2022	n/a
FB22-07	Consent Decree	Unprofessional conduct; Aiding unlicensed practice	3/15/2022	n/a
FB22-08	Consent Decree	Unprofessional conduct; Delay in disposition	3/16/2022	3/29/2022
FB22-09	Dismissed	Unprofessional conduct; Delay in disposition	3/28/2022	3/29/2022
FB22-10	Dismissed	Fraud and Misrepresentation	3/31/2022	3/31/2022
FB22-11	Dismissed	Release of cremated remains	5/9/2022	5/10/2022
FB22-12	Dismissed	Unprofessional conduct; Burial permit	5/25/2022	5/26/2022
FB22-13	Dismissed	Premises not professional and sanitary	6/17/2022	6/21/2022
FB22-13	Dismissed	Premises not professional and sanitary	6/17/2022	6/21/2022
FB22-14	Dismissed	Fraud and Misrepresentation; Sale of merchandise	7/25/2022	7/26/2022
FB22-15	Dismissed	Death certificate delays	7/25/2022	7/28/2022
FB22-16	Pending	Unprofessional conduct; Unlicensed practice	8/9/2022	n/a
FB22-17	Withdrawn	Violation of order	8/24/2022	n/a
FB22-18	Dismissed	Unethical Practices	9/19/2022	9/26/2022
FB22-19	Pending	Scattering cremated remains	11/7/2022	11/8/2022
FB22-20	Dismissed	Unprofessional conduct; Donor process	12/12/2022	12/12/2022
FB23-01	Dismissed	Unprofessional conduct	1/9/20263	1/9/2023
FB23-02	Dismissed	Unprofessional conduct	1/24/2023	1/25/2023
FB23-03	Dismissed	Unprofessional conduct; Fraud and misrepresentation	1/24/2023	1/25/2023
FB23-04	Pending	Unprofessional conduct; Cemetery sales	2/7/2023	2/15/2023
FB23-05	Pending	Unprofessional conduct; Unlicensed practice	3/29/2023	n/a
FB23-06	Pending	Unprofessional conduct	4/7/2023	n/a
FB23-07	Dismissed	Unprofessional conduct	4/21/2023	n/a
FB23-08	Pending	Cemetery ground and mausoleum maintenance	5/10/2023	5/10/2023
FB23-09	Pending	Unprofessional conduct; timely records	5/12/2023	n/a
FB23-10	Pending	Fraud and Misrepresentation; cremation without viewing	7/10/2023	7/11/2023
FB23-11	Pending	Unprofessional conduct; EDRS delay	7/11/2023	7/11/2023
FB23-12	Pending	Cemetery ground and mausoleum maintenance	7/25/2023	7/26/2023
FB23-13	Pending	Cemetery ground and mausoleum maintenance	7/25/2023	7/26/2023
FB23-14	Pending	Cemetery ground and mausoleum maintenance	7/25/2023	7/26/2023

### Nevada Funeral and Cemetery Services Board Complaint Status

Complaint No.	Status	Summary	Complaint Rcvd.	Ack Sent
FB23-15	Pending	Cemetery ground and mausoleum maintenance	7/25/2023	7/26/2023



## FUNERAL AND CEMETERY SERVICES BOARD

3740 Lakeside Drive, Suite 201, Reno, Nevada 89509 Phone (775) 825-5535 \* Fax (775) 507-4102 Email: <u>nvfuneralboard@fb.nv.gov</u> \* Website: <u>http://funeral.nv.gov/</u>

## Agenda Item 8: Executive Director Report

Attachment: See attached report.



# State of Nevada FUNERAL AND CEMETERY SERVICES BOARD

3740 Lakeside Drive, Suite 201 Reno, NV 89509 Phone (775) 825-5535 \* Email nvfuneralboard@fb.nv.gov

### **Executive Director Report – August 10, 2023**

Since the meeting on June 7, 2023, operations have continued to run smoothly. We are moving toward electronic document storage and have updated several processes to eliminate paper, as much as possible. I continue to look for efficiencies where possible to move the operations away from paper and toward a more modern approach.

We contracted with Xerox for a new copier that will reduce the monthly base cost and replace outdated equipment. I expect delivery of the new copier (and removal of the existing equipment) within the next two weeks.

This year, the biennial fiscal audit of the FY22 and FY23 financial records as required by Nevada Revised Statutes 218G.400 is due to the Legislative Counsel Bureau on December 1. Marie Paakkari and I have scanned and have ready to upload to a secure portal all but a few last remaining documents to provide to the auditor. At this time, the contract with the CPA is with the Governor's Finance Office for approval and submission to the Board of Examiners.

On June 22<sup>nd</sup>, I met with Monica Myles of the Nevada Donor Network. Monica introduced me to members of the staff and gave me a tour of their facility in Reno. I learned more about the donation process and the coordination between the Nevada Donor Network and the funeral industry. In addition, on July 13, I attended the Nevada Donor Network Symposium. This was an interesting and educational event. Not only were the speakers engaging and the topics educational, I had the opportunity to meet many licensees in person.

On July 6<sup>th</sup>, I met via Teams with Serena Moore and Rasheeda Alvarez of the Clark County Social Services Office to learn more about the County's Burial and Cremation Program. At the meeting, the representatives presented an overview of their process and answered my questions regarding the coordination with licensed facilities. I now have a better understanding of their program and their interaction with licensees.

In July, I attended a virtual meeting of the North American Death Care Regulators' Association, during which, regulators from many states discuss concerns or questions regarding cemetery and other death care laws. Of particular interest during this call with the regulation of alkaline hydrolysis, as other states have recently passed laws to permit this disposition, and regulators are seeking information and best practices. There was some discussion regarding regulation of natural organic reduction.

With respect to regulating natural organic reduction, I met with a representative of Earth Funeral and contacted the regulators in Washington, Oregon, and New York regarding their experiences and lessons learned. I am developing regulations for promulgation.

In the past 60 days, several reports were due. I filed the Consultant Report and the Report of Occupational Licensing Boards with the Legislative Counsel Bureau. These statutorily required reports are used by the Nevada Legislature. In addition, I submitted the State Professional and Occupational License Report to the State Controller's Office. This report provides information regarding licensees for purposes of collections by that office.

Finally, last week, I met with Terry Reynolds, Director of the Department of Business & Industry, to discuss implementation of AB431n where the Board is moved from reporting to the Governor's office to the Department of Business & Industry. He provided an overview of his plan, including gathering information from the affected boards and developing consistent standards for internal controls, investigations, and disciplinary actions.

Most importantly, I want to thank you for serving as members of the Board. Your time is valuable, as is your experience and perspective. I appreciate your continued support.



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## Executive Director Approved Applicants 5/31/2023 - 8/9/2023

#### For reference only, licensees approved by Executive Director:

License No.	First Name	Middle Name	Last name	License Type	Status	issue Date
			1		i	1

F	A	319	Erica		Carrillo	Funeral Arranger	Active	7/19/2023
F	A	320	LaToya		Giddens	Funeral Arranger	Active	7/28/2023
F	A	321	Denise	Renae	Nickel	Funeral Arranger	Active	8/8/2023
	0	2		77 - 57 77				

		1				4	1
FD.	1002	Taylor	Lynne	Billian	Funeral Director	Active	5/31/2023
FD	1003	Caitlyn	Ann	Ottmann	Funeral Director	Active	6/13/2023
FD	1004	Robyn	Michelle	Donavon	Funeral Director	Active	6/14/2023
				Keough-			
FD FD	1005	Julie	Ann	McMurray	Funeral Director	Active	6/27/2023
FD FD	1005 1006	Julie Judy	Ann Lynn	McMurray Cannon	Funeral Director Funeral Director	Active Active	6/27/2023 6/28/2023
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