



STATE OF NEVADA

FUNERAL AND CEMETERY SERVICES BOARD

3740 Lakeside Drive, Suite 201, Reno, Nevada 89509

Phone (775) 825-5535 * Fax (775) 507-4102

Email: nvfuneralboard@fb.nv.gov * Website: <http://funeral.nv.gov/>

Agenda Item 3: Consent Agenda

- A. Discussion, recommendation, and possible action regarding review and approval of minutes of meetings (For possible action)
 - 1) June 7, 2023

- B. Discussion, recommendation, and possible action regarding previously issued temporary establishment permit, direct cremation facility permit, crematory license applications and request for approval of new managing funeral directors (for possible action)
 - 1) Managing Funeral Director Request for Christopher Walters FD64 – Desert Memorial Cremation & Burial EST133, temporary approval was granted for an effective date of May 27, 2023.
 - 2) Managing Funeral Director Request for Christopher Walters FD64 – Sunrise Cremation Society DC101L, temporary approval was granted for an effective date of May 27, 2023.
 - 3) Managing Funeral Director Request for Traci Ortlieb FD992 – Desert Memorial Cremation & Burial EST133, temporary approval was granted for an effective date of June 1, 2023.
 - 4) Managing Funeral Director Traci Ortlieb FD992 – Sunrise Cremation Society DC101L, temporary approval was granted for an effective date of June 1, 2023.
 - 5) Managing Funeral Director Margarita Rojas FD946 – Clark County Funeral Services EST106, temporary approval was granted for an effective date of June 6, 2023.
 - 6) Managing Funeral Director Request for Jeffrey Baughn FD993 – Walton's Funerals & Cremations EST117, temporary approval was granted for an effective date of June 3, 2023.
 - 7) Managing Funeral Director Request for Jeffrey Baughn FD993 – Walton's Funerals & Cremations-Chapel of the Valley EST118, temporary approval was granted for an effective date of June 3, 2023.
 - 8) Managing Funeral Director Request for Jeffrey Baughn FD993 – Cremation Society – Capitol City EST124, temporary approval was granted for an effective date of June 3, 2023.
 - 9) Managing Funeral Director Request for Russell E. Donaldson FD963 – National Cremation Society DC87L, temporary approval was granted for an effective date of July 1, 2023.
 - 10) Managing Funeral Director Request for Sarah Grabowska FD995 – Cremation Society of Nevada – Affinity EST123, temporary approval was granted for an effective date of July 22, 2023.
 - 11) Managing Funeral Director Request for Sarah Grabowska FD995 – Cremation Society of Nevada – John Sparks EST125, temporary approval was granted for an effective date of July 22, 2023.
 - 12) Managing Funeral Director Request for Blake Howe FD622 – Cremation Society of Nevada – Northern Nevada EST126, temporary approval was granted for an effective date of July 22, 2023.



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Item 3.A: Consent Agenda

- A. Discussion, recommendation, and possible action regarding review and approval of minutes of meetings (For possible action)
 - 1) June 7, 2023



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MINUTES

Wednesday, June 07, 2023, at 10:00 a.m.

Hyatt Place Las Vegas
4520 Paradise Road
Las Vegas, Nevada 89169

1. Call to order, confirmation of quorum.

Chairman Sharp called the Board meeting to order at 10:00 a.m. A roll call confirmed that a quorum was present.

Board Members Present

Dr. Randy Sharp, Chairman
Kim Kandaras, Treasurer
Dr. Raymond Giddens
Laura Sussman
Dr. Donald Edward Chaney

Board Staff Present

Stephanie Bryant McGee, Incoming Executive Director
Jennifer Kandt, Out-going Executive Director

Board Counsel Present

Joel Bekker, Deputy Attorney General

Board Members Absent

None

2. Public comment

Chairman Sharp opened the floor to public comments. There were no comments.

3. Discussion, recommendation, and possible action regarding election of new Board secretary (For possible action)

Jennifer Kandt, Executive Director (out-going), reported that Bart Burton resigned from his position with the Board and, because he was the Board's Secretary, the Board needs to elect a new Secretary.

The Board discussed the vacancy. Laura Sussman stated that she would be happy to assume the role of Board Secretary.

Action: Chairman Randy Sharp moved to appoint Laura Sussman as Secretary. The motion was seconded by Kim Kandaras. The motion passed unanimously.

4. Consent Agenda (For Possible Action)

Chairman Sharp called for approval items on the consent agenda.

The consent agenda items contain routine matters for consideration and acceptance. The Board members may approve items on the consent agenda as a whole or individually at their discretion.

- A. Discussion, recommendation, and possible action regarding review and approval of minutes of meetings (For possible action)
 - 1) April 6, 2023
- B. Discussion, recommendation, and possible action regarding previously issued temporary establishment permit, direct cremation facility permit, crematory license applications and request for approval of new managing funeral directors (for possible action)
 - 1) Managing Funeral Director Request for Taeya Havens FD918 – Davis Funeral Home EST28, temporary approval was granted for an effective date of May 8, 2023
 - 2) Managing Funeral Director Request for Tyson Smith FD707 – Star Mortuary EST137, temporary approval was granted for an effective date of May 11, 2023

Action: Laura Sussman made the motion, seconded by Kim Kandaras, to approve all items on the Consent Agenda. The motion passed unanimously.

- 5. Discussion, recommendation, and possible action regarding continuing education approval for Gerald Hitchcock, Nevada Department of Business and Industry, SCATS Education Training Program, Bloodborne Pathogens Awareness, requesting 3 CEU's (For Possible Action)

The Board discussed the requirements for continuing education and agreed to approve the continuing education for Gerald Hitchcock.

Action: Dr. Raymond Giddens made a motion, seconded by Dr. Randy Sharp, to approve three continuing education units at the request of Gerald Hitchcock of the Department of Business and Industry for the SCATS Education Training Program, Blood Pathogens Awareness. The Motion passed unanimously.

- 6. Discussion, recommendation, and possible action regarding continuing education approval Jenna Dumas and Monica Myles, the Nevada Donor Network 2023 Funeral Home Symposium, requesting 4 CEU's (For Possible Action)

Jenna Dumas with the Nevada Donor Network provided an overview of the symposium agenda. Ms. Dumas stated that Nevada Donor Network provides a similar training annually to educate and update the industry regarding donation processes. Ms. Dumas highlighted the background of the speakers, including the recipient or donor who will speak to show the human side of donation and how it impacts the community. The symposium will be held in Las Vegas on July 12 and in Reno on July 13.

The Board discussed and approved the continuing education request for the Nevada Donor Network 2023 Funeral Home Symposium.

Action: Dr. Raymond Giddens made a motion to approve four continuing education units for the Nevada Donor Network Symposium. Laura Sussman seconded the motion. The motion passed unanimously.

**7. Discussion, recommendation, and possible action regarding Budget for FY2024.
(For Possible Action)**

Stephanie McGee, Executive Director (incoming), presented the Fiscal Year 2024 (FY24) proposed budget for consideration. She described the revenue items, including the biennial renewal fees, half of which are reflected in FY24 and the remaining half that will be reflected in the FY25 budget. In addition, Ms. McGee stated that regulatory fees are \$10 for each decedent handled by a facility are projected based on the actual amount collected year-to-date in fiscal year 2023. She explained that the FY23 budgeted regulatory fees were overestimated, as those were based on the previous years during which the death rate was higher due in large part to the COVID pandemic, and that the actual amount collected was considerably less. Ms. McGee explained that the FY24 projection is conservative based on the expected slower death rate.

With respect to FY24 expenses, Ms. McGee explained that payroll expenses will be higher due to the double-fill of the executive director position and the annual and sick leave payout for the out-going executive director, Jennifer Kandt.

Ms. McGee stated that the licensing database software was removed as an expense line item. Ms. McGee emphasized that the licensing software is necessary and that she would present this expenditure to the Board when the cost has been determined for allocation from reserves.

The proposed budget has an expected shortfall of approximately \$65,000 due to the conservatively estimated regulatory fee revenue, the double-fill of the executive director position in July, the leave payout for the out-going executive director; and the contract for the accountant to conduct the required audit. Ms. McGee explained that she would continue to review the expenses to determine where the budget could be tightened.

Ms. McGee recommended that the Board approve the proposed budget, but that the Board review the budget in six months.

The Board discussed at length the proposed budget, the expected shortfall, and the impact on reserves. The Board acknowledged that the proposed budget did not include the cost-of-living adjustment (COLA) or the retention bonuses that were next on the agenda. The Board members agreed that the regulatory fee revenue was on target, that this revenue it had been over-projected in prior years, and that the death rate will even out in the aftermath of the pandemic.

With respect to the reserve, the Board agreed that it should maintain no less than a six-month reserve. If the proposed budget were approved, there would be more than eight months in reserve. The Board discussed the cash flow given the upcoming renewals and the conservatively estimated regulator fee revenue.

Action: Kim Kandarar made a motion, seconded by Dr. Donald Edward Chaney, to approve the FY24 budget as proposed and that the Board review the budget in six months. The motion passed unanimously.

8. Discussion, recommendation, and possible action regarding COLA adjustment and employee bonuses equivalent to State recommended retention bonuses during legislative session (For Possible Action)

Stephanie McGee proposed for consideration the annual cost-of-living adjustment (COLA) for staff and a retention bonus similar to what other State employees received. the Executive Director, Inspector/Investigator and Administrative Assistant. Ms. McGee stated that she is not would be excluded from the COLA, as she is new to her position.

Ms. McGee stated that, while the Board is not subject to what the State pays but may consider the State's actions. Ms. McGee stated that the State paid a retention bonus of \$500 to individuals who were employed on March 1, 2023, and would pay a \$500 bonus to individuals who were employed as June 15, 2023.

The Board discussed the proposed COLA and bonuses. Kim Kandaras explained that, as a business owner and CPA, she values her employees and that, if the employees are not getting at least a cost-of-living adjustment, they are essentially getting a decrease in pay. She explained that, when evaluating a COLA, she starts with the Social Security adjustment and considered the Consumer Price Index (CPI).

Ms. Kandaras researched the current inflation rate and the published cost-of-living increases. She stated that the Social Security COLA will not come out until October, but that the Senior Citizens League anticipates that Social Security COLA will be 3.1%. Ms. Kandaras stated that then she considers the CPI, which is currently about 3.8%-3.9%. Ms. Kandaras stated that then, since there is quite a bit of disparity, she then refers to the Morning Star projections and that those projections are that inflation will be about 3.5% by the end of the year.

Ms. Kandaras described the COLA adjustments given by the Board for the previous two years. She stated that, in 2022, the actual cost-of-living was 6% and that the Board approved a COLA of 3% that year, which was below the actual cost-of-living increase. The following year, the cost of living was 8%, and the Board gave a 10% increase to catch up for the short fall of the prior year. Ms. Kandaras stated that for the last two years the Board has given a total of 13% increases. Ms. Kandaras stated that they she refers to the Consumer Price Index which is what things cost and defines inflation and for those two years, one year was 7% and the other year was 6% and that equals 13%, and by giving that 10% increase the Board caught up to actual inflation.

Ms. Kandaras stated that, given the 3.1% anticipated Social Security COLA and the current inflation rate of 4.9%, the Board needs to be right at 4% because the true measure of inflation is the CPI and that is 4.9% right now. Ms. Kandaras stated that she would recommend at least a 4% increase, but she also suggested to reevaluate this in six months when the budget is evaluated and see if the Board is on track and maybe an additional increase is necessary mid-year, if the CPI ends up being 4.9%-5%, the Board will need to compensate because if the Board does not, then the Board is essentially giving their employees a decrease in pay.

Action: Kim Kandaras made a motion for a 4% cost of living adjustment to staff, excluding the incoming executive director, and a \$1,200 retention bonus paid to staff in two installments, \$600 in June 2023, and \$600 in December 2023 and to re-evaluate wages in six months. Laura Sussman seconded the motion. The motion passed unanimously.

9. Open meeting law training by Deputy Attorney General, Joel Bekker. (For Information Only)

Joel Bekker, Deputy Attorney General, presented an open meeting law training. The Board discussed the recent changes to the Open Meeting Law.

10. Financial Reports (For Information Only)
A. Regulatory Fee Collection
B. Financial Reports

Stephanie McGee provided a report on the FY23 financial statements.

11. Overview of current complaint status (For Information Only)

Stephanie McGee presented a summary of the current complaint status to the Board reports.

12. Report from Executive Director, Stephanie Bryant McGee (For Information Only)

Stephanie McGee provided a report of office operation activities since her hire date on May 1 and recent legislation, specifically SB431, AB503, and AB289.

Ms. McGee stated that SB431 places occupational boards, including the Funeral & Cemetery Services Board, within the Department of Business and Industry's Office of Boards, Commissions and Council Standards. Ms. McGee stated that the legislation provides that the Boards Commissions and Council Standards are responsible for centralized administration of all the occupational boards, internal control standards, uniform standard for investigations, licensing and discipline including without limitations separating the rules and responsibilities for occupational licensure from the roles of occupational discipline.

Ms. McGee stated that AB503 passed and amends Chapter 642 to specify the different license types for fingerprinting. Ms. McGee stated that although the statutes contain a general provision for fingerprinting, the provision needed to be modified for the Board to obtain criminal history from the FBI. Ms. McGee stated that this background check is important for licensing but that the lag between the fingerprinting and the Board's receipt of a criminal history report will lengthen the time an application is pending. Ms. McGee stated that the bill was still pending the Governor's signature.

Ms. McGee stated that AB289 regarding natural organic reduction was approved by the Governor and was effective immediately for purposes of regulation. Ms. McGee stated that the Board will draft regulations.

Jennifer Kandt stated that she has one item to discuss regarding Board vacancies, she was just informed by the Governor's office that Celena DiLullo from Palm Mortuaries has been appointed to the Board. Ms. Kandt stated that at least one of the Board vacancies has been filled as of this date.

13. Discussion regarding future agenda items and future meeting dates

Wednesday, August 16, 2023
Wednesday, November 15, 2023

The Board reviewed and discussed the future agenda items and future meeting dates.

14. Board Member comments

Chairman Sharp opened the floor for Board member comments.

Kim Kandaras stated that she wanted to thank Jennifer Kandt for all of her years of service and for turning this Board around. Ms. Kandaras also wanted to welcome Stephanie Bryant McGee to the Board.

Dr. Randy Sharp presented a service plaque to Jennifer Kandt and thanked her for her exemplary service to the Board.

Dr. Donald Edward Chaney thank Jennifer Kandt for welcoming him to the Board orientation at The Conference. Dr. Chaney stated that it was good to be in Arizona with her and her leadership there. Dr. Chaney welcomed Stephanie Bryant McGee to the Board.

Laura Sussman stated that she remembers what it was like before Jennifer Kandt came onto the Board and what it was like to operate a funeral home in the State, and it is an amazing difference. Ms. Sussman stated that Ms. Kandt has really taken the industry to a new standard. Ms. Sussman welcomed Stephane Bryant McGee.

Dr. Raymond Giddens stated that, being in the industry for six years and seeing other states and what they are going through, Dr. Giddens commended Jennifer Kandt for making the Board better. Dr. Giddens welcomed and wished Stephanie Bryant McGee the best.

15. Public comment

Chairman Sharp opened the floor for public comment.

Aaron Forgey stated that, based on what Joel Bekker said, having public comment after an agenda item is discussed but prior to a vote is allowable.

Christopher Grant with McDermott's Funeral and Cremation Services stated that with regard to the consent decrees, specifically the verbiage, the term that comes up a lot on consent decrees is unprofessional conduct which is such an all-encompassing statement, and it gets listed on a public record. Unprofessional conduct could include anything from not returning phone calls in a timely manner or leaving a body in the parking lot. Mr. Grant stated that he would like to see something where when a consent decree is issued it specifically lists what part of the unprofessional conduct happened in that case or if it can be graded. Mr. Grant stated that, as the general public, if you are reading the consent decree, you see fraud, misrepresentation, handling of bodies and it turns out the consent decree was regarding a misrepresentation or misunderstanding or miscommunication of a phone call or whatever. Mr. Grant stated that it leaves a stain of what was happening at that funeral home, in light of what has happened in the last couple of years with some of the other funeral homes. Mr. Grant stated that individuals might think that this might be the same thing happening with this funeral home. Mr. Grant stated that he would just like to see something clarified where that statement that will be a public record forever is more focused on what happened regarding each case and not general statements about what unprofessional conducts includes, even if its not included in that case.

16. Adjournment

Chairman Sharp adjourned the meeting at 12:45 p.m.



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Item 3.B.1: Consent Agenda

- 1) Managing Funeral Director Request for Christopher Walters FD64 – Desert Memorial Cremation & Burial EST133, temporary approval was granted for an effective date of May 27, 2023.



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Checklist – Managing Funeral Director

Applicant Name: Christopher Walters FD64
Establishment(s): Desert Memorial EST133
1111 Las Vegas Boulevard North, Las Vegas, NV 89101

NRS 642.345 Funeral directors: Management of funeral establishment or direct cremation facility prohibited without approval of Board; responsibilities.

1. A funeral director shall not manage a funeral establishment or direct cremation facility unless the funeral director has been approved by the Board to manage the funeral establishment or direct cremation facility.
2. If a funeral director manages more than one funeral establishment or direct cremation facility, the funeral director must obtain approval from the Board for each funeral establishment or direct cremation facility that he or she manages.
3. A funeral director is responsible for the proper management of each funeral establishment or direct cremation facility of which the funeral director is the manager.
(Added to NRS by [1999, 941](#); A [2015, 1958](#))

NAC 642.116 Funeral directors: Requirements for management of funeral establishment or direct cremation facility; exception. (NRS 642.063)

1. Except as otherwise provided in subsection 4, the Board will not grant the approval required by [NRS 642.345](#) for a funeral director to manage a funeral establishment or direct cremation facility unless the funeral director will be reasonably available at the funeral establishment or direct cremation facility during regular business hours. For the purposes of this subsection, a funeral director is presumed to be reasonably available at the funeral establishment or direct cremation facility if the funeral director resides not more than 120 miles from the premises of the funeral establishment or direct cremation facility.
2. Except as otherwise provided in subsection 4, the Board will not grant the approval required by [NRS 642.345](#) for a funeral director to manage more than one funeral establishment or direct cremation facility unless the premises of each funeral establishment or direct cremation facility are located less than 120 miles apart.
3. Except as otherwise provided in subsection 4, the Board will not grant approval for a funeral director to manage more than a total of three places of business, including each funeral establishment and direct cremation facility managed by the funeral director.
4. The Board may grant an exception to the provisions of this section if the Board determines that such an exception is in the best interests of the public.
(Added to NAC by Funeral and Cemetery Svcs. Bd. by R067-15, eff. 11-2-2016)

Notes:

Applicant will manage TWO (2) locations if approved. Applicant currently resides within 120 miles of the location(s). Temporary approval was granted for an effective date of May 27, 2023.

Sunrise Cremation DC101L, 401 Max Court, Henderson, NV 89011
Desert Memorial EST133, 1111 Las Vegas Boulevard North, Las Vegas, NV 89101

RECOMMENDATION OF BOARD MEMBER

APPROVE: DENY: Continue pending additional information:

Comments: _____



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RECEIVED

MAY 26 2023

Request for Approval of Managing Funeral Director

Information

Any funeral establishment or direct cremation facility wishing to request approval of a new managing funeral director or transfer a managing funeral director from one location to another must complete this form and submit payment of \$225.

Required Documents

- Completed Request Form: Request forms are required to be completed in full.
Fee: A non-refundable payment in the amount of \$225 must be submitted at time of request.

Establishment Location Information

Name of Location: Desert Memorial, Permit #: EST 133
Physical address: 1111 Las Vegas Blvd N.
City: LV, State: NV, Zip Code: 89101
Phone Number: 702-387-1000, E-mail Address: NA

Preferred Mailing Address

Mailing Address: (All Board correspondence will be sent to this address.)
1111 Las Vegas Blvd N.
City: Las Vegas, State: NV, Zip Code: 89101

Proposed New Managing Funeral Director Information

Name: Christopher Walters, License #: FD64, Proposed Start Date: 5-27-23
Physical Home Address: 8138 Crushed Velvet Pl.
City: Las Vegas, State: NV, Zip Code: 89166
Phone Number: 702-591-7659, E-mail Address: cpw1970@gmail.com

Does the proposed new managing Funeral Director reside within 120 miles of the location? [X] Yes [] No

If proposed new managing Funeral Director manages more than one location, are each of the locations within 120 miles of each other? [] NA [X] Yes [] No

My license will be used from 5-27-23 until 6-1-23. As of 6-1-23 I will no longer be the managing funeral director. CW

Request for Approval of Managing Funeral Director

Additional Locations Managed by Proposed Managing Funeral Director

1. Name of Location: <u>Sunrise Cremation</u>		Permit #: <u>DC 1014</u>	
Physical address: <u>401 Max Ct</u>	City: <u>Henderson</u>	State: <u>NV</u>	Zip: <u>89011</u>
2. Name of Location:		Permit #:	
Physical address	City:	State:	Zip

Declaration of Applicant

I hereby declare under penalty of perjury, that I have the authority to complete this application and all of the information supplied herein is to the best of my knowledge true, accurate and complete and I have not withheld, misrepresented, or falsely stated any information relevant to this application.

<u>Kasha Muihay</u> Signature of Authorized Representative of Location	<u>5/24/2023</u> Date
<u>Kasha Muihay</u> Print Name	<u>Managing Funeral Director</u> Title
<u>Christopher Walters</u> Signature of Proposed New Managing Funeral Director	<u>5-26-23</u> Date
<u>Christopher Walters</u> Print Name	

Credit Card Payment Information

Payment Method

Amount: \$ 225.00
 Name on Credit Card: Christopher Walters
 Credit Card Number: _____
 Expiration Month Year: _____
 Billing Address: 3001 Dallas Hwy 210
 Billing City, State & Zip: Frisco TX 75034
 Email for Receipt: cpw1970@gmail.com
 Authorization Signature: Christopher Walters

By providing my signature, I authorize payment in the above amount to the Nevada Funeral and Cemetery Services Board for the above application.

For Board Use Only:

<input type="checkbox"/> Date Received: <u>5/26/23</u>	<input type="checkbox"/> Approved <u>o</u>
<input type="checkbox"/> Fee Paid: <u>\$ 225</u>	<input type="checkbox"/> Denied
<input type="checkbox"/> Ref. No.: <u>64396808273</u>	<input type="checkbox"/> Withdrawn <u>o</u>
<input type="checkbox"/> Temp Approval Date: <u>6/1/23</u>	<input type="checkbox"/> Date Temp Permit Mailed: <u>6/1/23</u>
<input type="checkbox"/> Formal Approval Date:	<input type="checkbox"/> Date Permit Mailed:



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Item 3.B.2: Consent Agenda

- 2) Managing Funeral Director Request for Christopher Walters FD64 – Sunrise Cremation Society DC101L, temporary approval was granted for an effective date of May 27, 2023.



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Checklist – Managing Funeral Director

Applicant Name: Christopher Walters FD64
Establishment(s): Sunrise Cremation DC101L
401 Max Court, Henderson, NV 89011

NRS 642.345 Funeral directors: Management of funeral establishment or direct cremation facility prohibited without approval of Board; responsibilities.

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3. A funeral director is responsible for the proper management of each funeral establishment or direct cremation facility of which the funeral director is the manager.
(Added to NRS by [1999, 941](#); A [2015, 1958](#))

NAC 642.116 Funeral directors: Requirements for management of funeral establishment or direct cremation facility; exception. ([NRS 642.063](#))

1. Except as otherwise provided in subsection 4, the Board will not grant the approval required by [NRS 642.345](#) for a funeral director to manage a funeral establishment or direct cremation facility unless the funeral director will be reasonably available at the funeral establishment or direct cremation facility during regular business hours. For the purposes of this subsection, a funeral director is presumed to be reasonably available at the funeral establishment or direct cremation facility if the funeral director resides not more than 120 miles from the premises of the funeral establishment or direct cremation facility.
2. Except as otherwise provided in subsection 4, the Board will not grant the approval required by [NRS 642.345](#) for a funeral director to manage more than one funeral establishment or direct cremation facility unless the premises of each funeral establishment or direct cremation facility are located less than 120 miles apart.
3. Except as otherwise provided in subsection 4, the Board will not grant approval for a funeral director to manage more than a total of three places of business, including each funeral establishment and direct cremation facility managed by the funeral director.
4. The Board may grant an exception to the provisions of this section if the Board determines that such an exception is in the best interests of the public.
(Added to NAC by Funeral and Cemetery Svcs. Bd. by R067-15, eff. 11-2-2016)

Notes:

Applicant will manage TWO (2) locations if approved. Applicant currently resides within 120 miles of the location(s). Temporary approval was granted for an effective date of May 27, 2023.

Sunrise Cremation DC101L, 401 Max Court, Henderson, NV 89011
Desert Memorial EST133, 1111 Las Vegas Boulevard North, Las Vegas, NV 89101

RECOMMENDATION OF BOARD MEMBER

APPROVE: DENY: Continue pending additional information:

Comments: _____



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RECEIVED

MAY 26 2023

Request for Approval of Managing Funeral Director

Information

Any funeral establishment or direct cremation facility wishing to request approval of a new managing funeral director or transfer a managing funeral director from one location to another must complete this form and submit payment of \$225.

Required Documents

- Completed Request Form:** Request forms are required to be completed in full.
- Fee:** A non-refundable payment in the amount of \$225 must be submitted at time of request. Acceptable forms of payment include check, money order or credit card and made payable to the "Nevada Funeral and Cemetery Services Board."

Establishment Location Information

Name of Location: <u>Sunrise Cremation</u>		Permit #: <u>DC1014</u>
Physical address: <u>401 Max Ct</u>		
City: <u>Henderson</u>	State: <u>NV</u>	Zip Code: <u>89011</u>
Phone Number: <u>702-856-0046</u>	E-mail Address: <u>N/A</u>	

Preferred Mailing Address

Mailing Address: (All Board correspondence will be sent to this address)
401 Max Ct

City: <u>Henderson</u>	State: <u>NV</u>	Zip Code: <u>89011</u>
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Proposed New Managing Funeral Director Information

Name: <u>Christopher Walters</u>	License #: <u>FD64</u>	Proposed Start Date: <u>5-27-23</u>
Physical Home Address: <u>8138 Crushed Velvet Pl.</u>		
City: <u>Las Vegas</u>	State: <u>NV</u>	Zip Code: <u>89166</u>
Phone Number: <u>702-591-7659</u>	E-mail Address: <u>cpw1970@gmail.com</u>	

Does the proposed new managing Funeral Director reside within 120 miles of the location? Yes No

If proposed new managing Funeral Director manages more than one location, are each of the locations within 120 miles of each other? N/A Yes No

My license will be used from 5-27-23 until 6-1-23 as of 6-1-23 I will no longer be the managing funeral director
aw

Request for Approval of Managing Funeral Director

Additional Locations Managed by Proposed Managing Funeral Director

1. Name of Location: <u>Desert Memorial</u>		Permit #: <u>EST 133</u>	
Physical address: <u>1111 Las Vegas Blvd N</u>	City: <u>LV</u>	State: <u>NV</u>	Zip: <u>89101</u>
2. Name of Location:		Permit #:	
Physical address:	City:	State:	Zip:

Declaration of Applicant

I hereby declare under penalty of perjury, that I have the authority to complete this application and all of the information supplied herein is to the best of my knowledge true, accurate and complete and I have not withheld, misrepresented, or falsely stated any information relevant to this application

<u>Kristin Mathew</u>	<u>5/24/23</u>
Signature of Authorized Representative of Location	Date
<u>Kristin Mathew</u>	<u>Managing Funeral Director</u>
Print Name	Title
<u>Christopher Walters</u>	<u>5-26-23</u>
Signature of Proposed New Managing Funeral Director	Date
<u>Christopher Walters</u>	
Print Name	

Credit Card Payment Information

Payment Method

Amount: \$ 225-

Name on Credit Card: Christopher Walters

Credit Card Number: _____

Expiration Month/Year: _____

Billing Address: 3001 Dallas Pkwy 210

Billing City, State & Zip: Enseo TX 75034

Email for Receipt: cplw1970@gmail.com

Authorization Signature: Christopher Walters

By providing my signature, I authorize payment in the above amount to the Nevada Funeral and Cemetery Services Board for the above application.

For Board Use Only

<input type="checkbox"/> Date Received:	<u>5/26/2023</u>	<input type="checkbox"/> Approved	
<input type="checkbox"/> Fee Paid:	<u>\$ 225-</u>	<input type="checkbox"/> Denied	
<input type="checkbox"/> Ref. No.:	<u>64396815425</u>	<input type="checkbox"/> Withdrawn	
<input type="checkbox"/> Temp Approval Date:	<u>6/1/23</u>	<input type="checkbox"/> Date Temp Permit Mailed:	<u>6/1/23</u>
<input type="checkbox"/> Formal Approval Date:		<input type="checkbox"/> Date Permit Mailed:	



STATE OF NEVADA

FUNERAL AND CEMETERY SERVICES BOARD

3740 Lakeside Drive, Suite 201, Reno, Nevada 89509

Phone (775) 825-5535 * Fax (775) 507-4102

Email: nvfuneralboard@fb.nv.gov * Website: <http://funeral.nv.gov/>

Item 3.B.3: Consent Agenda

- 3) Managing Funeral Director Request for Traci Ortlieb FD992 – Desert Memorial Cremation & Burial EST133, temporary approval was granted for an effective date of June 1, 2023.



STATE OF NEVADA

FUNERAL AND CEMETERY SERVICES BOARD

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Checklist – Managing Funeral Director

Applicant Name: Traci Ortlieb FD992
Establishment(s): Desert Memorial EST133
1111 Las Vegas Boulevard North, Las Vegas, NV 89101

NRS 642.345 Funeral directors: Management of funeral establishment or direct cremation facility prohibited without approval of Board; responsibilities.

- 1. A funeral director shall not manage a funeral establishment or direct cremation facility unless the funeral director has been approved by the Board to manage the funeral establishment or direct cremation facility.
2. If a funeral director manages more than one funeral establishment or direct cremation facility, the funeral director must obtain approval from the Board for each funeral establishment or direct cremation facility that he or she manages.
3. A funeral director is responsible for the proper management of each funeral establishment or direct cremation facility of which the funeral director is the manager.
(Added to NRS by 1999, 941; A 2015, 1958)

NAC 642.116 Funeral directors: Requirements for management of funeral establishment or direct cremation facility; exception. (NRS 642.063)

- 1. Except as otherwise provided in subsection 4, the Board will not grant the approval required by NRS 642.345 for a funeral director to manage a funeral establishment or direct cremation facility unless the funeral director will be reasonably available at the funeral establishment or direct cremation facility during regular business hours.
2. Except as otherwise provided in subsection 4, the Board will not grant the approval required by NRS 642.345 for a funeral director to manage more than one funeral establishment or direct cremation facility unless the premises of each funeral establishment or direct cremation facility are located less than 120 miles apart.
3. Except as otherwise provided in subsection 4, the Board will not grant approval for a funeral director to manage more than a total of three places of business, including each funeral establishment and direct cremation facility managed by the funeral director.
4. The Board may grant an exception to the provisions of this section if the Board determines that such an exception is in the best interests of the public.
(Added to NAC by Funeral and Cemetery Svcs. Bd. by R067-15, eff. 11-2-2016)

Notes:

Applicant will manage TWO (2) locations if approved. Applicant currently resides within 120 miles of the location(s). Temporary approval was granted for an effective date of June 1, 2023.

Sunrise Cremation DC101L, 401 Max Court, Henderson, NV 89011
Desert Memorial EST133, 1111 Las Vegas Boulevard North, Las Vegas, NV 89101

RECOMMENDATION OF BOARD MEMBER

APPROVE: [] DENY: [] Continue pending additional information: []
Comments: _____



STATE OF NEVADA
FUNERAL AND CEMETERY SERVICES BOARD
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 Email: nvfuneralboard@fb.nv.gov * Website: <http://funeral.nv.gov/>

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JUN 01 2023

Request for Approval of Managing Funeral Director

Information

Any funeral establishment or direct cremation facility wishing to request approval of a new managing funeral director or transfer a managing funeral director from one location to another must complete this form and submit payment of \$225.

Required Documents

- Completed Request Form:** Request forms are required to be completed in full.
- Fee:** A non-refundable payment in the amount of \$225 must be submitted at time of request. Acceptable forms of payment include, check, money order or credit card and made payable to the "Nevada Funeral and Cemetery Services Board."

Establishment Location Information

Name of Location: Desert Memorial Cremation & Burial		Permit #: 133
Physical address: 1111 Las Vegas Blvd		
City: Las Vegas	State: NV	Zip Code: 89101
Phone Number: 702 382-1000	E-mail Address: tortlieb@serenityandcompany.com	

Preferred Mailing Address

Mailing Address: (All Board correspondence will be sent to this address.) 3001 Dallas Parkway, Suite 210		
City: Frisco	State: TX	Zip Code: 75034

Proposed New Managing Funeral Director Information

Name: Traci L Ortlieb		Licenser# 992	Proposed Start Date: 06/01/2023
Physical Home Address: 825 Rico Guitar Drive			
City: Henderson	State: NV	Zip Code: 89015	
Phone Number: 775 537-7586	E-mail Address: karmasue1972@yahoo.com		

Does the proposed new managing Funeral Director reside within 120 miles of the location?	<input type="checkbox"/> Yes	<input type="checkbox"/> No
--	------------------------------	-----------------------------

If proposed new managing Funeral Director manages more than one location, are each of the locations within 120 miles of each other?	<input type="checkbox"/> N/A	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No
---	------------------------------	---	-----------------------------



STATE OF NEVADA FUNERAL AND CEMETERY SERVICES BOARD

Request for Approval of Managing Funeral Director

Additional Locations Managed by Proposed Managing Funeral Director			
1. Name of Location: Sunrise Cremation		Permit#: DC101L	
Physical address: 401 Max Ct	City: Henderson	State: NV	Zip 89011
2. Name of Location:		Permit #:	
Physical address:	City:	State:	Zip





Declaration of Applicant


I hereby declare under penalty of perjury, that I have the authority to complete this application and all of the information supplied herein is to the best of my knowledge true, accurate and complete and I have not withheld, misrepresented, or falsely stated any information relevant to this application.

 Signature of Authorized Representative of Location John Goobeck Print Name	Date 06/01/2023 Title VP of Operational Support
 Signature of Proposed New Managing Funeral Director Traci L. Ortlieb Print Name	Date 06/01/2023

Credit Card Payment Information

Payment Method

Amount: \$450.00 225 - mp
 Name on Credit Card: John Goobeck
 Credit Card Number: _____
 Expiration Month/Year: _____
 Billing Address: 3001 Dallas Parkway, Suite 210
 Billing City, State & Zip: Frisco TX 75034
 Email for Receipt: jgoobeck@antheampartners.com
 Authorization Signature: 

By providing my signature, I authorize payment in the above amount to the Nevada Funeral and Cemetery Services Board for the above application.

For Board Use Only:			
<input type="checkbox"/> Date Received:	<u>6/1/23</u>	<input type="checkbox"/> Approved	
<input type="checkbox"/> Fee Paid:	<u>\$ 225 -</u>	<input type="checkbox"/> Denied	
<input type="checkbox"/> Ref. No.:	<u>cc 69402373268</u>	<input type="checkbox"/> Withdrawn	
<input type="checkbox"/> Temp Approval Date:	<u>6/1/23</u>	<input type="checkbox"/> Date Temp Permit Mailed:	<u>6/1/23</u>
<input type="checkbox"/> Formal Approval Date:		<input type="checkbox"/> Date Permit Mailed:	



STATE OF NEVADA

FUNERAL AND CEMETERY SERVICES BOARD

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Email: nvfuneralboard@fb.nv.gov * Website: <http://funeral.nv.gov/>

Item 3.B.4: Consent Agenda

- 4) Managing Funeral Director Traci Ortlieb FD992 – Sunrise Cremation Society DC101L, temporary approval was granted for an effective date of June 1, 2023.



STATE OF NEVADA

FUNERAL AND CEMETERY SERVICES BOARD

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Email: nvfuneralboard@fb.nv.gov * Website: <http://funeral.nv.gov/>

Checklist – Managing Funeral Director

Applicant Name: Traci Ortlieb FD992
Establishment(s): Sunrise Cremation DC101L
401 Max Court, Henderson, NV 89011

NRS 642.345 Funeral directors: Management of funeral establishment or direct cremation facility prohibited without approval of Board; responsibilities.

1. A funeral director shall not manage a funeral establishment or direct cremation facility unless the funeral director has been approved by the Board to manage the funeral establishment or direct cremation facility.
2. If a funeral director manages more than one funeral establishment or direct cremation facility, the funeral director must obtain approval from the Board for each funeral establishment or direct cremation facility that he or she manages.
3. A funeral director is responsible for the proper management of each funeral establishment or direct cremation facility of which the funeral director is the manager.
(Added to NRS by [1999, 941](#); A [2015, 1958](#))

NAC 642.116 Funeral directors: Requirements for management of funeral establishment or direct cremation facility; exception. (NRS 642.063)

1. Except as otherwise provided in subsection 4, the Board will not grant the approval required by [NRS 642.345](#) for a funeral director to manage a funeral establishment or direct cremation facility unless the funeral director will be reasonably available at the funeral establishment or direct cremation facility during regular business hours. For the purposes of this subsection, a funeral director is presumed to be reasonably available at the funeral establishment or direct cremation facility if the funeral director resides not more than 120 miles from the premises of the funeral establishment or direct cremation facility.
2. Except as otherwise provided in subsection 4, the Board will not grant the approval required by [NRS 642.345](#) for a funeral director to manage more than one funeral establishment or direct cremation facility unless the premises of each funeral establishment or direct cremation facility are located less than 120 miles apart
3. Except as otherwise provided in subsection 4, the Board will not grant approval for a funeral director to manage more than a total of three places of business, including each funeral establishment and direct cremation facility managed by the funeral director.
4. The Board may grant an exception to the provisions of this section if the Board determines that such an exception is in the best interests of the public.
(Added to NAC by Funeral and Cemetery Svcs. Bd. by R067-15, eff. 11-2-2016)

Notes:

Applicant will manage TWO (2) locations if approved. Applicant currently resides within 120 miles of the location(s). Temporary approval was granted for an effective date of June 1, 2023.

Sunrise Cremation DC101L, 401 Max Court, Henderson, NV 89011
Desert Memorial EST133, 1111 Las Vegas Boulevard North, Las Vegas, NV 89101

RECOMMENDATION OF BOARD MEMBER

APPROVE: DENY: Continue pending additional information:

Comments: _____



STATE OF NEVADA
FUNERAL AND CEMETERY SERVICES BOARD

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JUN 01 2023

Request for Approval of Managing Funeral Director

Information

Any funeral establishment or direct cremation facility wishing to request approval of a new managing funeral director or transfer a managing funeral director from one location to another must complete this form and submit payment of \$225.

Required Documents

- Completed Request Form:** Request forms are required to be completed in full.
- Fee:** A non-refundable payment in the amount of \$225 must be submitted at time of request. Acceptable forms of payment include, check, money order or credit card and made payable to the "Nevada Funeral and Cemetery Services Board."

Establishment Location Information

Name of Location: Sunrise Cremation		Permit #: DC101L
Physical address: 401 Max Ct		
City: Henderson	State: NV	Zip Code: 89011
Phone Number: 702 856-0046	E-mail Address: tortlieb@serenityandcompany.com	

Preferred Mailing Address

Mailing Address: (All Board correspondence will be sent to this address.) 3001 Dallas Parkway, Suite 210		
City: Frisco	State: TX	Zip Code: 75034

Proposed New Managing Funeral Director Information

Name: Traci Ortlieb	License # 992	Proposed Start Date: 06/01/2023
Physical Home Address: 825 Rico Guitar Drive		
City: Henderson	State: NV	Zip Code: 89105
Phone Number: 775 537-7586	E-mail Address: karmasue1972@yahoo.com	

Does the proposed new managing Funeral Director reside within 120 miles of the location?	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No
--	---	-----------------------------

If proposed new managing Funeral Director manages more than one location, are each of the locations within 120 miles of each other?	<input type="checkbox"/> N/A	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No
---	------------------------------	---	-----------------------------

STATE OF NEVADA FUNERAL AND CEMETERY SERVICES BOARD

Request for Approval of Managing Funeral Director

Additional Locations Managed by Proposed Managing Funeral Director

1. Name of Location: Desert Memorial Cremation & Burial		Permit #: 133	
Physical address: 1111 Las Vegas Blvd	City: Las Vegas	State: NV	Zip 89101
2. Name of Location:		Permit #:	
Physical address:	City:	State:	Zip

Declaration of Applicant

I hereby declare under penalty of perjury, that I have the authority to complete this application and all of the information supplied herein is to the best of my knowledge true, accurate and complete and I have not withheld, misrepresented, or falsely stated any information relevant to this application.

[Signature]
 Signature of Authorized Representative of Location
John Goobeck
 Print Name

06/01/2023
 Date
VP of Operational Support
 Title

[Signature]
 Signature of Proposed New Managing Funeral Director
Traci Ortlieb
 Print Name

06/01/2023
 Date

Credit Card Payment Information

Payment Method

Amount: **\$250.00 225.00 mp**
 Name on Credit Card: **John Goobeck**
 Credit Card Number: _____
 Expiration Month/Year: _____
 Billing Address: **3001 Dallas Parkway, Suite 210**
 Billing City, State & Zip: **Frisco TX 75034**
 Email for Receipt: **jgoobeck@anthempartners.com**
 Authorization Signature: *[Signature]*

By providing my signature, I authorize payment in the above amount to the Nevada Funeral and Cemetery Services Board for the above application.

For Board Use Only:

<input type="checkbox"/> Date Received:	6/1/23	<input type="checkbox"/> Approved	
<input type="checkbox"/> Fee Paid:	\$ 225	<input type="checkbox"/> Denied	
<input type="checkbox"/> Ref. No.:	64402383859	<input type="checkbox"/> Withdrawn	
<input type="checkbox"/> Temp Approval Date:	6/1/23	<input type="checkbox"/> Date Temp Permit Mailed:	6/1/23
<input type="checkbox"/> Formal Approval Date:		<input type="checkbox"/> Date Permit Mailed:	



STATE OF NEVADA

FUNERAL AND CEMETERY SERVICES BOARD

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Email: nvfuneralboard@fb.nv.gov * Website: <http://funeral.nv.gov/>

Item 3.B.5: Consent Agenda

- 5) Managing Funeral Director Margarita Rojas FD946 – Clark County Funeral Services EST106, temporary approval was granted for an effective date of June 6, 2023.



STATE OF NEVADA

FUNERAL AND CEMETERY SERVICES BOARD

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Phone (775) 825-5535 * Fax (775) 507-4102

Email: nvfuneralboard@fb.nv.gov * Website: <http://funeral.nv.gov/>

Checklist – Managing Funeral Director

Applicant Name: Margarita Rojas FD946
Establishment(s): Clark County Funeral Services
2041 W. Bonanza Road, Las Vegas, NV 89109

NRS 642.345 Funeral directors: Management of funeral establishment or direct cremation facility prohibited without approval of Board; responsibilities.

1. A funeral director shall not manage a funeral establishment or direct cremation facility unless the funeral director has been approved by the Board to manage the funeral establishment or direct cremation facility.
2. If a funeral director manages more than one funeral establishment or direct cremation facility, the funeral director must obtain approval from the Board for each funeral establishment or direct cremation facility that he or she manages.
3. A funeral director is responsible for the proper management of each funeral establishment or direct cremation facility of which the funeral director is the manager.
(Added to NRS by [1999, 941](#); A [2015, 1958](#))

NAC 642.116 Funeral directors: Requirements for management of funeral establishment or direct cremation facility; exception. (NRS 642.063)

1. Except as otherwise provided in subsection 4, the Board will not grant the approval required by [NRS 642.345](#) for a funeral director to manage a funeral establishment or direct cremation facility unless the funeral director will be reasonably available at the funeral establishment or direct cremation facility during regular business hours. For the purposes of this subsection, a funeral director is presumed to be reasonably available at the funeral establishment or direct cremation facility if the funeral director resides not more than 120 miles from the premises of the funeral establishment or direct cremation facility.
2. Except as otherwise provided in subsection 4, the Board will not grant the approval required by [NRS 642.345](#) for a funeral director to manage more than one funeral establishment or direct cremation facility unless the premises of each funeral establishment or direct cremation facility are located less than 120 miles apart.
3. Except as otherwise provided in subsection 4, the Board will not grant approval for a funeral director to manage more than a total of three places of business, including each funeral establishment and direct cremation facility managed by the funeral director.
4. The Board may grant an exception to the provisions of this section if the Board determines that such an exception is in the best interests of the public.
(Added to NAC by Funeral and Cemetery Svcs. Bd. by R067-15, eff. 11-2-2016)

Notes:

Applicant will manage ONE (1) location if approved. Applicant currently resides within 120 miles of the location(s). Temporary approval was granted for an effective date of June 6, 2023.

RECOMMENDATION OF BOARD MEMBER

APPROVE: DENY: Continue pending additional information:

Comments: _____



**STATE OF NEVADA
FUNERAL AND CEMETERY SERVICES BOARD**

3740 Lakeside Drive, Suite 201, Reno, Nevada 89509
Phone (775) 825-5535 * Fax (775) 507-4102
Email: nvfuneralservices@fb.nv.gov * Website: http://funeral.nv.gov/

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JUN 06 2023

Request for Approval of Managing Funeral Director

Information

Any funeral establishment or direct cremation facility wishing to request approval of a new managing funeral director or transfer a managing funeral director from one location to another must complete this form and submit payment of \$225.

Required Documents

- Completed Request Form:** Request forms are required to be completed in full.
- Fee:** A non-refundable payment in the amount of \$225 must be submitted at time of request. Acceptable forms of payment include, check, money order or credit card and made payable to the Nevada Funeral and Cemetery Services Board.*

Establishment Location Information

Name of Location: <u>Clark County Funeral Services</u>		Permit #: <u>EST 106</u>
Physical address: <u>2041 W. Bonanza Dr</u>		
City: <u>Las Vegas</u>	State: <u>Nevada</u>	Zip Code:
Phone Number: <u>702-641-2237</u>	E-mail Address: <u>Margie@kovicfunerals.com</u> / <u>702CCFSB</u>	

Preferred Mailing Address

Mailing Address: (All Board correspondence will be sent to this address.) <u>100 Kyrland Drive</u>		
City: <u>Las Vegas</u>	State: <u>Nevada</u>	Zip Code: <u>89107</u>

Proposed New Managing Funeral Director Information

Name: <u>Margarita Rojas</u>	License #: <u>FD946</u>	Proposed Start Date: <u>6-6-2023</u>
Physical Home Address: <u>1340 Challenge Lane</u>		
City: <u>Las Vegas</u>	State: <u>NV</u>	Zip Code: <u>89110</u>
Phone Number: <u>(702) 569-3706</u>	E-mail Address: <u>Maggiel1976@yahoo.com</u>	

Does the proposed new managing Funeral Director reside within 120 miles of the location? Yes No

If proposed new managing Funeral Director manages more than one location, are each of the locations within 120 miles of each other? N/A Yes No

Request for Approval of Managing Funeral Director

Additional Locations Managed by Proposed Managing Funeral Director

1. Name of Location: <u>N/A</u>	Permit #:
Physical address: _____	City: _____ State: _____ Zip: _____
2. Name of Location: <u>N/A</u>	Permit #:
Physical address: _____	City: _____ State: _____ Zip: _____

Declaration of Applicant

I hereby declare under penalty of perjury, that I have the authority to complete this application and all of the information supplied herein is to the best of my knowledge true, accurate and complete and I have not withheld, misrepresented, or falsely stated any information relevant to this application.

<u>Kenshia McKinzie</u> Signature of Authorized Representative of Location	<u>6/2/2023</u> Date
<u>Kenshia McKinzie</u> Print Name	<u>Owner Licensee</u> Title
<u>M Rojas</u> Signature of Proposed New Managing Funeral Director	<u>6/2/2023</u> Date
<u>Margarita Rojas</u> Print Name	

Credit Card Payment Information

Payment Method

Amount: \$ 225.00
 Name on Credit Card: Kenshia McKinzie
 Credit Card Number: _____
 Expiration Month/Year: _____
 Billing Address: 700 Pyramid Dr
 Billing City, State & Zip: Las Vegas NV 89107
 Email for Receipt: kenshmckinzie@aol.com
 Authorization Signature: Kenshia McKinzie

By providing my signature, I authorize payment in the above amount to the Nevada Funeral and Cemetery Services Board for the above application.

For Board Use Only:

<input type="checkbox"/> Date Received:	<u>6/5/23</u>	<input type="checkbox"/> Approved	
<input type="checkbox"/> Fee Paid:	<u>\$ 225-</u>	<input type="checkbox"/> Denied	
<input type="checkbox"/> Ref. No.:	<u>64410232624</u>	<input type="checkbox"/> Withdrawn	
<input type="checkbox"/> Temp Approval Date:	<u>6/7/23</u>	<input type="checkbox"/> Date Temp Permit Mailed:	<u>6/7/23</u>
<input type="checkbox"/> Formal Approval Date:		<input type="checkbox"/> Date Permit Mailed:	



STATE OF NEVADA

FUNERAL AND CEMETERY SERVICES BOARD

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Phone (775) 825-5535 * Fax (775) 507-4102

Email: nvfuneralboard@fb.nv.gov * Website: <http://funeral.nv.gov/>

Item 3.B.6: Consent Agenda

- 6) Managing Funeral Director Request for Jeffrey Baughn FD993 – Walton's Funerals & Cremations EST117, temporary approval was granted for an effective date of June 3, 2023.



STATE OF NEVADA

FUNERAL AND CEMETERY SERVICES BOARD

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Phone (775) 825-5535 * Fax (775) 507-4102

Email: nvfuneralboard@fb.nv.gov * Website: <http://funeral.nv.gov/>

Checklist – Managing Funeral Director

Applicant Name: Jeffrey Baughn FD993
Establishment(s): Walton's Funerals & Cremations EST117
1521 Church Street, Gardnerville, NV 89410

NRS 642.345 Funeral directors: Management of funeral establishment or direct cremation facility prohibited without approval of Board; responsibilities.

- 1. A funeral director shall not manage a funeral establishment or direct cremation facility unless the funeral director has been approved by the Board to manage the funeral establishment or direct cremation facility.
2. If a funeral director manages more than one funeral establishment or direct cremation facility, the funeral director must obtain approval from the Board for each funeral establishment or direct cremation facility that he or she manages.
3. A funeral director is responsible for the proper management of each funeral establishment or direct cremation facility of which the funeral director is the manager.
(Added to NRS by 1999, 941; A 2015, 1958)

NAC 642.116 Funeral directors: Requirements for management of funeral establishment or direct cremation facility; exception. (NRS 642.063)

- 1. Except as otherwise provided in subsection 4, the Board will not grant the approval required by NRS 642.345 for a funeral director to manage a funeral establishment or direct cremation facility unless the funeral director will be reasonably available at the funeral establishment or direct cremation facility during regular business hours.
2. Except as otherwise provided in subsection 4, the Board will not grant the approval required by NRS 642.345 for a funeral director to manage more than one funeral establishment or direct cremation facility unless the premises of each funeral establishment or direct cremation facility are located less than 120 miles apart.
3. Except as otherwise provided in subsection 4, the Board will not grant approval for a funeral director to manage more than a total of three places of business, including each funeral establishment and direct cremation facility managed by the funeral director.
4. The Board may grant an exception to the provisions of this section if the Board determines that such an exception is in the best interests of the public.
(Added to NAC by Funeral and Cemetery Svcs. Bd. by R067-15, eff. 11-2-2016)

Notes:

Applicant will manage THREE (3) locations if approved. Applicant currently resides within 120 miles of the location(s). Temporary approval was granted for an effective date of June 3, 2023.

Cremation Society of Nevada – Capitol City EST124, 1614 North Curry Street, Carson City, NV 89703
Walton's Funerals & Cremations – Chapel of the Valley EST118, 1281 North Rook Street, Carson City, NV 89706
Walton's Funerals & Cremations EST117, 1521 Church Street, Gardnerville, NV 89410

RECOMMENDATION OF BOARD MEMBER
APPROVE: [] DENY: [] Continue pending additional information: []
Comments: _____

RECEIVED

JUN 09 2023



STATE OF NEVADA
FUNERAL AND CEMETERY SERVICES BOARD

3740 Lakeside Drive, Suite 201, Reno, Nevada 89509
 Phone (775) 825-5535 * Fax (775) 507-4102
 Email: admin@fbnv.gov * Website: <http://funeral-nv.gov/>

Request for Approval of Managing Funeral Director

Information

Any funeral establishment or direct cremation facility wishing to request approval of a new managing funeral director or transfer a managing funeral director from one location to another must complete this form and submit payment of \$225

Required Documents

Completed Request Form Request forms are required to be completed in full.

Fee A non-refundable payment in the amount of \$225 must be submitted at time of request. Acceptable forms of payment include check, money order or credit card and made payable to the Nevada Funeral and Cemetery Services Board.

Establishment Location Information

Name of Location

Walton's Funerals & Cremations

Permit #

EST117

Physical address

1521 Church Street

City

Gardnerville

State

Nevada

Zip Code

89410

Phone Number

775-783-9312

E-mail Address

info@funeraltrust.org

Preferred Mailing Address

Mailing Address (All Board correspondence will be sent to this address)

PO Box 2462

City

Reno

State

Nevada

Zip Code

89505

Proposed New Managing Funeral Director Information

Name:

Jeffrey Baughn

93

License #

FD9

Proposed Start Date:

06/03/2023

Physical Home Address

101 Conestoga Drive, Apt. #10

City

Carson City

State

Nevada

Zip Code

89706

Phone Number

775-230-1711

E-mail Address

jbaughn@funeraltrust.org

Does the proposed new managing Funeral Director reside within 120 miles of the location?



Yes



No

If proposed new managing Funeral Director manages more than one location, are each of the locations within 120 miles of each other?



N/A



Yes



No

Request for Approval of Managing Funeral Director

Additional Locations Managed by Proposed Managing Funeral Director

1. Name of Location Pending <u>Walton's - Chapel of the Valley</u>		Permit # <u>EST118</u>
Physical address <u>1281 North Roop St.</u>	City <u>Carson City</u>	State: Zip <u>NV 89706</u>

2. Name of Location Pending <u>Cremation Soc - Capitol City</u>		Permit # <u>EST124</u>
Physical address <u>1614 North Curry St.</u>	City <u>Carson City</u>	State: Zip <u>NV 89703</u>

Declaration of Applicant

I hereby declare under penalty of perjury, that I have the authority to complete this application and all of the information supplied herein is to the best of my knowledge true, accurate and complete and I have not withheld, misrepresented or falsely stated any information relevant to this application

[Signature]

06/08/2023

Signature of Authorized Representative of Location
Rick Noel

Date
President / Owner

Print Name

Title

[Signature]

6/10/23

Signature of Proposed New Managing Funeral Director
Jeffrey Baughn

Date

Print Name

CreditCard Payment Information

Payment Method

Amount \$ _____

Name on Credit Card _____

Credit Card Number _____

Expiration Month/Year _____

Billing Address _____

Billing City State & Zip _____

Email for Receipt _____

Authorization Signature _____

By providing my signature, I authorize payment in the above amount to the Nevada Funeral and Cemetery Services Board for the above application.

For Board Use Only:

<input type="checkbox"/> Date Received:	<u>6/8/23</u>	<input type="checkbox"/> Approved	
<input type="checkbox"/> Fee Paid:	<u>\$ 225</u>	<input type="checkbox"/> Denied	
<input type="checkbox"/> Ref. No.:	<u># 23541</u>	<input type="checkbox"/> Withdrawn	
<input type="checkbox"/> Temp Approval Date:	<u>6/13/23</u>	<input type="checkbox"/> Date Temp Permit Mailed:	<u>6/13/23</u>
<input type="checkbox"/> Formal Approval Date:		<input type="checkbox"/> Date Permit Mailed:	



STATE OF NEVADA

FUNERAL AND CEMETERY SERVICES BOARD

3740 Lakeside Drive, Suite 201, Reno, Nevada 89509

Phone (775) 825-5535 * Fax (775) 507-4102

Email: nvfuneralboard@fb.nv.gov * Website: <http://funeral.nv.gov/>

Item 3.B.7: Consent Agenda

- 7) Managing Funeral Director Request for Jeffrey Baughn FD993 – Walton's Funerals & Cremations-Chapel of the Valley EST118, temporary approval was granted for an effective date of June 3, 2023.



STATE OF NEVADA

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Email: nvfuneralboard@fb.nv.gov * Website: http://funeral.nv.gov/

Checklist – Managing Funeral Director

Applicant Name: Jeffrey Baughn FD993
Establishment(s): Walton's Funerals & Cremations – Chapel of the Valley EST118
1281 North Roop Street, Carson City, NV 89706

NRS 642.345 Funeral directors: Management of funeral establishment or direct cremation facility prohibited without approval of Board; responsibilities.

- 1. A funeral director shall not manage a funeral establishment or direct cremation facility unless the funeral director has been approved by the Board to manage the funeral establishment or direct cremation facility.
2. If a funeral director manages more than one funeral establishment or direct cremation facility, the funeral director must obtain approval from the Board for each funeral establishment or direct cremation facility that he or she manages.
3. A funeral director is responsible for the proper management of each funeral establishment or direct cremation facility of which the funeral director is the manager.
(Added to NRS by 1999, 941; A 2015, 1958)

NAC 642.116 Funeral directors: Requirements for management of funeral establishment or direct cremation facility; exception. (NRS 642.063)

- 1. Except as otherwise provided in subsection 4, the Board will not grant the approval required by NRS 642.345 for a funeral director to manage a funeral establishment or direct cremation facility unless the funeral director will be reasonably available at the funeral establishment or direct cremation facility during regular business hours.
2. Except as otherwise provided in subsection 4, the Board will not grant the approval required by NRS 642.345 for a funeral director to manage more than one funeral establishment or direct cremation facility unless the premises of each funeral establishment or direct cremation facility are located less than 120 miles apart.
3. Except as otherwise provided in subsection 4, the Board will not grant approval for a funeral director to manage more than a total of three places of business, including each funeral establishment and direct cremation facility managed by the funeral director.
4. The Board may grant an exception to the provisions of this section if the Board determines that such an exception is in the best interests of the public.
(Added to NAC by Funeral and Cemetery Svcs. Bd. by R067-15, eff. 11-2-2016)

Notes:

Applicant will manage THREE (3) locations if approved. Applicant currently resides within 120 miles of the location(s). Temporary approval was granted for an effective date of June 3, 2023.

Cremation Society of Nevada – Capitol City EST124, 1614 North Curry Street, Carson City, NV 89703
Walton's Funerals & Cremations – Chapel of the Valley EST118, 1281 North Roop Street, Carson City, NV 89706
Walton's Funerals & Cremations EST117, 1521 Church Street, Gardnerville, NV 89410

RECOMMENDATION OF BOARD MEMBER

APPROVE: [] DENY: [] Continue pending additional information: []

Comments: _____

JUN 09 2023



STATE OF NEVADA
FUNERAL AND CEMETERY SERVICES BOARD

3740 Lakeside Drive, Suite 201, Reno, Nevada 89509
 Phone (775) 825-5535 * Fax (775) 507-4102
 Email: admin@fb.nv.gov * Website: <http://funeral.nv.gov/>

Request for Approval of Managing Funeral Director

Information

Any funeral establishment or direct cremation facility wishing to request approval of a new managing funeral director or transfer a managing funeral director from one location to another must complete this form and submit payment of \$225

Required Documents

- Completed Request Form** Request forms are required to be completed in full
- Fee** A non-refundable payment in the amount of \$225 must be submitted at time of request. Acceptable forms of payment include check, money order or credit card and made payable to the Nevada Funeral and Cemetery Services Board

Establishment Location Information

Name of Location		Permit #
Walton's Funerals & Cremations - Chapel of the Valley		EST118
Physical address		
1281 North Roop Street		
City	State	Zip Code
Carson City	Nevada	89706
Phone Number	E-mail Address	
775-882-4965	info@funeraltrust.org	

Preferred Mailing Address

Mailing Address: (All Board correspondence will be sent to this address)		
PO Box 2462		
City	State	Zip Code
Reno	Nevada	89505

Proposed New Managing Funeral Director Information

Name:		License #	Proposed Start Date:
Jeffrey Baughn		FD993	06/03/2023
Physical Home Address:			
101 Conestoga Drive, Apt. #10			
City	State	Zip Code	
Carson City	Nevada	89706	
Phone Number	E-mail Address		
775-230-1711	jbaughn@funeraltrust.org		

Does the proposed new managing Funeral Director reside within 120 miles of the location? Yes No

If proposed new managing Funeral Director manages more than one location, are each of the locations within 120 miles of each other? N/A Yes No

Request for Approval of Managing Funeral Director

Additional Locations Managed by Proposed Managing Funeral Director			
1	Name of Location	Permit #	
	Pending Cremation Soc - Capitol City	EST 124	
	Physical address	City	State Zip
	1614 North Curry St.	Carson City	NV 89703
2	Name of Location	Permit #	
	Pending Waltons	EST 117	
	Physical address	City	State Zip
	1521 Church St	Gardnerville	NV 89410

Declaration of Applicant

I hereby declare under penalty of perjury, that I have the authority to complete this application and all of the information supplied herein is to the best of my knowledge true, accurate and complete and I have not withheld, misrepresented, or falsely stated any information relevant to this application.

	06/08/2023
Signature of Authorized Representative of Location	Date
Rick Noel	President / Owner
Print Name	Title
	6/9/2023
Signature of Proposed New Managing Funeral Director	Date
Jeffrey Baughn	
Print Name	

Credit Card Payment Information

Payment Method

Amount \$ _____
 Name on Credit Card _____
 Credit Card Number _____
 Expiration Month/Year _____
 Billing Address _____
 Billing City State & Zip _____
 Email for Receipt _____
 Authorization _____
 Signature _____

By providing my signature, I authorize payment in the above amount to the Nevada Funeral and Cemetery Services Board for the above application.

For Board Use Only:			
<input type="checkbox"/> Date Received:	6/8/23	<input type="checkbox"/> Approved	
<input type="checkbox"/> Fee Paid:	\$ 225	<input type="checkbox"/> Denied	
<input type="checkbox"/> Ref. No.:	# 23540	<input type="checkbox"/> Withdrawn	
<input type="checkbox"/> Temp Approval Date:	6/13/23	<input type="checkbox"/> Date Temp Permit Mailed:	6/13/23
<input type="checkbox"/> Formal Approval Date:		<input type="checkbox"/> Date Permit Mailed:	



STATE OF NEVADA

FUNERAL AND CEMETERY SERVICES BOARD

3740 Lakeside Drive, Suite 201, Reno, Nevada 89509

Phone (775) 825-5535 * Fax (775) 507-4102

Email: nvfuneralboard@fb.nv.gov * Website: <http://funeral.nv.gov/>

Checklist – Managing Funeral Director

Applicant Name: Jeffrey Baughn FD993
Establishment(s): Cremation Society of Nevada – Capitol City EST124
1614 North Curry Street, Carson City, NV 89703

NRS 642.345 Funeral directors: Management of funeral establishment or direct cremation facility prohibited without approval of Board; responsibilities.

1. A funeral director shall not manage a funeral establishment or direct cremation facility unless the funeral director has been approved by the Board to manage the funeral establishment or direct cremation facility.
2. If a funeral director manages more than one funeral establishment or direct cremation facility, the funeral director must obtain approval from the Board for each funeral establishment or direct cremation facility that he or she manages.
3. A funeral director is responsible for the proper management of each funeral establishment or direct cremation facility of which the funeral director is the manager.
(Added to NRS by [1999, 941](#); A [2015, 1958](#))

NAC 642.116 Funeral directors: Requirements for management of funeral establishment or direct cremation facility; exception. (NRS 642.063)

1. Except as otherwise provided in subsection 4, the Board will not grant the approval required by [NRS 642.345](#) for a funeral director to manage a funeral establishment or direct cremation facility unless the funeral director will be reasonably available at the funeral establishment or direct cremation facility during regular business hours. For the purposes of this subsection, a funeral director is presumed to be reasonably available at the funeral establishment or direct cremation facility if the funeral director resides not more than 120 miles from the premises of the funeral establishment or direct cremation facility.
2. Except as otherwise provided in subsection 4, the Board will not grant the approval required by [NRS 642.345](#) for a funeral director to manage more than one funeral establishment or direct cremation facility unless the premises of each funeral establishment or direct cremation facility are located less than 120 miles apart.
3. Except as otherwise provided in subsection 4, the Board will not grant approval for a funeral director to manage more than a total of three places of business, including each funeral establishment and direct cremation facility managed by the funeral director.
4. The Board may grant an exception to the provisions of this section if the Board determines that such an exception is in the best interests of the public.
(Added to NAC by Funeral and Cemetery Svcs. Bd. by R067-15, eff. 11-2-2016)

Notes:

~~Applicant will manage THREE (3) locations if approved. Applicant currently resides within 120 miles of the location(s). Temporary approval was granted for an effective date of June 3, 2023.~~

Cremation Society of Nevada – Capitol City EST124, 1614 North Curry Street, Carson City, NV 89703
Walton's Funerals & Cremations – Chapel of the Valley EST118, 1281 North Rook Street, Carson City, NV 89706
Walton's Funerals & Cremations EST117, 1521 Church Street, Gardnerville, NV 89410

RECOMMENDATION OF BOARD MEMBER

APPROVE: DENY: Continue pending additional information:

Comments: _____

JUN 09 2023



STATE OF NEVADA

FUNERAL AND CEMETERY SERVICES BOARD

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Email: admin@fb.nv.gov * Website: <http://funeral.nv.gov/>

Request for Approval of Managing Funeral Director

Information

Any funeral establishment or direct cremation facility wishing to request approval of a new managing funeral director or transfer a managing funeral director from one location to another must complete this form and submit payment of \$225.

Required Documents

- Completed Request Form** Request forms are required to be completed in full
- Fee** A non-refundable payment in the amount of \$225 must be submitted at time of request. Acceptable forms of payment include check, money order or credit card and made payable to the "Nevada Funeral and Cemetery Services Board"

Establishment Location Information

Name of Location		Permit #
Cremation Society of Nevada - Capitol City		EST124
Physical address		
1614 North Curry Street		
City	State	Zip Code
Carson City	Nevada	89703
Phone Number	E-mail Address	
775-882-1766	info@funeraltrust.org	

Preferred Mailing Address

Mailing Address (All Board correspondence will be sent to this address)		
PO Box 2462		
City	State	Zip Code
Reno	Nevada	89505

Proposed New Managing Funeral Director Information

Name:	License #	Proposed Start Date:
Jeffrey Baughn	FD993	06/03/2023
Physical Home Address		
101 Conestoga Drive, Apt. #10		
City	State	Zip Code
Carson City	Nevada	89706
Phone Number	E-mail Address	
775-230-1711	jbaughn@funeraltrust.org	

Does the proposed new managing Funeral Director reside within 120 miles of the location?

Yes No

If proposed new managing Funeral Director manages more than one location, are each of the locations within 120 miles of each other?

N/A Yes No

Request for Approval of Managing Funeral Director

Additional Locations Managed by Proposed Managing Funeral Director


1 Name of Location Pending <u>Waltons</u>		Permit # <u>EST117</u>
Physical address <u>1521 Church St.</u>	City <u>Gardnerville</u>	State Zip <u>NV 89410</u>

2 Name of Location Pending <u>Waltons - Chapel of the Valley</u>		Permit # <u>EST118</u>
Physical address <u>1281 North Rosp St.</u>	City <u>Carson City</u>	State Zip <u>NV 89706</u>

Declaration of Applicant





I hereby declare under penalty of perjury, that I have the authority to complete this application and all of the information supplied herein is to the best of my knowledge true, accurate and complete and I have not withheld, misrepresented or falsely stated any information relevant to this application.

	06/08/2023
Signature of Authorized Representative of Location	Date
<u>Rick Noel</u>	<u>President / Owner</u>
Print Name	Title

	
Signature of Proposed New Managing Funeral Director	Date
<u>Jeffrey Baughn</u>	
Print Name	

Credit Card Payment Information

Payment Method

Amount: \$ _____

Name on Credit Card _____

Credit Card Number _____

Expiration Month/Year _____

Billing Address _____

Billing City, State & Zip _____

Email for Receipt: _____

Authorization _____

Signature _____

By providing my signature, I authorize payment in the above amount to the Nevada Funeral and Cemetery Services Board for the above application.

For Board Use Only:			
<input type="checkbox"/> Date Received:	<u>6/8/23</u>	<input type="checkbox"/> Approved	
<input type="checkbox"/> Fee Paid:	<u>\$ 225</u>	<input type="checkbox"/> Denied	
<input type="checkbox"/> Ref. No.:	<u>#23542</u>	<input type="checkbox"/> Withdrawn	
<input type="checkbox"/> Temp Approval Date:	<u>6/13/23</u>	<input type="checkbox"/> Date Temp Permit Mailed:	<u>6/13/23</u>
<input type="checkbox"/> Formal Approval Date:		<input type="checkbox"/> Date Permit Mailed:	



STATE OF NEVADA

FUNERAL AND CEMETERY SERVICES BOARD

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Email: nvfuneralboard@fb.nv.gov * Website: <http://funeral.nv.gov/>

Item 3.B.9: Consent Agenda

- 9) Managing Funeral Director Request for Russell E. Donaldson FD963 – National Cremation Society DC87L, temporary approval was granted for an effective date of July 1, 2023.



STATE OF NEVADA

FUNERAL AND CEMETERY SERVICES BOARD

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Phone (775) 825-5535 * Fax (775) 507-4102

Email: nvfuneralboard@fb.nv.gov * Website: <http://funeral.nv.gov/>

Checklist – Managing Funeral Director

Applicant Name: Russell E. Donaldson FD963
Establishment(s): National Cremation Society DC87L
11 S. Stephanie Street, Suite 140, Henderson, NV 89012

NRS 642.345 Funeral directors: Management of funeral establishment or direct cremation facility prohibited without approval of Board; responsibilities.

1. A funeral director shall not manage a funeral establishment or direct cremation facility unless the funeral director has been approved by the Board to manage the funeral establishment or direct cremation facility.
2. If a funeral director manages more than one funeral establishment or direct cremation facility, the funeral director must obtain approval from the Board for each funeral establishment or direct cremation facility that he or she manages.
3. A funeral director is responsible for the proper management of each funeral establishment or direct cremation facility of which the funeral director is the manager.
(Added to NRS by 1999, 941; A 2015, 1958)

NAC 642.116 Funeral directors: Requirements for management of funeral establishment or direct cremation facility; exception. (NRS 642.063)

1. Except as otherwise provided in subsection 4, the Board will not grant the approval required by NRS 642.345 for a funeral director to manage a funeral establishment or direct cremation facility unless the funeral director will be reasonably available at the funeral establishment or direct cremation facility during regular business hours. For the purposes of this subsection, a funeral director is presumed to be reasonably available at the funeral establishment or direct cremation facility if the funeral director resides not more than 120 miles from the premises of the funeral establishment or direct cremation facility.
2. Except as otherwise provided in subsection 4, the Board will not grant the approval required by NRS 642.345 for a funeral director to manage more than one funeral establishment or direct cremation facility unless the premises of each funeral establishment or direct cremation facility are located less than 120 miles apart.
3. Except as otherwise provided in subsection 4, the Board will not grant approval for a funeral director to manage more than a total of three places of business, including each funeral establishment and direct cremation facility managed by the funeral director.
4. The Board may grant an exception to the provisions of this section if the Board determines that such an exception is in the best interests of the public.
(Added to NAC by Funeral and Cemetery Svcs. Bd. by R067-15, eff. 11-2-2016)

Notes:

Applicant will manage ONE (1) location if approved. Applicant currently resides within 120 miles of the location(s). Temporary approval was granted for an effective date of July 1, 2023.

RECOMMENDATION OF BOARD MEMBER

APPROVE: DENY: Continue pending additional information:

Comments: _____



STATE OF NEVADA

FUNERAL AND CEMETERY SERVICES BOARD

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Email: nvfuneralboard@fb.nv.gov * Website: http://funeral.nv.gov/

RECEIVED

JUN 27 2023

Request for Approval of Managing Funeral Director

Information

Any funeral establishment or direct cremation facility wishing to request approval of a new managing funeral director or transfer a managing funeral director from one location to another must complete this form and submit payment of \$225.

Required Documents

- Completed Request Form: Request forms are required to be completed in full.
Fee: A non-refundable payment in the amount of \$225 must be submitted at time of request.

Establishment Location Information

Name of Location: National Cremation Society, Permit#: DC87L
Physical address: 11 S Stephanie St, Suite 140
City: Henderson, State: NV, Zip Code: 89012
Phone Number: (702) 407-0848, E-mail Address: SCIDirectBusinessOps@sci-us.com

Preferred Mailing Address

Mailing Address (All Board correspondence will be sent to this address): 100 NW 70th Ave, Suite 200
City: Plantation, State: FL, Zip Code: 33317

Proposed New Managing Funeral Director Information

Name: Russell E Donaldson, License#: FD963, Proposed Start Date: 07/01/2023
Physical Home Address: 8623 Elk Run Court
City: Las Vegas, State: NV, Zip Code: 89139
Phone Number: (702) 407-0848, E-mail Address: Russell.Donaldson@sci-us.com

Does the proposed new managing Funeral Director reside within 120 miles of the location? [X] Yes [] No

If proposed new managing Funeral Director manages more than one location, are each of the locations within 120 miles of each other? [X] N/A [] Yes [] No

Request for Approval of Managing Funeral Director

Additional Locations Managed by Proposed Managing Funeral Director

1. Name of Location:		Permit#:	
Physical address:	City:	State:	Zip:
2. Name of Location:		Permit#:	
Physical address:	City:	State:	Zip:

Declaration of Applicant

I hereby declare under penalty of perjury, that I have the authority to complete this application and all of the information supplied herein is to the best of my knowledge true, accurate and complete and I have not withheld, misrepresented, or falsely stated any information relevant to this application.

M. Gabriela Siqueira
 Signature of Authorized Representative of Location
M. Gabriela Siqueira
 Print Name

6/23/2023
 Date
 Licensing & Regulatory Compliance Specialist
 Title

Russell E. Donaldson
 Signature of Proposed New Managing Funeral Director
Russell E Donaldson
 Print Name

6/23/2023
 Date

Credit Card Payment Information

Payment Method

Amount: \$ _____

Name on Credit Card: _____

Credit Card Number: _____

Expiration Month/Year: _____

Billing Address: _____

Billing City, State & Zip: _____

Email for Receipt: _____

Authorization Signature: _____

By providing my signature, I authorize payment in the above amount to the Nevada Funeral and Cemetery Services Board for the above application.

For Board Use Only:

<input type="checkbox"/> Date Received:	<u>6/27/23</u>	<input type="checkbox"/> Approved	
<input type="checkbox"/> Fee Paid:	<u>\$.225-</u>	<input type="checkbox"/> Denied	
<input type="checkbox"/> Ref. No.:	<u>Chatt # 576144447a</u>	<input type="checkbox"/> Withdrawn	
<input type="checkbox"/> Temp Approval Date:	<u>7/6/23</u>	<input type="checkbox"/> Date Temp Permit Mailed:	<u>7/6/23</u>
<input type="checkbox"/> Formal Approval Date:		<input type="checkbox"/> Date Permit Mailed:	



STATE OF NEVADA

FUNERAL AND CEMETERY SERVICES BOARD

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Email: nvfuneralboard@fb.nv.gov * Website: <http://funeral.nv.gov/>

Item 3.B.10: Consent Agenda

- 10) Managing Funeral Director Request for Sarah Grabowska FD995 – Cremation Society of Nevada – Affinity EST123, temporary approval was granted for an effective date of July 22, 2023.



STATE OF NEVADA

FUNERAL AND CEMETERY SERVICES BOARD

3740 Lakeside Drive, Suite 201, Reno, Nevada 89509

Phone (775) 825-5535 * Fax (775) 507-4102

Email: nvfuneralboard@fb.nv.gov * Website: <http://funeral.nv.gov/>

Checklist – Managing Funeral Director

Applicant Name: Sarah Grabowska FD995
Establishment(s): Cremation Society of Nevada – Affinity EST123
644 S. Wells Avenue, Reno, NV 89509

NRS 642.345 Funeral directors: Management of funeral establishment or direct cremation facility prohibited without approval of Board; responsibilities.

1. A funeral director shall not manage a funeral establishment or direct cremation facility unless the funeral director has been approved by the Board to manage the funeral establishment or direct cremation facility.
2. If a funeral director manages more than one funeral establishment or direct cremation facility, the funeral director must obtain approval from the Board for each funeral establishment or direct cremation facility that he or she manages.
3. A funeral director is responsible for the proper management of each funeral establishment or direct cremation facility of which the funeral director is the manager.
(Added to NRS by [1999, 941](#); A [2015, 1958](#))

NAC 642.116 Funeral directors: Requirements for management of funeral establishment or direct cremation facility; exception. (NRS 642.063)

1. Except as otherwise provided in subsection 4, the Board will not grant the approval required by [NRS 642.345](#) for a funeral director to manage a funeral establishment or direct cremation facility unless the funeral director will be reasonably available at the funeral establishment or direct cremation facility during regular business hours. For the purposes of this subsection, a funeral director is presumed to be reasonably available at the funeral establishment or direct cremation facility if the funeral director resides not more than 120 miles from the premises of the funeral establishment or direct cremation facility.
2. Except as otherwise provided in subsection 4, the Board will not grant the approval required by [NRS 642.345](#) for a funeral director to manage more than one funeral establishment or direct cremation facility unless the premises of each funeral establishment or direct cremation facility are located less than 120 miles apart.
3. Except as otherwise provided in subsection 4, the Board will not grant approval for a funeral director to manage more than a total of three places of business, including each funeral establishment and direct cremation facility managed by the funeral director.
4. The Board may grant an exception to the provisions of this section if the Board determines that such an exception is in the best interests of the public.
(Added to NAC by Funeral and Cemetery Svcs. Bd. by R067-15, eff. 11-2-2016)

Notes:

Applicant will manage TWO (2) locations if approved. Applicant currently resides within 120 miles of the location(s). Temporary approval was granted for an effective date of July 22, 2023.

Cremation Society of Nevada – John Sparks EST125, 644 Pyramid Way, Sparks, NV 89431
Cremation Society of Nevada – Affinity EST123, 644 S. Wells Avenue, Reno, NV 89502

RECOMMENDATION OF BOARD MEMBER

APPROVE: DENY: Continue pending additional information:

Comments: _____



STATE OF NEVADA
FUNERAL AND CEMETERY SERVICES BOARD

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Phone (775) 825-5535 * Fax (775) 507-4102
Email: nvfuneralboard@fb.nv.gov * Website: <http://funeral.nv.gov/>

RECEIVED

JUL 25 2023

Request for Approval of Managing Funeral Director

Information

Any funeral establishment or direct cremation facility wishing to request approval of a new managing funeral director or transfer a managing funeral director from one location to another must complete this form and submit payment of \$225.

Required Documents

- Completed Request Form:** Request forms are required to be completed in full.
- Fee:** A non-refundable payment in the amount of \$225 must be submitted at time of request. Acceptable forms of payment include, check, money order or credit card and made payable to the "Nevada Funeral and Cemetery Services Board."

Establishment Location Information

Name of Location: Cremation Society of Nevada - Affinity		Permit#: EST123
Physical address: 644 S. Wells Avenue		
City: Reno	State: Nevada	Zip Code: 89502
Phone Number: 775-322-9200		E-mail Address: info@funeraltrust.org

Preferred Mailing Address

Mailing Address: (All Board correspondence will be sent to this address.) PO Box 2462		
City: Reno	State: Nevada	Zip Code: 89505

Proposed New Managing Funeral Director Information

Name: Sarah Grabowska		License # FD995	Proposed Start Date: 07/22/2023
Physical Home Address: 1001 S. Meadows Pkwy, Apt. 123			
City: Reno	State: Nevada	Zip Code: 89521	
Phone Number: 775-225-6168		E-mail Address: sgrabowska@funeraltrust.org	

Does the proposed new managing Funeral Director reside within 120 miles of the location?	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No
--	---	-----------------------------

If proposed new managing Funeral Director manages more than one location, are each of the locations within 120 miles of each other?	<input type="checkbox"/> N/A	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No
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Request for Approval of Managing Funeral Director

Additional Locations Managed by Proposed Managing Funeral Director

1. Name of Location: Pending		Permit #:	
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Physical address:	City:	State:	Zip
-------------------	-------	--------	-----

2. Name of Location:		Permit #:	
----------------------	--	-----------	--

Physical address:	City:	State:	Zip
-------------------	-------	--------	-----

Declaration of Applicant

I hereby declare under penalty of perjury, that I have the authority to complete this application and all of the information supplied herein is to the best of my knowledge true, accurate and complete and I have not withheld, misrepresented, or falsely stated any information relevant to this application.

Rick J. Noel

07/25/2023

Signature of Authorized Representative of Location

Date

Rick J. Noel

President / Owner

Print Name

Title

Sarah Grabowska

07/25/2023

Signature of Proposed New Managing Funeral Director

Date

Sarah Grabowska

Print Name

Credit Card Payment Information

Payment Method

Amount: \$ _____

Name on Credit Card: _____

Credit Card Number: _____

Expiration Month/Year: _____

Billing Address: _____

Billing City, State & Zip: _____

Email for Receipt: _____

Authorization

Signature: _____

By providing my signature, I authorize payment in the above amount to the Nevada Funeral and Cemetery Services Board for the above application.

For Board Use Only: **TORS 7/26/23**

<input type="checkbox"/> Date Received:	7/25/23	<input type="checkbox"/> Approved	
<input type="checkbox"/> Fee Paid:	\$ 225	<input type="checkbox"/> Denied	
<input type="checkbox"/> Ref. No.:	# 24030	<input type="checkbox"/> Withdrawn	
<input type="checkbox"/> Temp Approval Date:		<input type="checkbox"/> Date Temp Permit Mailed:	
<input type="checkbox"/> Formal Approval Date:		<input type="checkbox"/> Date Permit Mailed:	



STATE OF NEVADA

FUNERAL AND CEMETERY SERVICES BOARD

3740 Lakeside Drive, Suite 201, Reno, Nevada 89509

Phone (775) 825-5535 * Fax (775) 507-4102

Email: nvfuneralboard@fb.nv.gov * Website: <http://funeral.nv.gov/>

Item 3.B.11: Consent Agenda

- 11) Managing Funeral Director Request for Sarah Grabowska FD995 – Cremation Society of Nevada
– John Sparks EST125, temporary approval was granted for an effective date of July 22, 2023.



STATE OF NEVADA

FUNERAL AND CEMETERY SERVICES BOARD

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Checklist – Managing Funeral Director

Applicant Name: Sarah Grabowska FD995
Establishment(s): Cremation Society of Nevada – John Sparks EST125
644 Pyramid Way, Sparks, NV 89431

NRS 642.345 Funeral directors: Management of funeral establishment or direct cremation facility prohibited without approval of Board; responsibilities.

1. A funeral director shall not manage a funeral establishment or direct cremation facility unless the funeral director has been approved by the Board to manage the funeral establishment or direct cremation facility.
2. If a funeral director manages more than one funeral establishment or direct cremation facility, the funeral director must obtain approval from the Board for each funeral establishment or direct cremation facility that he or she manages.
3. A funeral director is responsible for the proper management of each funeral establishment or direct cremation facility of which the funeral director is the manager.
(Added to NRS by [1999, 941](#), [A 2015, 1958](#))

NAC 642.116 Funeral directors: Requirements for management of funeral establishment or direct cremation facility; exception. (NRS 642.063)

1. Except as otherwise provided in subsection 4, the Board will not grant the approval required by [NRS 642.345](#) for a funeral director to manage a funeral establishment or direct cremation facility unless the funeral director will be reasonably available at the funeral establishment or direct cremation facility during regular business hours. For the purposes of this subsection, a funeral director is presumed to be reasonably available at the funeral establishment or direct cremation facility if the funeral director resides not more than 120 miles from the premises of the funeral establishment or direct cremation facility.
2. Except as otherwise provided in subsection 4, the Board will not grant the approval required by [NRS 642.345](#) for a funeral director to manage more than one funeral establishment or direct cremation facility unless the premises of each funeral establishment or direct cremation facility are located less than 120 miles apart.
3. Except as otherwise provided in subsection 4, the Board will not grant approval for a funeral director to manage more than a total of three places of business, including each funeral establishment and direct cremation facility managed by the funeral director.
4. The Board may grant an exception to the provisions of this section if the Board determines that such an exception is in the best interests of the public.
(Added to NAC by Funeral and Cemetery Svcs. Bd. by R067-15, eff. 11-2-2016)

Notes:

Applicant will manage TWO (2) locations if approved. Applicant currently resides within 120 miles of the location(s). Temporary approval was granted for an effective date of July 22, 2023.

Cremation Society of Nevada – John Sparks EST125, 644 Pyramid Way, Sparks, NV 89431
Cremation Society of Nevada – Affinity EST123, 644 S. Wells Avenue, Reno, NV 89502

RECOMMENDATION OF BOARD MEMBER

APPROVE: DENY: Continue pending additional information:

Comments: _____



STATE OF NEVADA
FUNERAL AND CEMETERY SERVICES BOARD

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 Phone (775) 825-5535 * Fax (775) 507-4102
 Email: nvfuneralboard@fb.nv.gov * Website: <http://funeral.nv.gov/>

RECEIVED

JUL 25 2023

Request for Approval of Managing Funeral Director

Information

Any funeral establishment or direct cremation facility wishing to request approval of a new managing funeral director or transfer a managing funeral director from one location to another must complete this form and submit payment of \$225.

Required Documents

- Completed Request Form:** Request forms are required to be completed in full.
- Fee:** A non-refundable payment in the amount of \$225 must be submitted at time of request. Acceptable forms of payment include, check, money order or credit card and made payable to the "Nevada Funeral and Cemetery Services Board."

Establishment Location Information

Name of Location: Cremation Society of Nevada - John Sparks		Permit#: EST125
Physical address: 644 Pyramid Way		
City: Sparks	State: Nevada	Zip Code: 89431
Phone Number: 775-331-1112	E-mail Address: info@funeraltrust.org	

Preferred Mailing Address

Mailing Address: (All Board correspondence will be sent to this address.) PO Box 2462		
City: Reno	State: Nevada	Zip Code: 89505

Proposed New Managing Funeral Director Information

Name: Sarah Grabowska	License# FD995	Proposed Start Date: 07/22/2023
Physical Home Address: 1001 S. Meadows Pkwy, Apt. 123		
City: Reno	State: Nevada	Zip Code: 89521
Phone Number: 775-225-6168	E-mail Address: sgrabowska@funeraltrust.org	

Does the proposed new managing Funeral Director reside within 120 miles of the location?	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No
--	---	-----------------------------



If proposed new managing Funeral Director manages more than one location, are each of the locations within 120 miles of each other?	<input type="checkbox"/> N/A	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No
---	------------------------------	---	-----------------------------

Request for Approval of Managing Funeral Director

Additional Locations Managed by Proposed Managing Funeral Director			
1. Name of Location: Pending		Permit #:	
Physical address:	City:	State:	Zip
2. Name of Location:		Permit #:	
Physical address:	City:	State:	Zip

Declaration of Applicant

I hereby declare under penalty of perjury, that I have the authority to complete this application and all of the information supplied herein is to the best of my knowledge true, accurate and complete and I have not withheld, misrepresented, or falsely stated any information relevant to this application.

 Signature of Authorized Representative of Location Rick J. Noel Print Name	07/25/2023 Date President / Owner Title 07/25/2023 Date
 Signature of Proposed New Managing Funeral Director Sarah Grabowska Print Name	

Credit Card Payment Information

Payment Method

Amount: \$ _____
 Name on Credit Card: _____
 Credit Card Number: _____
 Expiration Month/Year: _____
 Billing Address: _____
 Billing City, State & Zip: _____
 Email for Receipt: _____
 Authorization: _____
 Signature: _____

By providing my signature, I authorize payment in the above amount to the Nevada Funeral and Cemetery Services Board for the above application.

For Board Use Only: **TO RS 7/26/23**

<input type="checkbox"/> Date Received:	7/25/23	<input type="checkbox"/> Approved	
<input type="checkbox"/> Fee Paid:	\$ 225	<input type="checkbox"/> Denied	
<input type="checkbox"/> Ref. No.:	# 24029	<input type="checkbox"/> Withdrawn	
<input type="checkbox"/> Temp Approval Date:		<input type="checkbox"/> Date Temp Permit Mailed:	
<input type="checkbox"/> Formal Approval Date:		<input type="checkbox"/> Date Permit Mailed:	



STATE OF NEVADA

FUNERAL AND CEMETERY SERVICES BOARD

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Item 3.B.12: Consent Agenda

- 12) Managing Funeral Director Request for Blake Howe FD622 – Cremation Society of Nevada – Northern Nevada EST126, temporary approval was granted for an effective date of July 22, 2023.



STATE OF NEVADA

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Checklist – Managing Funeral Director

Applicant Name: Blake Howe FD622
Establishment(s): Cremation Society of Nevada – Northern Nevada EST126
8056 S. Virginia Street, Suite 3, Reno, NV 89511

NRS 642.345 Funeral directors: Management of funeral establishment or direct cremation facility prohibited without approval of Board; responsibilities.

1. A funeral director shall not manage a funeral establishment or direct cremation facility unless the funeral director has been approved by the Board to manage the funeral establishment or direct cremation facility.
2. If a funeral director manages more than one funeral establishment or direct cremation facility, the funeral director must obtain approval from the Board for each funeral establishment or direct cremation facility that he or she manages.
3. A funeral director is responsible for the proper management of each funeral establishment or direct cremation facility of which the funeral director is the manager.
(Added to NRS by [1999, 941](#); A [2015, 1958](#))

NAC 642.116 Funeral directors: Requirements for management of funeral establishment or direct cremation facility; exception. (NRS 642.063)

1. Except as otherwise provided in subsection 4, the Board will not grant the approval required by [NRS 642.345](#) for a funeral director to manage a funeral establishment or direct cremation facility unless the funeral director will be reasonably available at the funeral establishment or direct cremation facility during regular business hours. For the purposes of this subsection, a funeral director is presumed to be reasonably available at the funeral establishment or direct cremation facility if the funeral director resides not more than 120 miles from the premises of the funeral establishment or direct cremation facility.
2. Except as otherwise provided in subsection 4, the Board will not grant the approval required by [NRS 642.345](#) for a funeral director to manage more than one funeral establishment or direct cremation facility unless the premises of each funeral establishment or direct cremation facility are located less than 120 miles apart.
3. Except as otherwise provided in subsection 4, the Board will not grant approval for a funeral director to manage more than a total of three places of business, including each funeral establishment and direct cremation facility managed by the funeral director.
4. The Board may grant an exception to the provisions of this section if the Board determines that such an exception is in the best interests of the public.
(Added to NAC by Funeral and Cemetery Svcs. Bd. by R067-15, eff. 11-2-2016)

Notes:

Applicant will manage THREE (3) locations if approved. Applicant currently resides within 120 miles of the location(s). Temporary approval was granted for an effective date of July 22, 2023.

Cremation Society of Nevada – Northern Nevada EST126, 8056 S. Virginia Street, Suite 3, Reno, NV 89511
~~Walton's Funerals & Cremations- Sierra Chapel EST121, 875 W. Second Street, Reno, NV 89503~~
~~Walton's Funerals & Cremations - O'Brien-Rogers & Crosby EST119, 600 West Second Street, Reno, NV 89503~~

RECOMMENDATION OF BOARD MEMBER

APPROVE: DENY: Continue pending additional information:

Comments: _____



STATE OF NEVADA
FUNERAL AND CEMETERY SERVICES BOARD
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 Phone (775) 825-5535 * Fax (775) 507-4102
 Email: nvfuneralboard@fb.nv.gov * Website: <http://funeral.nv.gov/>

RECEIVED

JUL 25 2023

Request for Approval of Managing Funeral Director

Information

Any funeral establishment or direct cremation facility wishing to request approval of a new managing funeral director or transfer a managing funeral director from one location to another must complete this form and submit payment of \$225.

Required Documents

- Completed Request Form:** Request forms are required to be completed in full.
- Fee:** A non-refundable payment in the amount of \$225 must be submitted at time of request. Acceptable forms of payment include, check, money order or credit card and made payable to the "Nevada Funeral and Cemetery Services Board."

Establishment Location Information

Name of Location: Cremation Society of Nevada - Northern Nevada		Permit#: EST126
Physical address: 8056 S. Virginia Street #3		
City: Reno	State: Nevada	Zip Code: 89511
Phone Number: 775-322-2772	E-mail Address: info@funeraltrust.org	

Preferred Mailing Address

Mailing Address: (All Board correspondence will be sent to this address.) PO Box 2462		
City: Reno	State: Nevada	Zip Code: 89505

Proposed New Managing Funeral Director Information

Name: Blake Howe	License# FD622	Proposed Start Date: 07/22/2023
Physical Home Address: 1685 Verdi Vista Ct.		
City: Reno	State: Nevada	Zip Code: 89523
Phone Number: 775-232-7626	E-mail Address: bhowe@funeraltrust.org	

Does the proposed new managing Funeral Director reside within 120 miles of the location?	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No
--	---	-----------------------------

If proposed new managing Funeral Director manages more than one location, are each of the locations within 120 miles of each other?	<input type="checkbox"/> N/A	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No
---	------------------------------	---	-----------------------------

Request for Approval of Managing Funeral Director

Additional Locations Managed by Proposed Managing Funeral Director

1. Name of Location: Walton's Funerals & Cremations - Sierra Chapel		Permit #: EST121	
Physical address: 875 W. Second Street	City: Reno	State: NV	Zip 89503

2. Name of Location: Walton's Funerals & Cremations - O'Brien-Rogers & Crosby		Permit #: EST119	
Physical address: 600 West Second Street	City: Reno	State: NV	Zip 89503

Declaration of Applicant

I hereby declare under penalty of perjury, that I have the authority to complete this application and all of the information supplied herein is to the best of my knowledge true, accurate and complete and I have not withheld, misrepresented, or falsely stated any information relevant to this application.



 Signature of Authorized Representative of Location

Rick J. Noel

 Print Name



 Signature of Proposed New Managing Funeral Director

Blake Howe

 Print Name

07/25/2023

 Date

President/Owner


 Title

07/25/2023

 Date

Credit Card Payment Information

Payment Method

Amount: \$ _____

Name on Credit Card: _____

Credit Card Number: _____

Expiration Month/Year: _____

Billing Address: _____

Billing City, State & Zip: _____

Email for Receipt: _____

Authorization: _____

Signature: _____

By providing my signature, I authorize payment in the above amount to the Nevada Funeral and Cemetery Services Board for the above application.

For Board Use Only: TD RS 7/26/23

<input type="checkbox"/> Date Received:	7/25/23	<input type="checkbox"/> Approved	
<input type="checkbox"/> Fee Paid:	\$ 225	<input type="checkbox"/> Denied	
<input type="checkbox"/> Ref. No.:	4224051	<input type="checkbox"/> Withdrawn	
<input type="checkbox"/> Temp Approval Date:		<input type="checkbox"/> Date Temp Permit Mailed:	
<input type="checkbox"/> Formal Approval Date:		<input type="checkbox"/> Date Permit Mailed:	



STATE OF NEVADA

FUNERAL AND CEMETERY SERVICES BOARD

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**Agenda Item 4: Consent Decree Regarding Case No. FB21-17,
Clark County Funeral Services EST106**

Attachments:



STATE OF NEVADA

FUNERAL AND CEMETERY SERVICES BOARD

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Agenda Item 5: Overview of Implementation of 2023 Legislation



STATE OF NEVADA

FUNERAL AND CEMETERY SERVICES BOARD

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Agenda Item 6: Financial Reports

Attachments:

- A. Regulatory Fee Collection
- B. Financial Reports

State of Nevada Funeral and Cemetery Services

Budget vs. Actuals - FY23 P&L

July 2022 - June 2023

	TOTAL			
	ACTUAL	BUDGET	OVER BUDGET	% OF BUDGET
Income				
Administrative Fee (Reissue or Addl Lic)	1,125.00	375.00	750.00	300.00 %
Administrative Fine	16,181.40		16,181.40	
Approval of Managing Funeral Director	6,750.00	3,375.00	3,375.00	200.00 %
Cemetery Renewals	1,400.04	1,813.00	-412.96	77.22%
Crematory Renewals	3,999.96	3,021.00	978.96	132.41 %
Embalmer Renewals	8,000.00	6,822.00	1,178.00	117.27 %
Establishment Permit Renewals	6,525.00	5,035.00	1,490.00	129.59 %
Examinations	3,725.00	4,000.00	-275.00	93.13 %
Funeral Arranger Renewals	13,400.00	11,770.00	1,930.00	118.83 %
Funeral Director Renewals	14,200.00	13,839.00	361.00	102.61 %
Initial Licensing	24,368.75	33,000.00	-8,631.25	73.84%
Interest Income	261.74		261.74	
Legal and Miscellaneous Fees	5,657.60	5,000.00	657.60	113.15 %
NV Regulatory Fee	285,050.00	336,000.00	-50,950.00	84.84%
Study Guide	50.00		50.00	
Total Income	\$390,694.49	\$423,750.00	\$ -33,055.51	92.20%
GROSS PROFIT	\$390,694.49	\$423,750.00	\$ -33,055.51	92.20%
Expenses				
Administrative Fines	16,127.90		16,127.90	
Attorney General - Legal Fees	5,990.90	24,000.00	-18,009.10	24.96 %
Background Checks	1,404.60	2,000.00	-595.40	70.23%
Bank fees	3,082.98	5,000.00	-1,917.02	61.66 %
Board Member Compensation	3,600.00	3,000.00	600.00	120.00 %
Conference/Training Registration	3,740.00	1,500.00	2,240.00	249.33 %
Contractual services				
Bookkeeping	7,908.00	8,400.00	-492.00	94.18 %
Dups and Tests		250.00	-250.00	
Total Contractual services	7,908.00	8,650.00	-742.00	91.42%
Equipment and Furnishings	1,381.024	3,000.00	-1,618.76	46.04 %
Insurance	1,817.11	1,800.00	17.11	100.95 %
Interest Expense	711.00		711.00	
Licensing Software Subscription		12,000.00	-12,000.00	
Meeting Expenses	2,896.75	2,400.00	496.75	120.70 %
Miscellaneous		300.00	-300.00	
Office Lease	10,516.00	10,632.00	-116.00	99.11 %
Office Supplies	10,050.58	8,500.00	1,550.58	118.24 %
Payroll Expenses				
Administrative Wages	64,124.68	62,119.00	2,005.68	103.23 %
Employer Taxes	18,745.38	15,622.00	3,123.38	109.99 %
Executive Director Salary	133,041.52	113,390.00	19,651.52	117.33 %
Health Insurance	24,314.33	21,050.00	2,814.33	113.09 %
Inspector/Investigation Wages	35,201.66	32,936.00	2,265.66	106.88 %

State of Nevada Funeral and Cemetery Services

Budget vs. Actuals - FY23 P&L

July 2022 - June 2023

	TOTAL			
	ACTUAL	BUDGET	OVER BUDGET	% OF BUDGET
Retirement	34,254.46	30,214.00	4,040.46	113.37 %
Vacation Expense	3,857.90		3,857.90	
Total Payroll Expenses	313,539.93	275,781.00	37,758.93	113.69 %
Postage	2,008.38	3,000.00	-991.62	66.95 %
Printing and Copying	6,668.57	4,000.00	2,668.57	166.71 %
Repair and Maintenance	343.05		343.05	
Technical Support Web Site	2,260.94	2,200.00	60.94	102.77 %
Telephone/Internet	4,485.12	3,500.00	985.12	128.15 %
Travel	14,352.69	20,000.00	-5,647.31	71.76 %
Utilities	4,792.59	4,500.00	292.59	106.50 %
Total Expenses	\$426,678.33	\$404,763.00	\$21,915.33	105.41 %
NET OPERATING INCOME	\$ -35,983.84	\$18,987.00	\$ -54,970.84	-189.52 %
Other Expenses				
Depreciation	1,381.25		1,381.25	
Total Other Expenses	\$1,381.25	\$0.00	\$1,381.25	0.00%
NET OTHER INCOME	\$ -1,381.25	\$0.00	\$ -1,381.25	0.00%
NET INCOME	\$ -37,365.09	\$18,987.00	\$ -56,352.09	-196.79 %

State of Nevada Funeral and Cemetery Services

Balance Sheet

As of July 31, 2023

	TOTAL
ASSETS	
Current Assets	
Bank Accounts	
CheckingState of NV Funeral Brd	335,526.01
Total Bank Accounts	\$335,526.01
Accounts Receivable	
Accounts Receivable	1,270.00
Total Accounts Receivable	\$1,270.00
Other Current Assets	
Payroll Refunds	0.00
Prepaid expenses	1,269.50
Undeposited Funds	0.00
Total Other Current Assets	\$1,269.50
Total Current Assets	\$338,065.51
Fixed Assets	
Accumulated Depreciation	-1,381.25
Machinery & Equipment	5,842.96
Total Fixed Assets	\$4,461.71
Other Assets	
Accum Depr - Right of Use Asset	-27,648.00
Right of Use Asset	58,547.00
Security Deposits	1,500.00
Total Other Assets	\$32,399.00
TOTAL ASSETS	\$374,926.22

State of Nevada Funeral and Cemetery Services

Balance Sheet

As of July 31, 2023

	TOTAL
LIABILITIES AND EQUITY	
Liabilities	
Current Liabilities	
Accounts Payable	
Accounts Payable	0.00
Total Accounts Payable	\$0.00
Other Current Liabilities	
Accrued Expenses	0.00
Deferred Revenue	35,593.75
Direct Deposit Payable	0.00
Lease Liability - Current	0.00
Payroll Liabilities	0.00
Accrued Compensation	0.00
Deferred Compensation	939.48
Federal Taxes (941/944)	8,108.96
Federal Unemployment (940)	0.00
NV UI Bond Obligation Assessment	0.00
NV Unemployment Tax	0.00
PEBP Adjust	0.00
PEBP Medical	2,019.15
Vacation Liability	17,451.81
Total Payroll Liabilities	28,519.40
Total Other Current Liabilities	\$64,113.15
Total Current Liabilities	\$64,113.15
Long-Term Liabilities	
Lease Liability - Non Current	32,014.00
Total Long-Term Liabilities	\$32,014.00
Total Liabilities	\$96,127.15
Equity	
Fund Balance	298,975.83
Net Income	-20,176.76
Total Equity	\$278,799.07
TOTAL LIABILITIES AND EQUITY	\$374,926.22

State of Nevada Funeral and Cemetery Services

Budget vs. Actuals - FY24

July 1 - August 9, 2023

	TOTAL			
	ACTUAL	BUDGET	OVER BUDGET	% OF BUDGET
Income				
Administrative Fee (Reissue or Add Lic)	75.00	375.00	-300.00	20.00%
Approval of Managing Funeral Director	675.00	2,475.00	-1,800.00	27.27%
Cemetery Renewals	116.67	1,900.00	-1,783.33	6.14 %
Crematory Renewals	333.33	4,000.00	-3,666.67	8.33%
Embalmer Renewals	683.33	8,900.00	-8,216.67	7.68 %
Establishment Permit Renewals	543.75	6,500.00	-5,956.25	8.37%
Examinations	525.00	4,000.00	-3,475.00	13.13 %
Funeral Arranger Renewals	1,106.67	18,900.00	-17,793.33	5.91 %
Funeral Director Renewals	1,200.00	16,300.00	-15,100.00	7.36%
Initial Licensing	4,625.00	24,000.00	-19,375.00	19.27 %
Interest Income	29.64	33.00	-3.36	89.82%
Legal and Miscellaneous Fees		5,000.00	-5,000.00	
NV Regulatory Fee		280,000.00	-280,000.00	
Study Guide		100.00	-100.00	
Total Income	\$9,923.39	\$372,483.00	\$ -362,559.61	2.68%
GROSS PROFIT	\$9,923.39	\$372,483.00	\$ -362,559.61	2.66%
Expenses				
Attorney General's Legal Fees		20,000.00	-20,000.00	
Auditing		11,000.00	-11,000.00	
Background Checks	19.95	1,800.00	-1,780.05	1.11 %
Bank fees	333.72	2,800.00	-2,466.28	11.92 %
Board Member Compensation		4,200.00	-4,200.00	
Conference/Training Registration		4,200.00	-4,200.00	
Contractual services				
Bookkeeping	600.00	8,400.00	-7,800.00	7.14 %
Dues and Tests		250.00	-250.00	
Total Contractual services	600.00	8,650.00	-8,050.00	6.94%
Equipment and Furnishings				
Insurance	67.52	1,800.00	-1,732.48	3.75%
Meeting Expenses	0.00	3,350.00	-3,350.00	0.00%
Office Lease	3,370.00	20,220.00	-16,850.00	16.67%
Office Supplies	675.38	8,500.00	-7,824.62	7.95%
Payroll Expenses				
Administrative Wages	4,816.00	62,119.00	-57,303.00	7.75%
Employer Taxes	3,603.53	10,022.00	-12,018.47	23.07 %
Executive Director Salary	18,283.51	137,288.00	-119,004.49	13.32 %
Health Insurance	2,858.26	23,000.00	-20,141.74	12.43 %
Inspector/Investigation Wages	3,046.58	32,936.00	-29,889.42	9.25%
Retirement	3,791.08	31,109.00	-27,317.92	12.19 %
Total Payroll Expenses	36,399.06	302,074.00	-265,674.94	12.05%
Postage	21.05	2,450.00	-2,428.95	0.860%
Printing and Copying		5,000.00	-5,000.00	

State of Nevada Funeral and Cemetery Services

Budget vs. Actuals - FY24

July 1 - August 9, 2023

	TOTAL			
	ACTUAL	BUDGET	OVER BUDGET	% OF BUDGET
Repair and Maintenance		700.00	-700.00	
Technical Support Web Site	0.00	2,200.00	-2,200.00	0.00%
Telephone/Internet	29.99	4,523.00	-4,493.01	0.66%
Travel	0.00	28,100.00	-28,100.00	0.00 %
Utilities	102.00	4,500.00	-4,398.00	2.27%
Total Expenses	\$41,618.67	\$438,067.00	\$ -396,448.33	9.50%
NET OPERATING INCOME	\$ -31,695.28	\$ -65,584.00	\$33,888.72	48.33 %
NET INCOME	\$ -31,695.28	\$ -65,584.00	\$33,888.72	48.33%

State of Nevada Funeral and Cemetery Services

Sales by Customer Summary

April - June, 2023

	APR2023	MAY2023	JUN 2023	TOTAL
104 Serenity Funeral Home	150.00	460.00	200.00	\$810.00
106 Clark County Funeral Service	100.00			\$100.00
108 Truckee Meadows Cremation & Burial Svcs	740.00	850.00	710.00	\$2,300.00
109 Las Vegas Islamic Cemetery	20.00	40.00	40.00	\$100.00
110 McDermott Funeral Home		860.00	700.00	\$1,560.00
112 Giddens Memorial Chapel	230.00			\$230.00
113 Nevada Funeral Service	60.00	110.00	70.00	\$240.00
114 Eastside Memorial Park	100.00	70.00	20.00	\$190.00
115 Mountain Vista Chapel	50.00	40.00	80.00	\$170.00
116 Sonoma Funeral Home	100.00	90.00	120.00	\$310.00
127 Truckee Meadows Cremation - Sparks	0.00		0.00	\$0.00
129 Andres Serenity Family Mortuary & Crematory	150.00	170.00		\$320.00
134 La Eternidad Funeral	130.00	110.00	80.00	\$320.00
138 Care Cremation	220.00	580.00	220.00	\$1,020.00
15 Southern Nevada Mortuary	60.00	50.00	40.00	\$150.00
18 Gunter's Hawthorne Funeral Home	60.00	60.00	40.00	\$160.00
3 Mountain View Mortuary	330.00	410.00	380.00	\$1,120.00
5 Smith Family Funeral Home	250.00	390.00	280.00	\$920.00
56 Pahrump Family Mortuary Group	330.00	260.00	210.00	\$800.00
60 The Gardens	110.00	130.00		\$240.00
7 Burns Funeral Home, Inc.	300.00	260.00		\$560.00
8 Freitas Ruprecht Funeral Home	60.00	60.00	50.00	\$170.00
85 Heritage Mortuary	140.00	220.00	200.00	\$560.00
92 Smart Cremation	100.00	50.00		\$150.00
Anthem				\$0.00
101L Sunrise Cremation	450.00	450.00	390.00	\$1,290.00
133 Desert Memorial	570.00	540.00	410.00	\$1,520.00
Total Anthem	1,020.00	990.00	800.00	\$2,810.00
FPG Nevada				\$0.00
100L Tulip Cremation	0.00	20.00	10.00	\$30.00
130 Kraft-Sussman Funeral Services	210.00	620.00	180.00	\$1,010.00
98L Vegas Valley Cremation McLeod	310.00	740.00	320.00	\$1,370.00
Total FPG Nevada	520.00	1,380.00	510.00	\$2,410.00
Inspired Life Holdings				\$0.00
128 Inspired Life Memorials & Cremations	160.00	350.00		\$510.00
93 Inspired Life Cremations		0.00		\$0.00
99 Inspired Life Cremations	10.00	60.00		\$70.00
Total Inspired Life Holdings	170.00	410.00		\$580.00
Integrity Funeral Service				\$0.00
117 Walton's Funerals and Cremations - Church	100.00	40.00	150.00	\$290.00
118 Walton's Chapel of the Valley	240.00	370.00	390.00	\$1,000.00
119 O'Brien Rogers & Crosby Funeral Home	60.00	90.00	110.00	\$260.00
120 Ross, Burke & Knobel Mortuary - Reno	290.00	180.00	370.00	\$840.00
121 Walton's Sierra Chapel	690.00	550.00	450.00	\$1,690.00

State of Nevada Funeral and Cemetery Services

Sales by Customer Summary

April - June, 2023

	APR 2023	MAY2023	JUN 2023	TOTAL
122 Walton's Sparks Funeral Home	160.00	230.00	110.00	\$500.00
123 Cremation Society of Nevada - Affinity	120.00	110.00	140.00	\$370.00
124 Cremation Society of Nevada - Capitol City	210.00	190.00	150.00	\$550.00
125 John Sparks Memorial Cremation	130.00	160.00	130.00	\$420.00
126 Cremation Society of Nevada - Northern Nevada	50.00	70.00	80.00	\$200.00
136 Autumn Funerals & Cremation	160.00	310.00	240.00	\$710.00
Total Integrity Funeral Service	2,210.00	2,300.00	2,320.00	\$6,830.00
La Paloma Funeral Services				\$0.00
131 La Paloma - West	200.00	210.00	280.00	\$690.00
79 La Paloma - Stephanie	680.00	620.00	500.00	\$1,000.00
88 La Paloma - Longley	260.00	120.00	220.00	\$600.00
Total La Paloma Funeral Services	1,140.00	950.00	1,000.00	\$3,090.00
Legacy Funeral Holdings, Inc.				\$0.00
Davis Funeral Home & Memorial Park				\$0.00
103 Las Vegas Cremations	370.00	350.00	360.00	\$1,080.00
132 Las Vegas Cremations	360.00	350.00	360.00	\$1,070.00
26 South Eastern Avenue	1,390.00	1,650.00	1,320.00	\$4,360.00
28 South Rainbow Rd	340.00	290.00	230.00	\$860.00
Total Davis Funeral Home & Memorial Park	2,460.00	2,640.00	2,270.00	\$7,370.00
Total Legacy Funeral Holdings, Inc.	2,460.00	2,640.00	2,270.00	\$7,370.00
SCI				\$0.00
Alderwoods (Nevada) Inc.				\$0.00
38 Thomas and Jones Affordable Funeral Home	200.00	280.00	240.00	\$720.00
Total Alderwoods (Nevada) Inc.	200.00	280.00	240.00	\$720.00
Keystone America				\$0.00
36 FitzHenry's - Fairview	120.00	210.00	160.00	\$490.00
58 FitzHenry's - Highway 395	40.00	100.00	100.00	\$240.00
Total Keystone America	160.00	310.00	260.00	\$730.00
Neptune Management Corp.				\$0.00
64L Neptune Society - Las Vegas	900.00	1,070.00	790.00	\$2,760.00
81L Neptune Society - Reno	550.00	710.00	590.00	\$1,850.00
87L National Cremation Society	180.00	190.00	60.00	\$430.00
Total Neptune Management Corp.	1,630.00	1,970.00	1,440.00	\$5,040.00
Palm Mortuaries				\$0.00
105 Palm - Southwest	300.00	270.00	110.00	\$680.00
17 Palm - Downtown (N Main)	640.00	520.00	610.00	\$1,070.00
19 Palm - Boulder Hwy	370.00	250.00	480.00	\$1,100.00
27 Palm - Eastern	1,090.00	930.00	960.00	\$2,980.00
37 Palm - South Jones	270.00	380.00	270.00	\$920.00
54 Palm - Cheyenne	360.00	370.00	220.00	\$950.00
55 Affordable Cremation - Decatur	1,110.00	1,080.00	910.00	\$3,100.00
69 King David Memorial Chapel	180.00	120.00	170.00	\$470.00
80 Palm - Northwest	660.00	660.00	600.00	\$1,090.00

State of Nevada Funeral and Cemetery Services

Sales by Customer Summary

April - June, 2023

	APR 2023	MAY 2023	JUN 2023	TOTAL
Total Palm Mortuaries	4,980.00	4,580.00	4,330.00	\$13,890.00
Total SCI	6,970.00	7,140.00	6,270.00	\$20,380.00
Simple Cremation, Inc. -				\$0.00
53L Simple Cremation, Inc. - NW (Rancho)	520.00	560.00	560.00	\$1,640.00
77L Simple Cremation, Inc. - Reno (Kietzke)	360.00	610.00	390.00	\$1,360.00
85L Simple Cremation, Inc. - SW (Durango)	460.00	420.00	520.00	\$1,400.00
86L Simple Cremation Inc. Henderson (Lake Mead)	450.00	650.00	480.00	\$1,580.00
89L Simple Cremation Inc. - Sparks (Rock)	290.00	240.00	240.00	\$770.00
90L Simple Cremation East (Sahara)	600.00	590.00	720.00	\$1,910.00
Total Simple Cremation, Inc. -	2,680.00	3,070.00	2,910.00	\$8,660.00
Smith E LLC				\$0.00
135 Star Mortuary	140.00	170.00	220.00	\$530.00
137 Star Mortuary	200.00	230.00	220.00	\$650.00
72 Boulder City Family Mortuary	0.00			\$0.00
89 Star Mortuary (Funeral Smith)	30.00		40.00	\$70.00
Total Smith E LLC	370.00	400.00	480.00	\$1,250.00
Southern Nevada Funeral Services. LLC				\$0.00
2 Lee Funeral Home	110.00			\$110.00
Total Southern Nevada Funeral Services, LLC	110.00			\$110.00
The Funeral Directors Management Group				\$0.00
49 Moapa Valley & Virgin Valley Mortuaries	70.00			\$70.00
Total The Funeral Directors Management Group	70.00			\$70.00
TOTAL	\$21,510.00	\$24,550.00	\$20,000.00	\$66,060.00



STATE OF NEVADA

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3740 Lakeside Drive, Suite 201, Reno, Nevada 89509

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Agenda Item 7: Current Complaint Status

Attachment: Overview of Current Complaint Status



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COMPLAINT STATUS

Complaint No.	Status	Summary	Complaint Rcvd.	Ack Sent
FB22-01	Dismissed	Condition of body	1/3/2022	1/6/2022
FB22-02	Dismissed	Right to order disposition; Fraud and misrepresentation in the sale of merchandise	1/3/2022	1/6/2022
FB22-03	Dismissed	Fraud and Misrepresentation	1/22/2022	1/27/2022
FB22-04	Closed	Fraud and Misrepresentation	2/28/2022	2/28/2022
FB22-05	Withdrawn	Unprofessional conduct; Aiding unlicensed practice	3/1/2022	n/a
FB22-06	Consent Decree	Unprofessional conduct; Unethical practices	3/2/2022	n/a
FB22-07	Consent Decree	Unprofessional conduct; Aiding unlicensed practice	3/15/2022	n/a
FB22-08	Consent Decree	Unprofessional conduct; Delay in disposition	3/16/2022	3/29/2022
FB22-09	Dismissed	Unprofessional conduct; Delay in disposition	3/28/2022	3/29/2022
FB22-10	Dismissed	Fraud and Misrepresentation	3/31/2022	3/31/2022
FB22-11	Dismissed	Release of cremated remains	5/9/2022	5/10/2022
FB22-12	Dismissed	Unprofessional conduct; Burial permit	5/25/2022	5/26/2022
FB22-13	Dismissed	Premises not professional and sanitary	6/17/2022	6/21/2022
FB22-13	Dismissed	Premises not professional and sanitary	6/17/2022	6/21/2022
FB22-14	Dismissed	Fraud and Misrepresentation; Sale of merchandise	7/25/2022	7/26/2022
FB22-15	Dismissed	Death certificate delays	7/25/2022	7/28/2022
FB22-16	Pending	Unprofessional conduct; Unlicensed practice	8/9/2022	n/a
FB22-17	Withdrawn	Violation of order	8/24/2022	n/a
FB22-18	Dismissed	Unethical Practices	9/19/2022	9/26/2022
FB22-19	Pending	Scattering cremated remains	11/7/2022	11/8/2022
FB22-20	Dismissed	Unprofessional conduct; Donor process	12/12/2022	12/12/2022
FB23-01	Dismissed	Unprofessional conduct	1/9/2023	1/9/2023
FB23-02	Dismissed	Unprofessional conduct	1/24/2023	1/25/2023
FB23-03	Dismissed	Unprofessional conduct; Fraud and misrepresentation	1/24/2023	1/25/2023
FB23-04	Pending	Unprofessional conduct; Cemetery sales	2/7/2023	2/15/2023
FB23-05	Pending	Unprofessional conduct; Unlicensed practice	3/29/2023	n/a
FB23-06	Pending	Unprofessional conduct	4/7/2023	n/a
FB23-07	Dismissed	Unprofessional conduct	4/21/2023	n/a
FB23-08	Pending	Cemetery ground and mausoleum maintenance	5/10/2023	5/10/2023
FB23-09	Pending	Unprofessional conduct; timely records	5/12/2023	n/a
FB23-10	Pending	Fraud and Misrepresentation; cremation without viewing	7/10/2023	7/11/2023
FB23-11	Pending	Unprofessional conduct; EDRS delay	7/11/2023	7/11/2023
FB23-12	Pending	Cemetery ground and mausoleum maintenance	7/25/2023	7/26/2023
FB23-13	Pending	Cemetery ground and mausoleum maintenance	7/25/2023	7/26/2023
FB23-14	Pending	Cemetery ground and mausoleum maintenance	7/25/2023	7/26/2023

Nevada Funeral and Cemetery Services Board
Complaint Status

Complaint No.	Status	Summary	Complaint Rcvd.	Ack Sent
FB23-15	Pending	Cemetery ground and mausoleum maintenance	7/25/2023	7/26/2023



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Agenda Item 8: Executive Director Report

Attachment: See attached report.



State of Nevada
FUNERAL AND CEMETERY SERVICES BOARD

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Executive Director Report – August 10, 2023

Since the meeting on June 7, 2023, operations have continued to run smoothly. We are moving toward electronic document storage and have updated several processes to eliminate paper, as much as possible. I continue to look for efficiencies where possible to move the operations away from paper and toward a more modern approach.

We contracted with Xerox for a new copier that will reduce the monthly base cost and replace outdated equipment. I expect delivery of the new copier (and removal of the existing equipment) within the next two weeks.

This year, the biennial fiscal audit of the FY22 and FY23 financial records as required by Nevada Revised Statutes 218G.400 is due to the Legislative Counsel Bureau on December 1. Marie Paakkari and I have scanned and have ready to upload to a secure portal all but a few last remaining documents to provide to the auditor. At this time, the contract with the CPA is with the Governor's Finance Office for approval and submission to the Board of Examiners.

On June 22nd, I met with Monica Myles of the Nevada Donor Network. Monica introduced me to members of the staff and gave me a tour of their facility in Reno. I learned more about the donation process and the coordination between the Nevada Donor Network and the funeral industry. In addition, on July 13, I attended the Nevada Donor Network Symposium. This was an interesting and educational event. Not only were the speakers engaging and the topics educational, I had the opportunity to meet many licensees in person.

On July 6th, I met via Teams with Serena Moore and Rasheeda Alvarez of the Clark County Social Services Office to learn more about the County's Burial and Cremation Program. At the meeting, the representatives presented an overview of their process and answered my questions regarding the coordination with licensed facilities. I now have a better understanding of their program and their interaction with licensees.

In July, I attended a virtual meeting of the North American Death Care Regulators' Association, during which, regulators from many states discuss concerns or questions regarding cemetery and other death care laws. Of particular interest during this call with the regulation of alkaline hydrolysis, as other states have recently passed laws to permit this disposition, and regulators are seeking information and best practices. There was some discussion regarding regulation of natural organic reduction.

With respect to regulating natural organic reduction, I met with a representative of Earth Funeral and contacted the regulators in Washington, Oregon, and New York regarding their experiences and lessons learned. I am developing regulations for promulgation.

In the past 60 days, several reports were due. I filed the Consultant Report and the Report of Occupational Licensing Boards with the Legislative Counsel Bureau. These statutorily required reports are used by the Nevada Legislature. In addition, I submitted the State Professional and Occupational License Report to the State Controller's Office. This report provides information regarding licensees for purposes of collections by that office.

Finally, last week, I met with Terry Reynolds, Director of the Department of Business & Industry, to discuss implementation of AB431, where the Board is moved from reporting to the Governor's office to the Department of Business & Industry. He provided an overview of his plan, including gathering information from the affected boards and developing consistent standards for internal controls, investigations, and disciplinary actions.

Most importantly, I want to thank you for serving as members of the Board. Your time is valuable, as is your experience and perspective. I appreciate your continued support.



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Executive Director Approved Applicants 5/31/2023 – 8/9/2023

For reference only, licensees approved by Executive Director:

License No.	First Name	Middle Name	Last name	License Type	Status	Issue Date
FA 319	Erica		Carrillo	Funeral Arranger	Active	7/19/2023
FA 320	LaToya		Giddens	Funeral Arranger	Active	7/28/2023
FA 321	Denise	Renae	Nickel	Funeral Arranger	Active	8/8/2023
FD 1002	Taylor	Lynne	Billian	Funeral Director	Active	5/31/2023
FD 1003	Caitlyn	Ann	Ottmann	Funeral Director	Active	6/13/2023
FD 1004	Robyn	Michelle	Donavon	Funeral Director	Active	6/14/2023
FD 1005	Julie	Ann	Keough-McMurray	Funeral Director	Active	6/27/2023
FD 1006	Judy	Lynn	Cannon	Funeral Director	Active	6/28/2023
FD 1007	Nadia	Nina	Sandoval	Funeral Director	Active	6/28/2023
FD 1008	Julie	May	Goshorn	Funeral Director	Active	7/6/2023